



TORRANCE COUNTY
COMMISSION MEETING

March 25, 2026

9:00 A.M.

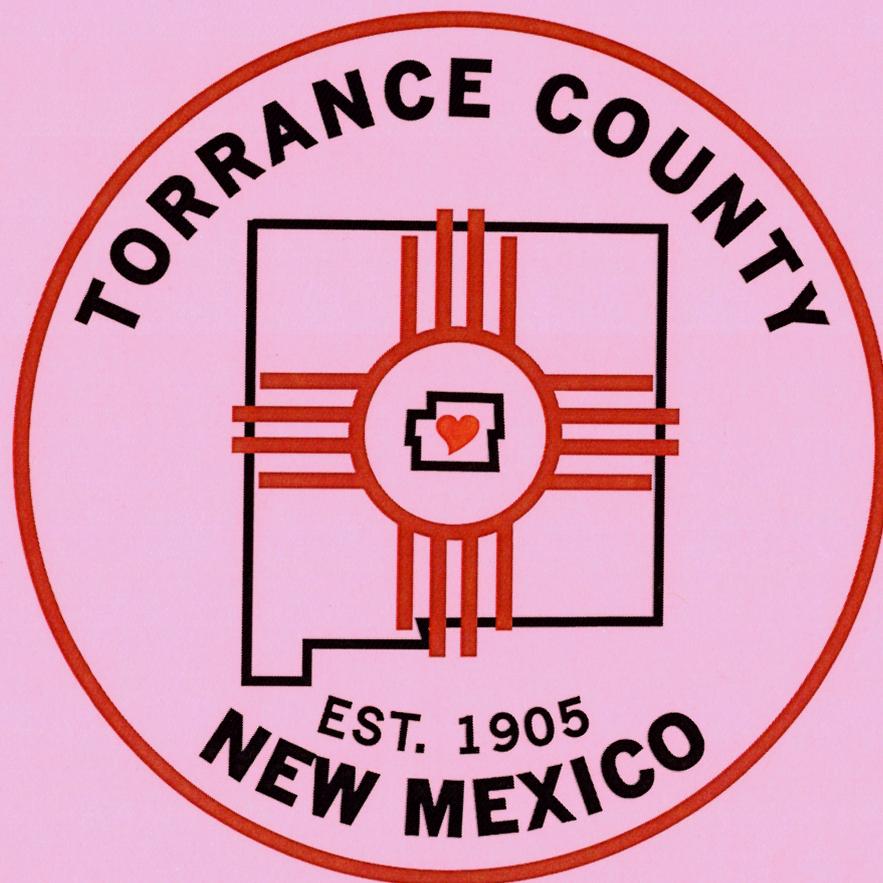
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TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

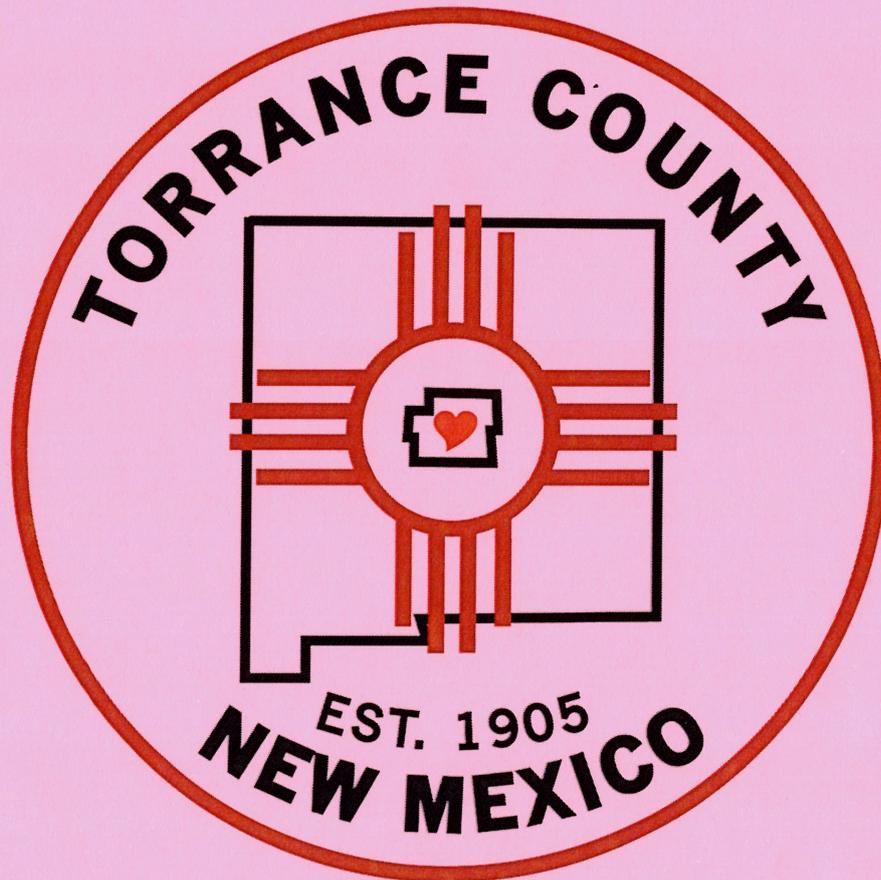
No. 1



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 2



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

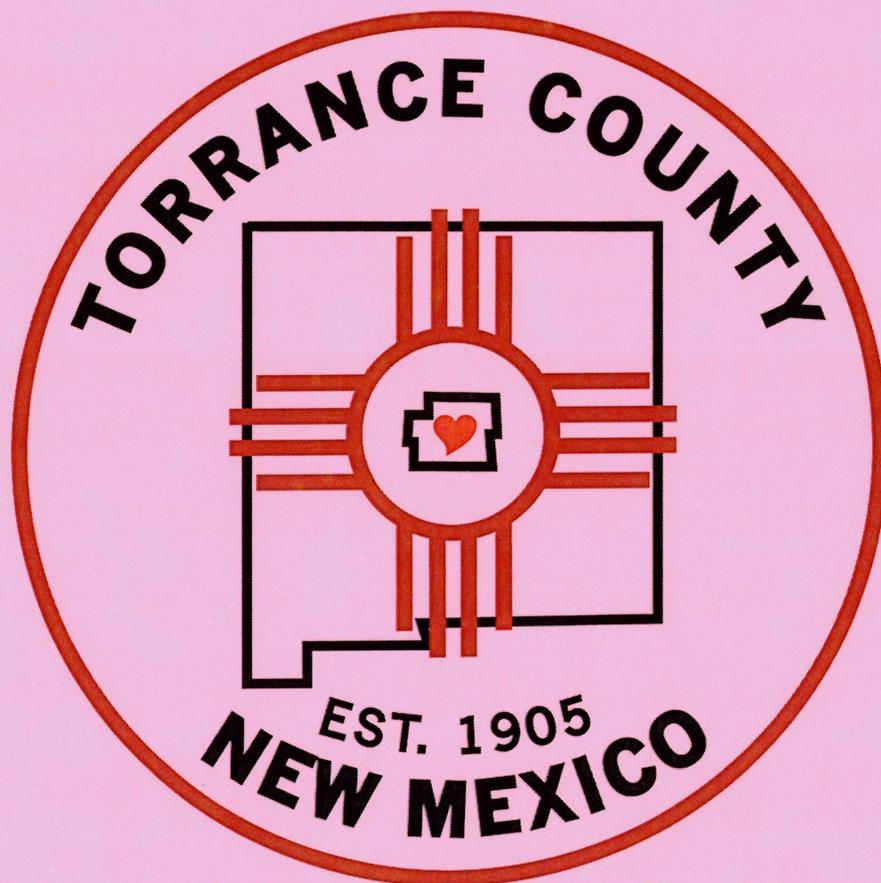
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TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 4 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 5



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

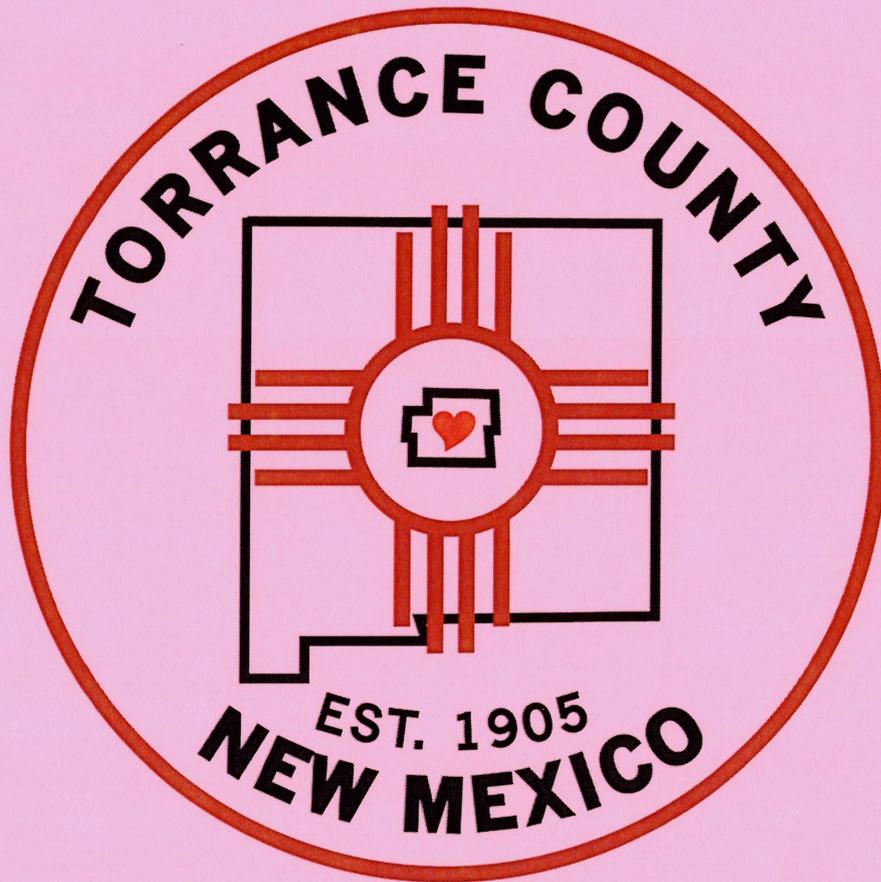
No. 6 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 6 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 7 A

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
March 11, 2026 9:00 AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN
KEVIN MCCALL- COUNTY VICE-CHAIR
LINDA JARAMILLO – COUNTY COMMISSIONER

Others Present:

JORDAN BARELA-COUNTY MANAGER
MICHELE JONES-DEPUTY COUNTY MANAGER
MICHAEL GARCIA- COUNTY ATTORNEY
SYLVIA CHAVEZ-COUNTY CLERK
SENAIDA ANAYA- CHIEF DEPUTY CLERK
DON GOEN – PLANNING & ZONING DIRECTOR

1. **Call to Order:** Chairman Schwebach called the meeting to order at 9:00 AM

2. **Pledge of Allegiance and Invocation:** Pledge led by Chairman Schwebach, Commissioner Jaramillo said Invocation.

3. **Changes to the Agenda:** NO CHANGES

4. **Public Comment:**

None In Person

None by Zoom

5. Approval of Minutes:

- a. **Commission: Request approval of February 25, 2026, Regular Meeting Minutes of the Board of County Commissioners.**

Motion: Chairman Schwebach motions to approve. Commission McCall seconded.

- Roll Call Vote:
 - Schwebach – Abstain
 - McCall – Yes
 - Jaramillo – Yes
 - **Motion Carried**
-

6. Consent Agenda

- a. **Finance: Request Approval of Payables with the date range of February 19, 2026 through March 4, 2026.**

Motion: Chairman Schwebach motions to approve. Commission McCall seconded.

- Roll Call Vote:
 - Schwebach – Yes
 - McCall – Yes
 - Jaramillo – Yes
 - **Motion Carried**
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Motion: Chairman Schwebach motions to approve. Commission McCall seconded.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

7. Adoption of Resolution:

a. **Manager: Request Approval of Resolution No. 2026-09. A Resolution Authorizing Project SAP 25-J2477-GF and The Assignment of Authorized Officers and Agents.**

Manager Barela

- Purpose of the Resolution
 - The resolution is primarily procedural/administrative.
 - It ensures compliance with requirements from the New Mexico Economic Development Department (NMED) regarding a previously approved grant.
- Background of the Grant
 - At a prior Commission meeting, the Commission approved a grant agreement for \$250,000.
 - The funding will support planning, design, and construction of water storage systems at the McIntosh Fire Station in Torrance County.
 - The grant funding and agreement have already been accepted.
- Additional Requirement from NMED
 - NMED requires a formal resolution from the County.
 - The resolution must designate specific County officials as “authorized officials.”
- Role of Authorized Officials
 - These officials will be empowered to:
 - Execute the grant agreement
 - Handle funding obligations
 - Sign financial and legal documentation
 - Manage paperwork related to the project implementation

Motion: Chairman Schwebach motions to approve. Commission McCall seconded.

- Roll Call Vote:
 - McCall – Yes
 - Schwebach – Yes
 - Jaramillo – Yes
 - **Motion Carried**

- b. **ROADS:** Request Approval of Resolution No. 2026-10, A Resolution Adopting the Annual Certified Maintained Road Mileage for 2026.

Leonard Lujan – Road Department

- Addressed the County Commission and County Manager regarding a routine annual submission to the state.
- Explained that the item is procedural and done each year.
- The department is preparing paperwork to send to the state, and it requires Commission signatures before submission.
- Noted that:
 - The process is the same as in previous years.
 - One element has not yet been added - the maintenance “instances” or related details are still being finalized.
 - Once that portion is determined, future submissions may change slightly.

Discussion: Road Maintenance Responsibility Issue

- Leonard Lujan reported no update or movement regarding the acceptance or denial of who will maintain roads easements.
- He described the situation as “radio silence” from the relevant parties.

Response from County Administration

County Manager

- Addressed Mr. Chair and Commissioners regarding the same issue.
- Reported discussions that occurred through New Mexico Counties.
 - The organization is planning a stakeholder meeting.
 - The meeting will include multiple counties across New Mexico.
 - The goal is to discuss how the easement maintenance issue is affecting counties statewide.
 - Preliminary conversations have already taken place, but:
 - No official meeting invitation has been sent yet.

Commissioner Comments:

Commissioner Jaramillo

- Shared a recent field visit with Road Department Superintendent Leonard Lujan.
- The visit took place earlier in the week (Monday) and included touring multiple roads within the district.
- Purpose of the visit:
 - To review roads selected for maintenance and funding requests.
- Observations and comments:

- Learned how road maintenance decisions are made.
- Gained insight into the challenges of maintaining a large number of county roads.
- Expressed appreciation for the work and efforts of the Road Department.

Motion: Commissioner McCall motions to approve. Chairman Schwebach seconded.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

8. APPROVALS/ACTION ITEM

a. **CLERK:** Request Approval to Transition Precincts 11 and 12 to All-Mail Voting.

Sylvia Chavez – Torrance County Clerk

- Presented a proposal to the County Commission to convert the Encino and Duran precincts to all-mail ballot precincts.
- Explained that the issue has been discussed previously with the Commission and is being brought forward due to operational and staffing challenges.

Reasons for the Proposal

- Shortage of Precinct Workers
 - Workers are becoming harder to find, especially in rural communities.
 - Many existing workers are aging and reluctant to work 12-hour election days.
 - In Encino, it is increasingly difficult to find at least three workers required for Election Day.
 - One reliable worker often runs for local office, making them ineligible to serve as a precinct worker.
- Travel and Logistics Challenges
 - Workers traveling from other areas would need to leave home around 5:00 AM or earlier to arrive by 6:00 AM setup time.
 - Standby workers often decline assignments in Encino or Duran because of travel time and distance.
- Declining Participation of Existing Workers

- Longtime workers in Duran have indicated they no longer want to serve as precinct workers.
 - Election Controversy Impact
 - Commissioner Jaramillo noted that since around 2016, controversy around elections discouraged some workers from participating, leading to a steady decline in available staff.
-

Voter and Cost Data Presented

- Precinct 11 (Duran):
 - 105 registered voters
 - Precinct 12 (Encino):
 - 95 registered voters
 - Typical turnout:
 - Approximately 45 voters in many elections.
 - In some local elections, as few as 10 voters participated.
 - Cost Comparison
 - Traditional polling location operations cost close to \$11,000 for Election Day.
 - Converting to all-mail precincts would save approximately \$13,700.
 - Per-vote cost comparison:
 - \$71 per vote with traditional polling locations.
 - \$2.50 per vote with all-mail ballots.
-

Voter Access and Outreach Plan

Clerk Chavez emphasized that the Clerk's Office will conduct outreach to ensure voters remain informed and able to participate:

- Provide community education about the mail ballot process.
- Attend village meetings in Encino to explain the changes.
- Verify correct mailing addresses for voters.

- Offer satellite office support for voter registration updates.
 - Consider sending staff, voting technicians, or precinct workers to communities to help collect ballots if needed.
-

Current Mail Election Experience

- The county is currently conducting an all-mail election for the Estancia Municipal School District.
- Ballots mailed: ~2,700
- Ballots returned due to bad addresses: 359
- Another election in the Corona area:
 - 68 ballots mailed
 - 5 returned for incorrect addresses

Clerk Chavez noted this is a learning curve and reinforced the need for address verification outreach.

Voting Options Under an All-Mail Precinct

- Voters would automatically receive a ballot by mail.
 - If a voter wants to vote in person:
 - They can complete an affidavit of non-receipt if they did not receive their ballot.
 - They may then vote at a convenience center polling location.
 - Data shows many voters in Encino and Duran already use early voting or absentee ballots, indicating familiarity with the process.
-

Legal Authority and Approval Process

- Clerk Chavez confirmed the change follows New Mexico state statute.
- However, the change must be approved by the County Commission because it affects their constituents in Torrance County.
- She brought the proposal to the Commission before final steps with the Secretary of State's Office to gauge support.

Commission Discussion

- Commissioners acknowledged financial savings and operational efficiency.
- Commissioners also noted that many voters in those precincts already use mail voting, suggesting the transition may be manageable.
- **Motion:** Chairman Schwebach motions to approve. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

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- b. **MANAGER:** Request Approval to Submit Congressionally Directed Spending Letters of Interest to U.S. Senator, Martin Heinrich’s Office, for the Emergency Operations Center Project to be Located at 2807 U.S. Hwy 66, Moriarty, NM 87035.

Manager Barela – County Manager

Addressed the County Commission regarding a request to submit a project for federal Congressionally Directed Spending.

Explanation of Congressionally Directed Spending

- Also known as Community Project Funding on the House side.
- Federal representatives receive allocated funds in the federal appropriations (omnibus) bill to support projects in their districts.
- Local governments, including counties, may submit letters of interest and project proposals to their federal representatives for consideration.

Federal Representatives Contacted

- Discussions were held with:
 - **Martin Heinrich – U.S. Senator for New Mexico
 - Melanie Stansbury – U.S. Representative
- Both offices indicated interest in funding projects within Torrance County this year.

Proposed Project

Emergency Operations Center (EOC) Project

- Planned at the “Red Building” in Moriarty.
- The EOC project was previously identified as one of the Commission’s top four capital projects submitted to the state legislature.

Project Development Status

- Currently in the programming phase with Studio Southwest Architects.
- The firm is finalizing programming details and a cost estimate.
- Programming is expected to be completed within approximately 30 days.

Facility Concept

- Interior build-out of the existing building.
 - Proposed functions include:
 - Emergency Management offices
 - Sheriff's Office vehicle processing area
 - Public safety training room
 - Emergency Operations Center (EOC) operations room
 - Potential additional features could include:
 - Security upgrades
 - Lighting and parking improvements
 - Storage areas or mezzanine space.
-

Funding Request Details

- Typical federal project funding target: ~\$1 million.
- Federal representatives often select 15–20 projects statewide each year.
- **Manager Barela** explained that:
 - A \$1 million award could fund full design and approximately 75% of construction.
 - Final project scope could be adjusted to match available funding.

Timeline for Federal Funding

Manager Barela outlined the federal process:

1. County submits Letter of Interest to federal representatives.
 2. Representatives shortlist projects they support.
 3. Projects move to the House or Senate Appropriations Committee.
 4. If approved, they are included in the federal appropriations/omnibus bill.
 5. Funding is then distributed through existing federal programs (e.g., HUD or other agencies).
- The process may take 12–18 months before funds become available.
 - Estimated timeline for this cycle: around October 2026, depending on federal budget negotiations.
-

Additional Submission

- Due to a deadline from Rep. Stansbury's office, the County submitted a preliminary letter of interest last Friday to avoid missing the opportunity.

- Submitting the same project to both the House and Senate increases the chances of funding and may allow combined funding (e.g., \$500k from each office).
-

Commissioner Questions

- **Commissioner Jaramillo** asked about:
 - Total project cost
 - Whether \$1 million would fully fund the project
 - The status of the building and design plans
- **Manager Barela** clarified:
 - The building is an existing metal structure.
 - The project currently involves interior development rather than new construction.
 - The conceptual layout included in the meeting packet is not a final design.
- **Motion:** Chairman Schwebach motions to approve. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
 - McCall – Yes
 - Jaramillo – Yes
 - **Motion Carried**
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- c. **JUVENILE JUSTICE:** Request Approval of a Budget Adjustment for the New Mexico Department of Children, Youth and Families Juvenile Justice Program to Decrease Funding for the Boys Council Program by \$16,600.00 and to Increase Funding for the Girls Circle Program by \$16,600.00

Rebecca Armstrong – Coordinator, Justice Board

Provided a presentation to the County Commission regarding a second Budget Adjustment Request (BAR) related to gender-specific programming within the New Mexico Children, Youth and Families Department Juvenile Justice Program.

Background

- This request follows a previous BAR approved earlier by the Commission.
 - The earlier adjustment reallocated unused Restorative Justice funds to support gender-specific youth programming.
-

Current Budget Adjustment Request

- Proposal to reallocate \$16,600 within existing program line items:
 - Decrease: Boys Council program funding by \$16,600

- Increase: Girls Circle program funding by \$16,600

Reason for the Adjustment

Rebecca Armstrong explained the reallocation is needed due to program staffing and service capacity differences:

- The program currently has:
 - 1 Boys Council facilitator
 - 2 Girls Circle facilitators
 - After reviewing remaining sessions needed through the end of the fiscal year, the Girls Circle program requires additional funding to complete scheduled programming.
 - The Boys Council program has less capacity to use all originally allocated funds.
- Goal of the adjustment:
- Ensure all available funds are utilized before the fiscal year ends.
 - Prevent unspent funds from reverting back to the state.

Program Structure and Participation

- The funding originally assumed a different number of contractors, requiring the current budget reconfiguration.
- Group ratios vary by program facilitator:
 - Boys Council group led by Robert Chavez has approximately 1 facilitator for 10 students.
 - Girls Circle groups often operate at 2 facilitators for about 10 students.
- These ratios remain within the program model guidelines, but additional facilitators allow for:
 - Better group management
 - More flexibility in programming delivery

Facilitator Performance and Program Impact

- Rebecca Armstrong noted that Robert Chavez, the Boys Council facilitator:
 - Has performed exceptionally well.
 - Is comfortable working in school environments.
 - Has experience managing larger classroom groups of up to 25 students, making a 10-student group manageable.

Future Program Goals

- The Justice Board hopes to expand program capacity next fiscal year.
- Ideal staffing goal:
 - 2 Boys Council facilitators
 - 2 Girls Circle facilitators

Benefits of expansion:

- Greater program stability
- Ability to maintain services if a contractor leaves mid-year
- Reduced impact from the lengthy RFP hiring process for contractors.
- **Motion:** Chairman Schwebach motions to approve. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

d. **ROADS:** Request Approval to Submit a Letter of Interest to the New Mexico Department of Transportation to Participate in the FY2026/2027 Local Government Road Fund Project/School Bus Route Cooperative Program with

Recommendation to Chip Seal Approximately 2 Miles of Echo Ridge Road South of the Intersection of Heritage Lane.

School Bus Route Project – Echo Ridge Relift

Presentation

- **Leonard Lujan** explained that this is one of three annual projects the Road Department typically submits.
- The project involves a relift (road resurfacing) on Dead Ridge planned for the next fiscal year.
- The request is primarily administrative, requiring Commission approval so the application can be submitted before the state deadline.
- **Motion:** Chairman Schwebach motions to approve. Commissioner Jaramillo seconds.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

- e. **ROADS:** Request Approval to Submit a Letter of Interest to the New Mexico Department of Transportation to Participate in the FY2026/2027 Local Government Road Fund Project/County Cooperative Program with Recommendation to: (1) Chip

Speaker: Leonard Lujan

Presented a letter of interest request to participate in the NMDOT Local Government Road Fund – County Cooperative Program.

Original Proposal

- Chip seal approximately 3 miles of Microwave Road (O-27) between:
 - U.S. Highway 60 and New Mexico State Road 55
- Chip seal approximately 3 miles of Spangler Road from:
 - Highway 55 to Langley Road

Correction Made During Discussion

- Lujan clarified that the first project should be gravel work rather than chip seal.

Corrected Project Scope

1. Gravel 2 miles of McIntosh Road between Highway 60 and Highway 55
2. Chip seal work on Spangler Road

- **Motion:** Chairman Schwebach motions to approve. Commissioner Jaramillo seconds.
- **The motion was amended:** to replace “chip seal” with “gravel” for the Microwave Road portion.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

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- f. **ROADS:** Request Approval to Submit a Letter of Interest to the New Mexico Department of Transportation to Participate in the FY2026/2027 Local Government Road Fund Project/County Aerial Project Cooperative Program with Recommendation to Chip Seal Approximately 1 Mile of Calle Del Sol.

Leonard Lujan

Presented another letter of interest submission for road improvements.

Proposed Project

- Chip seal approximately 1 mile of Calle Del Sol

- Located near New Mexico State Road 41.

Clarifications During Discussion

- Lujan confirmed the project is not part of the ongoing permit work and is a separate SP (state partnership) project.

Cost Estimate

- Estimated cost for 1 mile of chip seal:
 - Approximately \$83,618

Packet Error Noted

- Commissioners observed the packet incorrectly listed:
 - 21 miles instead of 1 mile
 - The error was acknowledged as a typographical mistake and corrected for the record.
-

Additional Discussion

Commissioners discussed:

- Potential to extend the project by an additional half mile if funding becomes available.
- The difficulty of accurate cost projections due to fluctuating prices for:
 - Fuel
 - Asphalt
 - Construction materials
- **Motion:** Chairman Schwebach motions to approve. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

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- g. **FIRE:** Request Approval of an Unauthorized Purchase in the Amount of \$384.95 to the Alabama Fire College for a Fire Investigator Training Course.

Gary Smith - Torrance County Fire Chief

- Reported an administrative oversight regarding a training course taken by an Assistant Fire Chief.
 - The Assistant Chief attended a fire inspection/investigation training course in Alabama while on approved leave.
 - The department intended to support this training as part of efforts to develop in-house fire inspection and investigation capabilities.
 - However, due to a process oversight, the department had not properly arranged payment beforehand.
- **Motion:** Chairman Schwebach motions to approve. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
 - McCall – Yes
 - Jaramillo – Yes
 - **Motion Carried**
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- h. **FIRE:** Request Approval to Re-Appropriate \$20,000 in County Infrastructure Funding Initially Allocated for Fire Training Equipment to Employee Training to Support the Ongoing Training Needs of Newly Hired Fire Personnel.

Gary Smith - Torrance County Fire

Presented a request to reallocate \$20,000 in county infrastructure funding originally budgeted for fire training equipment (training props).

Reason for Request

- The Fire Department recently hired three additional firefighters, increasing staff to 22 full-time personnel.
- The department needs funding to rapidly train new hires in required certifications, including:
 - EMT Basic
 - Firefighter I
 - Firefighter II

Proposed Change

- Transfer \$20,000
 - From training equipment/props
 - To employee training costs

Training Expenses Covered

Funds would support:

- Training course tuition
- Per diem
- Hotel accommodations
- Travel expenses during training programs.

Some training is currently planned in Socorro, where firefighters would attend classes.

County Manager Clarification

Manager Barela

- Provided commissioners with a county infrastructure funding allocation summary by department.
 - Explained that:
 - The request is essentially a line-item transfer within the department's infrastructure allocation.
 - Commission approval is required because the funding is being redirected to a different project purpose.
-

Discussion: Firefighter Training Strategy

External Training vs. In-House Academy

Chief Smith explained the department's current training approach:

Hybrid Training Model

- Combination of:
 - External academies
 - Internal day-to-day training exercises

Example External Training Program

- Potential use of training academy at Central New Mexico Community College (CNM).
- Program details:
 - 5-month academy
 - Cost approximately \$4,500 per firefighter
 - Includes:
 - Training equipment
 - SCBA gear
 - Structured curriculum

Advantages

- Lower cost than building a full internal academy.
 - Allows the county to avoid purchasing large amounts of training gear for recruits.
-

Long-Term Staffing and Training Vision

Chief Smith stated his goal is to eventually reach 30 full-time firefighters for the county.

Once staffing stabilizes:

- The department expects less frequent hiring cycles.
 - Firefighters could be sent to existing regional academies every few years rather than maintaining a full in-house academy.
-

Role of the Training Chief

Commissioners asked about the duties of the department's training chief.

Chief Smith explained that Training Chief Fixler is responsible for:

- Developing the annual training plan
- Scheduling training through the department's Response Master training platform
- Coordinating training for:
 - Full-time firefighters
 - Volunteer firefighters
- Supporting district-level training sessions.

Baseline requirements:

- A firefighter typically must complete about 190 hours of training annually to maintain certifications.
-

Volunteer Training Integration

- The department is working to better integrate volunteers into training programs.
- Because volunteers have full-time outside employment, training must often occur:
 - Evenings
 - Weekends

Training officers will travel between districts to support volunteer training nights.

- **Motion:** Chairman Schwebach motions to approve. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
 - McCall – Yes
 - Jaramillo – Yes
 - **Motion Carried**
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- i. **SHERIFF:** Request Approval to Re-Appropriate \$67,000 in County Infrastructure Funding Initially Allocated for a Parking Lot Project at the 7th Judicial District Court Building to Vehicles to Lease 3 New Responder Law Enforcement Units for the Torrance County Sheriff's Office.

Manager Barela and Reece Eckard – Sheriff Office Administration

Provided background context before the item discussion.

Context of the Request

- The Commission previously discussed the lack of budget authority for new Sheriff's Office vehicles this fiscal year.
- Commissioners requested staff to review the county budget to determine whether funding could be reallocated to address the need.
- Administration identified \$67,000 within the county infrastructure budget that had been originally allocated for a Sheriff's Office parking lot project.

Reason for Reallocation

- Discussions with the Sheriff's Office indicated:
 - The parking lot project likely would not be completed this year.
 - Patrol vehicles were a much higher operational priority.

Lease Proposal

- Administration worked with Enterprise Fleet Management to evaluate vehicle lease options.
- With the \$67,000 available, the county could lease up to three new responder vehicles this fiscal year.

Lease Cost Structure

- The cost includes:
 - Vehicle lease payments
 - Upfitting costs (equipment installation for law enforcement use).
- Upfitting requires a 50% down payment, with the remaining cost incorporated into the lease.
- Staff provided the Commission with a cost breakdown showing:
 - Current fiscal year costs
 - Annual lease costs
 - Total cost over the four-year lease term
 - Cost comparisons for one, two, or three vehicles.

Sheriff's Office Operational Need

Reece, Sheriff's Office Administration

- Confirmed the department is currently short on patrol vehicles.
- The office has:
 - Approximately 25 total vehicles in the fleet.
 - 14 deputies plus command staff and investigators using vehicles.
- Several vehicles are currently out of service due to mechanical failure or accidents.

Current Fleet Issues

- One vehicle recently required a new transmission.
- Another vehicle was lost in a pursuit-related crash.

- A patrol vehicle damaged in a deer collision has 130,000 miles but may still be repairable.
- Patrol units typically accumulate about 3,000 miles per month.
Immediate Need
- The department estimates five additional vehicles would ideally be needed, but leasing three units would provide critical relief.

Insurance Claims Update

Mellisa Johnson – Operations Manager

Provided an update regarding insurance claims through New Mexico Counties insurance pool:

- A two-year-old claim for a totaled patrol vehicle has now been approved.
- The county should receive approximately \$19,000 reimbursement soon.
- Additional active claims include:
 - A rollover crash during a pursuit
 - A vehicle damaged after hitting a deer.
- Once reimbursement is received, the funds will return to the Sheriff's Office budget through Commission approval.

Commission Discussion

Commissioners discussed several considerations:

Lease vs. Purchase

- Concerns were raised about:
 - High mileage on patrol vehicles
 - Loss of equity when leasing rather than owning vehicles.
- Leasing would mean the county does not hold the vehicle title, but vehicles would be replaced regularly before excessive wear.

Budget Stability

Administration explained leasing could help stabilize fleet expenses:

- Purchasing vehicles outright often creates large spikes in capital expenditures.
- Leasing spreads the cost into consistent annual payments.
- Example scenario discussed:
 - Maintaining \$250,000 annually in vehicle lease funding rather than large irregular purchases.

Long-Term Fleet Strategy

- Commissioners discussed maintaining a mixed fleet strategy, potentially with:
 - 30–40% leased vehicles
 - The remainder county-owned vehicles.

Vehicle Availability and Timeline

- Phil Long Ford of Denver is currently holding three vehicles for the county.
- Estimated upfitting timeline:
 - 3–4 months, depending on equipment availability.
- Officials noted that Enterprise may help expedite outfitting through vendor relationships.

Commission Action

Motion:

Approve reallocation of \$67,000 in county infrastructure funding (originally allocated for a Sheriff's parking lot project) to lease three new law enforcement responder vehicles for the Torrance County Sheriff's Office.

- **Motion:** Chairman Schwebach motions to approve. Commissioner Jaramillo seconds.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

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- j. **MANAGER:** Request Approval of a Fiscal Agent Agreement Between Torrance County and EMWT to Administer \$600,000.00 in Funding Allocated to EMWT by the New Mexico Environment Department for Project SAP 24-I2477-GF.

Manager Barela

Presented a request for the County Commission to approve a Fiscal Agent Agreement (MOU) related to a state grant allocated to the Estancia Valley water system initiative.

Background of the Grant

- In 2024, Estancia Valley Water Transmission Association (EMWT) received \$600,000 from the Governor's Office through legislative appropriation.
- The funding is intended for planning, designing, constructing, or acquiring water systems in the Estancia Valley.

Issue Identified

- At the time of the appropriation, the state assumed Torrance County would act as the fiscal agent for the grant.
- However, the formal paperwork process was never completed, preventing access to the funds.

Required Steps to Access the Funding

Manager Barela explained that the New Mexico Environment Department requires:

1. EMWT to execute the grant agreement.
2. EMWT to pass a resolution designating the County as fiscal agent.
3. Execution of a Fiscal Agent Memorandum of Understanding (MOU) with the County.
 - EMWT has already approved these steps.
 - The only remaining action is County Commission approval and signature of the fiscal agent agreement.

Funding Use

Once approved:

- The County can amend the FY26 budget to include the \$600,000 appropriation.
- Expected uses include:
 - Acquisition of the Sunset Acres Water System
 - Funding a technical memorandum (tech memo) for the Melody Ranch water system.
- The tech memo will be prepared by Bohannon Huston, with a proposal not to exceed \$25,000.

Questions and Discussion

Question – Commissioner Jaramillo

- Asked whether the \$600,000 funding is still available with the state.

Response – Manager Barela

- Confirmed the funding still exists in the state appropriation, but it cannot be accessed until the fiscal agent agreement is approved and the funds are budgeted.

Question – Commissioner Jaramillo

- Asked if a majority of the funding will be used for the Sunset Acres water system acquisition.

Response – Manager Barela

- Confirmed a portion will go toward Sunset Acres, while another portion will support the Melody Ranch technical memo.
-

Concern – Commissioner Jaramillo

- Expressed concern that water infrastructure planning has focused mostly on the northern part of the county.
- Raised the issue that the southern district has not been fully involved in planning discussions.
- Referenced long-standing discussions about a pipeline connecting Willard to Moriarty to distribute water throughout the county.

Question – Commissioner Jaramillo

- Asked whether some of the \$600,000 could be used to support water rights acquisition in the southern district to advance the long-term pipeline concept.
-

Response – Commission Discussion

Commissioner Schwebach noted that:

- The original strategy focused on connecting to existing water systems first because it was more economical.
 - The pipeline concept remains a long-term goal, but funding has historically been difficult to secure.
-

Amy May - Representative, EMWT

Responded to Commissioner Hernia's concerns.

Key Points

- Confirmed the board has discussed acquiring water rights in the Willard area.
 - After the Sunset Acres acquisition is reimbursed, some of the remaining funds may be used to pursue water rights purchases in the southern district.
 - The topic will be discussed at the next EMWT meeting scheduled in two weeks.
-

Question – Commissioner McCall

- Asked when EMWT expects to be capable of acting as its own fiscal agent rather than relying on the county.
-

Response – Manager Barela

- Explained EMWT is still developing organizational capacity.
 - The organization is building operational and financial strength by acquiring water systems and assets.
 - Larger projects often require a fiscal agent because funding agencies are cautious about granting large sums to newer organizations.
 - Example given:
 - EMWT recently received \$4 million for the Melody Ranch project, and the state still prefers a fiscal agent to oversee the funding.
-

Response – Amy May

- Estimated EMWT could potentially operate independently within 3–5 years.
 - Noted organizational challenges including:
 - Limited staff
 - Difficulty achieving quorum at board meetings
 - Need for stronger board participation.
-

Follow-Up – Commissioner McCall

- Encouraged EMWT to accelerate the timeline to 2–3 years for becoming financially and administratively independent.
-

Question – Commissioner McCall

- Asked whether serving as fiscal agent would create a burden for the County.
-

Response – Manager Barela

- Said the administrative burden depends on the scope of the project.

- In this case:
 - The funds are likely to cover a single closing payment and one technical memo, so the administrative burden will be minimal.
-

Additional Clarification – Manager Barela

- Under the Joint Powers Agreement for EMWT, the fiscal agent must be one of the member governments:
 - Estancia
 - Willard
 - Moriarty
 - Torrance County
- Currently, Torrance County is the only member entity capable of serving as fiscal agent under state financial requirements.
- **Motion:** Chairman Schwebach motions to approve. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
 - McCall – Yes
 - Jaramillo – Yes
 - **Motion Carried**
-

9. TORRANCE COUNTY BOARD OF FINANCE

a. TREASURER:

Kathyrn Hernandez - County Treasurer

Provided a status update on the operations of the Torrance County Treasurer's Office.

Financial Operations

- Reported that the Treasurer's Office is fully up to date on all bank reconciliations.
- Staff are monitoring and reconciling accounts daily to maintain accuracy and timely reporting.

Account Access Issue (Follow-up from Previous Meeting)

- The office discovered an outdated access connection to the New Mexico State Treasurer's Office tied to a previous treasurer's account.
 - The account had remained open but was not actively used, occasionally showing small balances (around \$1).
 - **Treasurer Hernandez stated that:**
 - Staff members Carol and Helen now have proper access.
 - The old account will be closed to prevent further confusion.
-

Questions and Discussion

Question – Commissioner McCall

- Asked whether the Treasurer's Office had resolved previous reconciliation issues involving unusual balances (approximately \$14,000) associated with the county's financial system.

Response – Treasurer Hernandez

- Confirmed the issue was largely corrected.
- Explained the discrepancies stemmed from the Tyler Technologies ERP system used for county financial management.
- Remaining issue:
 - About \$3,000 still occasionally appears off during distributions.
 - Tyler support is actively working to correct the backend system problem.
- Noted the issue traces back to payments dating to around 2020.

Follow-up – Commissioner McCall

- Confirmed the office is aware of and actively monitoring the issue.
-

Mobile Home Tax Enforcement Update

Treasurer Hernandez

Provided an update on mobile home tax collection efforts.

Staff Activity

- Miles (Treasurer's Office staff) has been actively identifying delinquent mobile home accounts.

February Collections

- Enforcement efforts resulted in \$24,202 collected.

March Collections (to date)

- As of the day before the meeting:
 - \$10,560 collected.
-

Question – Commissioner McCall

- Asked whether the mobile home tax enforcement effort is a new initiative.

Response – Treasurer Hernandez

- Confirmed the program began approximately one year ago.
 - The county also conducts mobile home tax auctions, with 40 mobile homes currently scheduled for auction in May.
-

Question – Commissioner McCall

- Asked whether only the mobile home is auctioned, or if the land is included.

Response – Treasurer Hernandez

- Clarified that only the mobile home is auctioned, not the land.
 - The process follows state statutes governing mobile home tax sales.
-

Question – Commissioner McCall

- Asked about requirements for removal or cleanup of the mobile home after purchase.

Response – Treasurer Hernandez

- The buyer assumes responsibility for removal or relocation of the mobile home.
- The Treasurer's Office provides a full information packet to buyers outlining requirements.

Additional Explanation

- In cases where a bank holds a lien, the Treasurer’s Office contacts the lender.
 - Often, the bank will pay delinquent taxes before the auction to retain the asset.
 - Example:
 - During a previous auction two years earlier, a bank paid the outstanding back taxes before the sale.
-

b. FINANCE: Finance Department Board of Finance Report

Michele Jones – Deputy Manager/Finance

Presented the FY 26 second quarter finance report and provided an update on ongoing financial operations.

Key Points – FY 26 Q2 Report

- Revenues: 51.8% of budgeted revenues collected by end of Q2 (December).
- Expenditures: 32.5% of budgeted expenditures used by Q2.
 - Indicates careful expenditure management and revenues on target.
- The report was submitted to and approved by DFA (Department of Finance and Administration).

Discussion & Clarifications

- **Commissioner Questions:**
 - On revenue vs. expenditure difference:
 - Explained that operational costs are carefully managed, and some planned projects or expenses did not occur yet, creating a buffer.
 - Historical trend: counties generally spend ~68–69% of budgeted revenues annually.
 - On lingering/unpaid expenditures:
 - Some expenses may be pending invoices or unexecuted projects; this is normal and part of ongoing budget management.
- **Deputy Manager Jones & County Manager Barela:**
 - Confirmed that expenditure under-budget is positive, providing flexibility for mid-year adjustments.
 - Emphasized that quarterly reports allow monitoring of cash flow and budget health.

Additional Financial Updates

- Department-level budget tracking:
 - Jones noted department-to-budget percentage reports can be generated for more granular analysis.
- CoreCivic payments:

- Signed contract received; payments can now be processed, covering November through present.
- Gross Receipts Tax (GRT) revenue:
 - As of February, \$6.3 million collected, an 18% increase over the previous year.
 - Noted by commissioners that future revenues may decline due to regional economic changes (e.g., wind farm slowdowns affecting hotels and restaurants).
- ARPA funds and other special funds:
 - Some expenditures may exceed budgeted authority; these will be monitored throughout the year.
- FY 27 budget preparation:
 - Deputy Manager Jones noted FY 27 budget work is underway, slightly behind schedule due to onboarding but progressing.

New Personnel Introduction

- Kurt Knight, CPA (Kurt Knight – KCK Advisory Company):
 - Introduced as financial consultant to assist with FY 27 budget, revenue forecasting, ARPA reporting, and Tyler system integration.
 - Commissioners encouraged to engage and ask questions as needed.
-

10. DISCUSSION/PRESENTATION

a. CLERK'S REPORT

Clerk Sylvia Chavez gave an update on

Candidate Filing – March 11

- Candidate Filing Day: Individuals filed for county positions:
 - Magistrate Judge: Bobby Garcia (R), Craig Davis (R)
 - County Commission District 1: Albert Chavez (D), Nathan Allen Schaefer (R)
 - County Commission District 2: William Pfeiffer (D), Thomas J. Holt (R), Leanne Tapia (R)
 - County Sheriff: Thomas D. Carter (R), David E. Frazee (R)
 - County Assessor: Hugh G. Jones (D), Crystal M. Garcia (R), Martin A. Lucero (R)
 - Probate: Nathan M. Dial (R), Melvin McNeil (R), Mary Ann Anaya-Hernandez (R), Tracey Master (R)
- Next Steps:

- Clerk Chavez will qualify candidates by end of week/early next week.
 - Qualification includes:
 - Verification of petition signatures
 - Confirmation of campaign finance filings via Secretary of State’s CFIS system
 - Any missing documentation must be submitted by tomorrow
 - Candidate Write-In Day: Next Tuesday; same qualification process applies.
 - Clarification:
 - **Commissioner Schwebach asked:** “We have some check marks – does that mean they’re qualified?”
 - **Clerk Chavez responded:** Internal tracking only, check marks do not indicate official qualification.
-

School District Elections

- Estancia School District Special Bond Election:
 - Ballots mailed: 2,758
 - Ballots returned: 359
 - Undeliverable: 216
 - PSA: Voters must ensure up-to-date registration to receive ballots.
- Voter Registration Notes:
 - Many voters do not update addresses, leading to undeliverable ballots.
 - Motor Vehicle updates trigger automatic voter registration via AVR system, but voters must respond to confirmation letter.
 - Clerk emphasized importance of valid mailing address for future absentee ballots.
 - Commissioner comment: People often ignore these updates, causing issues with receiving ballots.
- Corona School District Election (March 24):
 - Registered voters: 68
 - Ballots returned: 5

- Undeliverable: 1
- Clerk may need to call a special meeting to canvas before the first April meeting.
- Proposed Canvas dates: March 30 – April 2, short 10–15 minute meeting anticipated.
- Commissioner comment: Agreed that low voter awareness may cause ballots to be missed.

Staff Recognition

- Genell Morris: Stepped up as primary customer service staff despite being short-staffed.
- Chief Deputy Clerk Senaida Anaya preparing for upcoming election training.
- **Commissioner Jaramillo comment:** Acknowledged staff efforts and the difficulty of managing absentee ballots with limited personnel.

-
- **Commissioner Jaramillo:** Commented on voter awareness and mail delivery issues, emphasizing the need for PSAs and updated voter registrations.
 - Discussion: Confirmed March 30, 2026 at 9:00AM for Corona School District Canvas meeting; brief meeting anticipated.

b. MANAGER’S REPORT

c. COMMISSIONERS’ REPORTS:

1) Commissioner McCall, District 1 - **None**

2) Commissioner Schwebach, District 2

Commissioner Schwebach

- **Commissioner Schwebach, District 2** introduced discussion regarding non-designated and unmaintained subdivision roads in the county.
- Noted that Morrow Hall had intended to attend but was unable; however, he provided written remarks to be read into the record.

- The issue has been an ongoing concern raised by residents for years.
-

Remarks from Morrow Hall (Read into the Record)

Deputy Manager Jones Read: Remarks by Morrow Hall, read during meeting.

Historical Context

- Hall returned to Estancia in 1970 to work at the New Mexico Abstract Company, where he witnessed the rapid development of subdivisions in Torrance County.
- Early subdivisions in the 1950s–1960s included large grid developments such as Valley of the Estancia Ranchettes, often created without adequate infrastructure such as water or proper roads.
- In 1973, the state passed subdivision regulations, but loopholes allowed many subdivisions to be created without proper planning or infrastructure.

Past County Actions

- Historically, county commissions approved subdivision plats while disclaiming responsibility for maintaining roads.
- Hall stated that these decisions “kicked the can down the road”, leaving current commissioners with the problem.

Concerns Raised

- Residents in these subdivisions:
 - Have lived with substandard roads for decades.
 - Have lower property values due to poor road access.
 - Continue to pay property taxes without receiving road maintenance services.

Suggested Solutions

- Gradually add subdivision roads into the county system over time.
- Possibly designate roads as “county roads in training” to allow periodic maintenance such as grading until upgrades are possible.
- Focus on roads with higher population use first.

Acknowledgment

- Hall commended the County Road Department, noting:

- Newly paved roads such as Riley Road and Martinez Road.
- The county's new road department facility, which he described positively.

Commissioner Schwebach – Discussion Initiation

- Noted the county faces a “catch-22” situation:
 - Some subdivisions did not want county roads originally due to concerns about through traffic.
 - Now many residents request county maintenance.
- Suggested developing a mechanism or policy to address these roads moving forward.

Road Department Perspective

Road Superintendent Leonard Lujan

Current Road Priorities

- School bus routes are priority roads and must remain passable in all weather.
- Other county roads are considered secondary roads, though still maintained regularly.

Maintenance Requirements

- County policy requires at least one maintenance pass per year on designated county roads to meet maintenance obligations.

Subdivision Road Issue

- Many older subdivisions were approved decades ago when few residents lived there.
- Today these areas have more homes and increased traffic, but the roads were never officially accepted by the county.

Former “Green Road” Program

- Previously, residents could request limited maintenance (blading once per year) through an application process.
- When the county changed mapping systems, those “green roads” were removed, leaving only officially maintained county roads.

Proposed Idea

Lujan suggested creating a paid service option where:

- Residents on non-maintained roads could pay the county to blade roads periodically.
 - Work would likely occur during overtime hours (Fridays or Saturdays) so it does not impact regular county road maintenance.
 - Residents could split costs among property owners along a road.
-

Legal Considerations

County Manager Barela / Deputy Assessor Linda Gallegos

- Preliminary discussions with legal counsel indicated that charging residents for a service may avoid anti-donation clause concerns, since the county would be providing a paid service rather than a free benefit.
 - Additional research is needed regarding:
 - Liability
 - Special assessment districts
 - Legal authority for alternative road maintenance programs.
-

Commissioner Questions & Comments

Commissioner Schwebach

- Asked whether the commission should pursue developing a program for non-maintained roads.
 - Raised concerns about:
 - Liability if the county maintains roads below normal county standards.
 - Whether the county could subsidize road improvements or maintenance.
-

Commissioner Discussion – Special Assessment Districts

Commissioners discussed the possibility of using special assessment districts, where:

- Residents benefiting from road improvements vote to tax themselves for the project.
- Funds are used for engineering, construction, and maintenance.
- County may front engineering costs, which are reimbursed if the project proceeds.

Concerns raised:

- Engineering costs can be expensive upfront.
 - Risk exists if the project does not move forward after engineering work.
-

Commissioner Comments on Developer Responsibility

Commissioners noted:

- Modern subdivision policies now require developers to build roads to county specifications before the county accepts them.
- Historically, many subdivisions were approved without those requirements, creating today's challenges.

Example discussed:

- A subdivision where the developer built roads to county specifications and included a clause that once 90% of lots were sold, the county would assume maintenance.
-

Commissioner Discussion – Property Taxes & Fairness

Commissioners noted:

- Residents in these subdivisions pay property taxes comparable to residents with maintained roads.
 - Some commissioners believe the county should provide some level of service in return.
-

Commissioner Discussion – Possible Road Adoption

Discussion included the possibility that:

- The county could gradually adopt additional roads.
- As more roads are chip sealed or paved, the maintenance burden shifts and may allow blading resources to be reallocated.

Road Superintendent Lujan noted:

- Approximately 130 miles of roads have been chip sealed or paved, reducing the need for grading.

Other Examples Shared

Deputy Assessor Linda Gallegos shared experience from another county:

- Residents formed a special district and agreed to pay approximately \$100,000 through property tax assessments.
 - In return, the county maintained the roads in the subdivision.
 - This arrangement has reportedly continued successfully for about 20 years.
-

3) Commissioner Jaramillo, District 3

Commissioner Jaramillo reported that she toured roads within her district with Road Superintendent Leonard Lujan.

- During the tour:
 - Leonard explained the responsibilities and operations of the road department.
 - They discussed advantages and disadvantages of the county adopting certain roads.
 - **Commissioner Jaramillo** stated the tour was very informative and helpful for understanding road maintenance and policy decisions.
-

2. Meeting Regarding Torreon Fire Station

- On Monday at 1:00 PM, Commissioner Jaramillo met with:
 - Gary Smith
 - The local fire chief
 - Representatives from Torreon
- The meeting focused on getting the Torreon fire station operational.

Potential Improvements to the Station

- Possible upgrades discussed:
 - Sleeping quarters
 - Sprinkler system
 - Minor facility upgrades

- Full kitchen
- Large gathering area

These features make the location suitable as a response hub for firefighters.

- The station already has:
 - Showers
 - Two bathrooms
-

3. Proposal for a Wildland Fire Hub

- The Torreon station could serve as a central wildfire response hub.
 - It would support three nearby mountain communities, with Torreon located centrally between them.
 - The hub could improve response times and coordination during wildfires.
-

4. Wildland Fire Program Development

Gary Bixler explained that the county is developing a wildland firefighting program.

Key elements include:

- Appointment of a Wildland Coordinator
 - Applying for grant funding to support the position
 - The role ideally requires full-time (40-hour/week) availability to coordinate with regional wildland programs.
-

5. Resource Mobilization Plan (RMP)

- The county is working to participate in the state Resource Mobilization Plan (RMP).
- Benefits of the program:
 - Access to state wildfire response resources
 - Ability to recover costs after wildfire responses.

Recent Fire Example

- A recent wildfire (about 100 acres) occurred in the Chairman's district.
 - The response used a Unified Command structure involving:
 - County fire personnel
 - State Forestry
 - Director Kevin Pacheco
 - The county is currently working to recover response costs from that incident.
-

6. Seasonal Wildland Staffing Plan

- Initial staffing may rely on seasonal firefighters.
 - Seasonal hiring advantages:
 - Covers the 8–9 month fire season
 - Avoids long-term benefit costs
 - Allows the program to launch quickly.
-

7. Wildland Firefighter Qualification

- The department recently conducted a Pack Test, which includes:
 - A 3-mile hike
 - Carrying a 45-pound pack
 - 11 firefighters successfully passed, making them eligible for wildland deployment.
-

8. Willard Town Council Meeting

Later the same day, Linda Jaramillo attended a town council meeting in Willard.

Fire Department Activity

- A large equipment testing operation was taking place at the fire station.
- Fire hoses and equipment were being tested.
- Testing services were contracted out to a third-party provider.

Station Status

- The Willard Fire Station is operating well, but:
 - No firefighters are currently stationed there full-time.

9. Key Regional Priority

Commissioner Jaramillo emphasized that the main goal for the mountain communities is:

- Training firefighters
- Improving coordination between the three mountain communities
- Strengthening wildfire preparedness, especially given the very dry conditions and high fire risk.

11. Announcement of the next Board of County Commissioner’s Meeting:

March 25, 2026

12. SIGNING OF OFFICIAL DOCUMENTS

13. ADJOURNMENT

- **Motion:** Chairman Schwebach motions to adjourn. Commissioner McCall seconds.

Roll Call Vote:

- Schwebach – Yes
- McCall – Yes
- Jaramillo – Yes
- **Motion Carried**

Meeting adjourned at 12:26 PM.

Ryan Schwebach – Chairman

Senaída Anaya– Chief Deputy Clerk

Date

Sylvia Chavez – County Clerk

*The video and audio of this meeting are available upon request.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We, the undersigned members of the Torrance County Board of County Commissioners, met in regular session on **March 25, 2026**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$2,779,991.97**

Kevin McCall, District 1

Ryan Schwebach, District 2

Linda Jaramillo, District 3

Attest:

Sylvia Chavez, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathryn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates: 3/05/2026 to 3/17/2026 **Total Payments: 187**

Total Checks: 165 Checks: 136066 to 136231

Voided Checks: 1 Checks: 136165

Bank Drafts: 13 DFT0001516,DFT0001517,DFT0001521,DFT0001522,DFT0001523,
DFT0001524,DFT0001525,DFT0001526,DFT0001530,DFT0001531,
(VOIDED DFT0001527,DFT0001528,DFT0001529)
NOT USED DFT0001518,DFT0001519,DFT0001520

Electronic Fund Transfers: 8 EFT: 466 TO 473

Total Payments Issued: \$2,779,991.97



Torrance County, NM

Check Report

By Check Number

Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3537	SED ENTERPRISES INC.	03/05/2026	EFT	0.00	2,201.06	466
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
645494-020426	Invoice	02/19/2026	Fleet Vehicles for Animal Services	0.00	1,100.53	
	620-094-2618		CAPITAL OUTLAY - VEHICL		1,100.53	
			2025 Chevrolet Silverado 1500 4			
645494-020426-f	Invoice	02/19/2026	Fleet Vehicles for Animal Services	0.00	1,100.53	
	620-094-2618		CAPITAL OUTLAY - VEHICL		1,100.53	
			2025 Chevrolet Silverado 1500 4			
418	COLUMBUS BANK AND TRUST	03/11/2026	EFT	0.00	430.97	467
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005950	Invoice	03/12/2026	Flex Plan	0.00	430.97	
	401-000-9001		Payroll Liabilities		430.97	
			Flex Plan			
1232	CORECIVIC INC.	03/11/2026	EFT	0.00	1,886,679.00	468
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
112025 TCDF	Invoice	03/11/2026	CoreCivic ICE & USMS FY26	0.00	1,886,679.00	
	825-070-2172		CARE OF INMATES		1,886,679.00	
			November 2025 Ice Inmate Ho			
VEN01472	PROFESSIONAL FIREFIGHTERS OF TORRANCE CI	03/11/2026	EFT	0.00	299.00	469
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005949	Invoice	03/12/2026	FIRE FIGHTER UNION DUES	0.00	299.00	
	401-000-9001		Payroll Liabilities		299.00	
			FIRE FIGHTER UNION DUES			
5189	SUNRISE BANK	03/11/2026	EFT	0.00	2,164.69	470
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005964	Invoice	03/12/2026	Sunrise Loan	0.00	2,164.69	
	401-000-9001		Payroll Liabilities		2,164.69	
			Sunrise Loan			
VEN01566	UnitedHealthcare Insurance Company	03/11/2026	EFT	0.00	57,075.00	471
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005966	Invoice	03/12/2026	UnitedHealthcare Insurance	0.00	52,632.65	
	401-000-9001		Payroll Liabilities		52,632.65	
			UnitedHealthcare Insurance			
INV0005967	Invoice	03/12/2026	UnitedHealthcare Insurance	0.00	4,442.35	
	401-000-9001		Payroll Liabilities		4,442.35	
			UnitedHealthcare Insurance			
1232	CORECIVIC INC.	03/12/2026	EFT	0.00	110,759.66	472
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
TCDF 022026	Invoice	03/04/2026	Inmate Housing for February	0.00	110,759.66	
	420-070-2172		CARE OF INMATES		23,483.21	
	420-070-2172		CARE OF INMATES		-7,735.00	
	420-070-2172		CARE OF INMATES		225.00	
	420-070-2172		CARE OF INMATES		94,786.45	
			Inmate Housing for February - Tr			
			Inmate Housing for February - Di			
			Inmate Housing for February - M			
			Inmate Housing for February -			
3537	SED ENTERPRISES INC.	03/16/2026	EFT	0.00	2,722.09	473

Check Report

Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
645494-010626.j	Invoice	03/03/2026	TC Maintenance Agreement		2,722.09	
	401-010-2284		EQUIPMENT LEASES	Overpayment	-64.39	
	401-010-2284		EQUIPMENT LEASES	2026 Chevy Equinox Lease - Jan	751.46	
	401-010-2284		EQUIPMENT LEASES	2026 Chevy Silverado Lease - Ja	974.00	
	401-010-2284		EQUIPMENT LEASES	TC Maintenance Agreement - Ja	1,061.02	
Total EFT:					0.00	2,062,331.47

Check Report

Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3207	AIRGAS USA LLC	03/05/2026	Regular	0.00	1,826.77	136066
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5522516917	Invoice	02/19/2026	Medical Oxygen/Tank Rent/Hazmat Fee/T	0.00	1,826.77	
	405-091-2230		SUPPLIES - MEDICAL		129.95	
	405-091-2230		SUPPLIES - MEDICAL		1,231.23	
	405-091-2230		SUPPLIES - MEDICAL		111.49	
	408-091-2230		SUPPLIES - MEDICAL		354.10	
5450	AMAZON BUSINESS	03/05/2026	Regular	0.00	316.75	136067
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
14D7-XNJG-XVC7	Invoice	02/23/2026	Court Compliance Office Order	0.00	316.75	
	401-073-2219		SUPPLIES - GENERAL OFFI		-6.99	
	401-073-2219		SUPPLIES - GENERAL OFFI		25.16	
	401-073-2219		SUPPLIES - GENERAL OFFI		11.98	
	401-073-2219		SUPPLIES - GENERAL OFFI		17.07	
	401-073-2219		SUPPLIES - GENERAL OFFI		5.99	
	401-073-2219		SUPPLIES - GENERAL OFFI		13.99	
	401-073-2219		SUPPLIES - GENERAL OFFI		73.99	
	401-073-2219		SUPPLIES - GENERAL OFFI		42.19	
	401-073-2219		SUPPLIES - GENERAL OFFI		11.99	
	401-073-2219		SUPPLIES - GENERAL OFFI		11.40	
	401-073-2219		SUPPLIES - GENERAL OFFI		26.99	
	401-073-2219		SUPPLIES - GENERAL OFFI		82.99	
5450	AMAZON BUSINESS	03/05/2026	Regular	0.00	403.85	136068
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1GC1-1JGL-4317	Invoice	03/04/2026	Finance Office Supplies	0.00	403.85	
	401-055-2218		MAINTENANCE & REPAIR		119.41	
	401-055-2219		SUPPLIES - GENERAL OFFI		3.99	
	401-055-2219		SUPPLIES - GENERAL OFFI		7.99	
	401-055-2219		SUPPLIES - GENERAL OFFI		5.99	
	401-055-2219		SUPPLIES - GENERAL OFFI		9.79	
	401-055-2219		SUPPLIES - GENERAL OFFI		7.44	
	401-055-2219		SUPPLIES - GENERAL OFFI		9.36	
	401-055-2219		SUPPLIES - GENERAL OFFI		239.88	
5450	AMAZON BUSINESS	03/05/2026	Regular	0.00	192.53	136069
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1MQM-WKWR-V	Invoice	02/23/2026	Court Compliance Office Order	0.00	192.53	
	401-073-2219		SUPPLIES - GENERAL OFFI		2.58	
	401-073-2219		SUPPLIES - GENERAL OFFI		189.95	
5450	AMAZON BUSINESS	03/05/2026	Regular	0.00	59.97	136070
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1K3H-RPHV-TGJ9	Invoice	03/04/2026	Finance Office Supplies	0.00	59.97	
	401-055-2219		SUPPLIES - GENERAL OFFI		59.97	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/05/2026	Regular	0.00	11,332.40	136071

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Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
ATG 13779	Invoice	02/23/2026	Backup Domain Controler	0.00	11,332.40	
	401-096-2225		SUPPLIES - COMPUTER/P	PROFESSIONAL DISCOUNT 10%	-780.38	
	401-096-2225		SUPPLIES - COMPUTER/P	Backup Domain Controler	8,077.97	
	401-096-2225		SUPPLIES - COMPUTER/P	ces DISCOUNT 5%	-340.19	
	401-096-2225		SUPPLIES - COMPUTER/P	ces hardware implementation s	4,375.00	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/05/2026	Regular	0.00	529.98	136072
13746	Invoice	02/23/2026	Reconnect Internet Hope/Project Office	0.00	529.98	
	401-096-2213		CONTRACT - IT SERVICES	Ultra 60W Ubiquiti Switch	229.99	
	401-096-2213		CONTRACT - IT SERVICES	Ubiquiti Cloud Gateway Max	299.99	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/05/2026	Regular	0.00	7,216.26	136073
13726	Invoice	02/23/2026	September Total Care Maintenance	0.00	7,216.26	
	401-096-2213		CONTRACT - IT SERVICES	Sales Tax	511.26	
	401-096-2213		CONTRACT - IT SERVICES	Standard Technician For Remote	600.00	
	401-096-2213		CONTRACT - IT SERVICES	Standard Technician For Remote	6,105.00	
1795	ARTESIA FIRE EQUIPMENT INC	03/05/2026	Regular	0.00	1,100.50	136074
86725	Invoice	02/23/2026	North American Fire Hose and Parts	0.00	1,100.50	
	407-091-2248		SUPPLIES - SAFETY	Safety Flaf Green Mesh Public S	128.00	
	407-091-2248		SUPPLIES - SAFETY	South Park aluminum Universal	24.00	
	407-091-2248		SUPPLIES - SAFETY	North American Fire Hose HT-60	303.50	
	407-091-2248		SUPPLIES - SAFETY	CSS-SG3012-C&S Viper Nozzle 1	645.00	
VEN01432	BRAZAS FIRE, LLC	03/05/2026	Regular	0.00	343.78	136075
1260220148	Invoice	02/25/2026	Hood Fire Suppression System Service	0.00	343.78	
	401-037-2215		MAINTENANCE & REPAIR	tax	25.28	
	401-037-2215		MAINTENANCE & REPAIR	Amerex Nozzle Cap Rubber - SY	32.50	
	401-037-2215		MAINTENANCE & REPAIR	Fusible Link 450-PC-SY	36.00	
	401-037-2215		MAINTENANCE & REPAIR	Truck Service	100.00	
	401-037-2215		MAINTENANCE & REPAIR	Amerex KitcheHood Fire Suppre	150.00	
1513	BRUCKNER TRUCK AND EQUIPMENT	03/05/2026	Regular	0.00	936.00	136076
XA112074344	Invoice	02/23/2026	DEF	0.00	936.00	
	402-060-2244		MAINTENANCE & REPAIR	DEF	936.00	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	64.06	136077
01.2026 758001	Invoice	02/19/2026	Q3 McIntosh Sr Center Electric	0.00	64.06	
	401-089-2208		UTILITIES - ELECTRICITY	January	64.06	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	2,701.55	136078
01.2026 273000	Invoice	02/19/2026	Q3 Admin Electric	0.00	2,701.55	
	401-015-2208		UTILITIES - ELECTRICITY	January 3000	2,694.61	
	401-015-2208		UTILITIES - ELECTRICITY	January 3700	6.94	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	380.31	136079
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 117505	Invoice	02/19/2026	Q3 Emergency Mgr Electric	0.00	380.31	
	604-083-2208		UTILITIES - ELECTRICITY		380.31	
			January 7505			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	54.59	136080
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 529300	Invoice	02/19/2026	Q3 Clerk/Elections Electric	0.00	54.59	
	401-021-2208		UTILITIES - ELECTRICITY		54.59	
			January			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	90.03	136081
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 7079301	Invoice	02/19/2026	Q3 Dist 6 Fire Electric	0.00	90.03	
	418-091-2208		UTILITIES - ELECTRICITY		90.03	
			January			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	302.81	136082
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 554000	Invoice	02/19/2026	Q3 Dist 4 Fire Electric	0.00	302.81	
	409-091-2208		UTILITIES - ELECTRICITY		56.81	
	409-091-2208		UTILITIES - ELECTRICITY		246.00	
			January 4000			
			January 2700			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	591.20	136083
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 133806	Invoice	02/19/2026	Q3 Road Electric	0.00	591.20	
	402-060-2208		UTILITIES - ELECTRICITY		591.20	
			January			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	2,472.31	136084
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 179001	Invoice	02/19/2026	Q3 Judicial Electric	0.00	2,472.31	
	401-016-2208		UTILITIES - ELECTRICITY		2,472.31	
			January			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	328.07	136085
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 492801	Invoice	02/19/2026	Q3 Health Dept Electric	0.00	328.07	
	401-024-2208		UTILITIES - ELECTRICITY		328.07	
			January			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	355.70	136086
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 109702	Invoice	02/19/2026	Q3 Estancia Sr Center Electric	0.00	355.70	
	401-036-2208		UTILITIES - ELECTRICITY		355.70	
			January			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	302.08	136087
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 421201	Invoice	02/19/2026	Q3 Moriarty Sr Center Electric	0.00	302.08	
	401-037-2208		UTILITIES - ELECTRICITY		302.08	
			January			
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	96.56	136088
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 104503	Invoice	02/19/2026	Q3 Emergency Mgr Electric	0.00	96.56	
	604-083-2208		UTILITIES - ELECTRICITY		96.56	
			January 4503			

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Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	485.71	136089
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 074400	Invoice	02/19/2026	Q3 Dist 3 Fire Electric	0.00	485.71	
	408-091-2208		UTILITIES - ELECTRICITY		291.18	
	408-091-2208		UTILITIES - ELECTRICITY		23.51	
	408-091-2208		UTILITIES - ELECTRICITY		171.02	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	533.60	136090
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 707901	Invoice	02/19/2026	Q3 Mountainair Sr Center Electric	0.00	533.60	
	401-027-2208		UTILITIES - ELECTRICITY		533.60	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	382.66	136091
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 270701	Invoice	02/19/2026	Q3 Sheriff Electric	0.00	382.66	
	401-050-2208		UTILITIES - ELECTRICITY		382.66	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	477.06	136092
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 53690	Invoice	02/19/2026	Q3 Fairgrounds Electric	0.00	477.06	
	401-053-2208		UTILITIES - ELECTRICITY		23.64	
	401-053-2208		UTILITIES - ELECTRICITY		36.99	
	401-053-2208		UTILITIES - ELECTRICITY		353.07	
	401-053-2208		UTILITIES - ELECTRICITY		23.64	
	401-053-2208		UTILITIES - ELECTRICITY		39.72	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	98.15	136093
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 03600	Invoice	02/19/2026	Q3 Dist 1 Fire Electric	0.00	98.15	
	407-091-2208		UTILITIES - ELECTRICITY		28.62	
	407-091-2208		UTILITIES - ELECTRICITY		47.63	
	407-091-2208		UTILITIES - ELECTRICITY		21.90	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	522.68	136094
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 103300	Invoice	02/19/2026	Q3 Dist 5 Fire Electric	0.00	522.68	
	405-091-2208		UTILITIES - ELECTRICITY		28.96	
	405-091-2208		UTILITIES - ELECTRICITY		287.97	
	405-091-2208		UTILITIES - ELECTRICITY		205.75	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	401.32	136095
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 099100	Invoice	02/19/2026	Q3 Dist 2 Fire Electric	0.00	401.32	
	406-091-2208		UTILITIES - ELECTRICITY		137.30	
	406-091-2208		UTILITIES - ELECTRICITY		264.02	
106	CENTRAL NM ELECTRIC COOP.	03/05/2026	Regular	0.00	395.89	136096
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 084401	Invoice	02/19/2026	Q3 Animal Services Electric	0.00	395.89	
	401-082-2208		UTILITIES - ELECTRICITY		395.89	
VEN01562	CHARLES E. CAVANESS	03/05/2026	Regular	0.00	60.00	136097

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0005926	Invoice 401-008-2202	02/25/2026	Fuel reimburse SUPPLIES - VEHICLE FUEL	0.00	60.00	
VEN01375	CHRIS L. ARCHULETA	03/05/2026	Regular	0.00	3,354.97	136098
02.2026 CLA	Invoice 416-083-2204	03/02/2026	Q3 Superior Lease Agreement RENT OF BUILDING/LAND	0.00	3,354.97	
3391	CINTAS CORPORATION NO. 2	03/05/2026	Regular	0.00	1,435.50	136099
9361649075	Invoice 600-006-2271	03/02/2026	Q3 Cintas AED Agreement CONTRACT - OTHER SERV	0.00	1,435.50	
1802	DESIGN SILK SCREEN PRINTERS	03/05/2026	Regular	0.00	600.00	136100
37109	Invoice 401-010-2201	02/24/2026	Torrance County Manager Vehicles Decals MAINTENANCE & REPAIR	0.00	600.00	
4705	DOUBLE H AUTO	03/05/2026	Regular	0.00	76.92	136101
093314	Invoice 402-060-2201	02/23/2026	parts for fleet MAINTENANCE & REPAIR	0.00	39.88	
093353	Invoice 402-060-2201	02/23/2026	parts for fleet MAINTENANCE & REPAIR	0.00	37.04	
156	EASTVIEW	03/05/2026	Regular	0.00	225.65	136102
3392	Invoice 402-060-2250	02/23/2026	Eastview- quarterly SUPPLIES - SHOP	0.00	225.65	
2554	EPCOR USA, INC.	03/05/2026	Regular	0.00	124.43	136103
01.2026 0739014	Invoice 406-091-2210	03/04/2026	Q3 Monthly Water Dist 2 UTILITIES - WATER	0.00	124.43	
2555	EVSWA	03/05/2026	Regular	0.00	11,501.34	136104
5480	Invoice 419-005-2292	03/02/2026	EVSWA Q3 Tipping Fees EVSWA TIPPING FEES	0.00	11,501.34	
214	Hart's Trustworthy Hardware	03/05/2026	Regular	0.00	1,039.92	136105
B637633	Invoice 405-091-2215	02/23/2026	D3 Light WP LED D2D MAINTENANCE & REPAIR	0.00	1,039.92	
990	IRON MOUNTAIN RECORDS MANAGEMENT	03/05/2026	Regular	0.00	1,798.86	136106

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Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
203043486	Invoice	03/02/2026	Q2 Offsite Storage Clerk	0.00	949.43	
	612-020-2271		CONTRACT - OTHER SERV		201.23	
	612-020-2271		CONTRACT - OTHER SERV		748.20	
203066070	Invoice	02/24/2026	Q3 Offsite Storage Clerk	0.00	849.43	
	612-020-2271		CONTRACT - OTHER SERV		648.20	
	612-020-2271		CONTRACT - OTHER SERV		201.23	
VEN01550	JARRAH MEDINA	03/05/2026	Regular	0.00	2,982.00	136107
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
JM 02-28-26	Invoice	03/05/2026	OPEN PO DV SERVICES FY26	0.00	2,982.00	
	690-009-2271		CONTRACT - OTHER SERV		2,982.00	
14	JUNIOR'S TIRE & AUTO PARTS INC.	03/05/2026	Regular	0.00	900.00	136108
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
199300	Invoice	02/19/2026	Fire 1- 4 New Tires	0.00	900.00	
	413-091-2201		MAINTENANCE & REPAIR		900.00	
			Four New Tires- 275/65R18			
3111	MASTER, TRACEY	03/05/2026	Regular	0.00	825.38	136109
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
TM 02.28.26	Invoice	03/05/2026	OPEN PO DV SERVICES FY26	0.00	825.38	
	690-009-2271		CONTRACT - OTHER SERV		825.38	
			OPEN PO DV SERVICES FY26			
3884	NM BOARD OF VETERINARY MEDICINE	03/05/2026	Regular	0.00	125.00	136110
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
EUT-0441	Invoice	02/25/2026	Late fee euth license #0441	0.00	125.00	
	401-082-2269		SUBSCRIPTIONS & DUES		125.00	
			Late fee euth license #0441			
5051	NM LOCKING SYSTEMS	03/05/2026	Regular	0.00	517.87	136111
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
12189	Invoice	02/23/2026	Replace the door handle on the main entr	0.00	517.87	
	401-027-2215		MAINTENANCE & REPAIR		144.95	
	401-027-2215		MAINTENANCE & REPAIR		120.95	
	401-027-2215		MAINTENANCE & REPAIR		65.00	
	401-027-2215		MAINTENANCE & REPAIR		186.97	
			Service call Mountainair			
VEN01313	PAYPRO CORPORATION	03/05/2026	Regular	0.00	535.90	136112
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
0000092096	Invoice	03/02/2026	Q3 HR Applicant Tracking System	0.00	535.90	
	401-014-2271		CONTRACT-OTHER SERVI		535.90	
			February			
5514	PERSONNEL EVALUATION INC.	03/05/2026	Regular	0.00	25.00	136113
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
57073	Invoice	02/23/2026	Personnel Evaluations Tests Q3	0.00	25.00	
	911-080-2272		CONTRACT - PROFESSION		25.00	
			Personnel Evaluations Tests Jan			
2015	PLATEAU	03/05/2026	Regular	0.00	128.69	136114
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
03.2026 211365	Invoice	02/23/2026	Q3 Duran FD Internet & Wirless	0.00	128.69	
	407-091-2207		TELECOMMUNICATIONS		128.69	
			March			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3859	PRUDENTIAL OVERALL SUPPLY	03/05/2026	Regular	0.00	324.18	136115
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
450786275	Invoice	02/23/2026	Uniform rental	0.00	324.18	
	402-060-2236		SUPPLIES - UNIFORMS		324.18	
5426	SENERGY PETROLEUM, LLC	03/05/2026	Regular	0.00	4,223.75	136116
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
415413306	Invoice	02/23/2026	Bulk Fuel	0.00	4,223.75	
	402-060-2202		SUPPLIES - VEHICLE FUEL		4,223.75	
5323	SOUTHWEST COPY SYSTEMS	03/05/2026	Regular	0.00	56.58	136117
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
589694	Invoice	02/23/2026	Q3 Em Manager Pringting Overages	0.00	56.58	
	604-083-2219		SUPPLIES - GENERAL OFFI		56.58	
5323	SOUTHWEST COPY SYSTEMS	03/05/2026	Regular	0.00	826.38	136118
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
590526	Invoice	02/23/2026	Q3 February Copy/Print charges	0.00	826.38	
	401-008-2221		PRINTING/PUBLISHING/A		75.81	
	401-010-2221		PRINTING/PUBLISHING/A		207.87	
	401-021-2221		PRINTING/PUBLISHING/A		201.95	
	401-050-2221		PRINTING/PUBLISHING/A		180.97	
	401-055-2221		PRINTING/PUBLISHING/A		103.86	
	401-073-2271		CONTRACT - OTHER SERV		17.23	
	402-060-2221		PRINTING/PUBLISHING/A		38.69	
5323	SOUTHWEST COPY SYSTEMS	03/05/2026	Regular	0.00	131.55	136119
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
589692	Invoice	02/24/2026	Q3 Treasurer Printing overages	0.00	131.55	
	401-030-2221		PRINTING/PUBLISHING/A		131.55	
5323	SOUTHWEST COPY SYSTEMS	03/05/2026	Regular	0.00	106.51	136120
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
587327	Invoice	02/23/2026	Q3 Em Manager Pringting Overages	0.00	106.51	
	604-083-2219		SUPPLIES - GENERAL OFFI		106.51	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	130.72	136121
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6056320952	Invoice	02/23/2026	Office Supplies	0.00	130.72	
	401-050-2219		SUPPLIES - GENERAL OFFI		20.70	
	401-050-2219		SUPPLIES - GENERAL OFFI		110.02	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	47.78	136122
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6056320953	Invoice	02/23/2026	Office Supplies	0.00	47.78	
	401-050-2219		SUPPLIES - GENERAL OFFI		47.78	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	167.17	136123

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Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6056320954	Invoice	02/23/2026	Office Supplies	0.00	167.17	
	401-014-2219		SUPPLIES - GENERAL OFFI		41.15	
	401-014-2219		SUPPLIES - GENERAL OFFI		126.02	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	35.74	136124
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6053402114	Invoice	02/17/2026	Office Supplies	0.00	35.74	
	401-010-2219		SUPPLIES - GENERAL OFFI		5.45	
	401-010-2219		SUPPLIES - GENERAL OFFI		30.29	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	373.09	136125
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6052390697	Invoice	02/19/2026	OFFICE SUPPLIES	0.00	373.09	
	401-020-2219		SUPPLIES - GENERAL OFFI		81.48	
	401-020-2219		SUPPLIES - GENERAL OFFI		19.01	
	401-020-2219		SUPPLIES - GENERAL OFFI		47.96	
	401-020-2219		SUPPLIES - GENERAL OFFI		224.64	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	16.74	136126
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6047495297	Invoice	02/12/2026	RA ink/office supply	0.00	16.74	
	401-008-2219		SUPPLIES - GENERAL OFFI		7.26	
	401-008-2219		SUPPLIES - GENERAL OFFI		9.48	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	74.99	136127
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6052561548	Invoice	02/19/2026	OFFICE SUPPLIES	0.00	74.99	
	401-020-2219		SUPPLIES - GENERAL OFFI		74.99	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	259.59	136128
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6053402122	Invoice	02/17/2026	Office Supplies	0.00	259.59	
	401-010-2219		SUPPLIES - GENERAL OFFI		12.93	
	401-010-2219		SUPPLIES - GENERAL OFFI		123.45	
	401-010-2219		SUPPLIES - GENERAL OFFI		79.14	
	401-010-2219		SUPPLIES - GENERAL OFFI		9.82	
	401-010-2219		SUPPLIES - GENERAL OFFI		20.15	
	401-010-2219		SUPPLIES - GENERAL OFFI		5.92	
	401-010-2219		SUPPLIES - GENERAL OFFI		8.18	
3978	STAPLES BUSINESS ADVANTAGE	03/05/2026	Regular	0.00	3,681.44	136129
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6056239281	Invoice	02/26/2026	D3 North Office Equipment	0.00	3,681.44	
	620-094-2263		SUPPLIES - FURNITURE/FI		3,681.44	
2010	TLC UNIFORMS	03/05/2026	Regular	0.00	1,304.36	136130
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
298519	Invoice	02/03/2026	Uniform Needs for Department Members	0.00	609.68	
	416-083-2236		SUPPLIES - UNIFORMS		609.68	
298520	Invoice	02/03/2026	Uniform Needs for Department Members	0.00	694.68	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	416-083-2236	SUPPLIES - UNIFORMS	Joshua Barton		694.68	
5193	UNIVERSAL BACKGROUND SCREENING	03/05/2026	Regular	0.00	687.14	136131
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
202601013415	Invoice	03/02/2026	Q3 Background & Drug Testing Screening	0.00	687.14	
	401-014-2271		CONTRACT-OTHER SERVI		499.58	
	413-091-2271		CONTRACT - OTHER SERV		187.56	
4376	WAGeworks	03/05/2026	Regular	0.00	143.50	136132
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV8764647	Invoice	02/26/2026	Q3 Health Benefits	0.00	143.50	
	401-014-2272		CONTRACT - PROFESSION		143.50	
329	WS DARLEY & CO	03/05/2026	Regular	0.00	3,470.00	136133
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
17570121	Invoice	02/23/2026	Jet Siphons - District 5	0.00	3,470.00	
	405-091-2248		SUPPLIES - SAFETY		3,360.00	
	405-091-2248		SUPPLIES - SAFETY		110.00	
106	CENTRAL NM ELECTRIC COOP.	03/09/2026	Regular	0.00	1,659.19	136134
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 281300	Invoice	03/05/2026	Q3 Dispatch Electric	0.00	1,659.19	
	413-091-2208		UTILITIES - ELECTRICITY		912.79	
	413-091-2208		UTILITIES - ELECTRICITY		456.36	
	911-080-2208		UTILITIES - ELECTRICITY		64.12	
	911-080-2208		UTILITIES - ELECTRICITY		225.92	
1	WAGNER EQUIPMENT CO.	03/09/2026	Regular	0.00	117,250.00	136135
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
872370301	Invoice	03/09/2026	Roller for Road Department	0.00	117,250.00	
	620-094-2617		CAPITAL OUTLAY - EQUIP		117,250.00	
3391	CINTAS CORPORATION NO. 2	03/11/2026	Regular	0.00	129.00	136136
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
9351721776	Invoice	03/11/2026	EYEWASH STATION SHERIFFS DEPT	0.00	129.00	
	401-050-2271		OTHER SERVICES		129.00	
4270	COLONIAL LIFE	03/11/2026	Regular	0.00	97.66	136137
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
38826850212597	Invoice	03/11/2026	COLONIAL LIFE INSURANCE	0.00	97.66	
	401-000-9001		Payroll Liabilities		97.66	
5019	GLOBE LIFE & ACCIDENT INSURANCE	03/11/2026	Regular	0.00	196.80	136138
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005951	Invoice	03/12/2026	Globe Life Insurance	0.00	196.80	
	401-000-9001		Payroll Liabilities		196.80	
4339	LIBERTY NATIONAL LIFE INSURANCE	03/11/2026	Regular	0.00	946.14	136139
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3.2026	Invoice	03/11/2026	LIBERTY INSURANCE	0.00	946.14	
	401-000-9001		Payroll Liabilities		946.14	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01183	Metropolitan Life Insurance Company	03/11/2026	Regular	0.00	400.00	136140
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
KM053994512.26	Invoice	03/11/2026	FEBRUARY 2026	0.00	400.00	
	401-000-9001		Payroll Liabilities		400.00	
1096	NM RETIREE HEALTH-CARE AUTHORI	03/11/2026	Regular	0.00	7,774.05	136141
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CM0000244	Credit Memo	03/12/2026	Retiree Health Care	0.00	-80.24	
	401-000-9001		Payroll Liabilities		-80.24	
INV0005936	Invoice	02/26/2026	Retiree Health Care	0.00	3.60	
	401-000-9001		Payroll Liabilities		3.60	
INV0005963	Invoice	03/12/2026	Retiree Health Care	0.00	7,850.69	
	401-000-9001		Payroll Liabilities		7,850.69	
VEN01463	STATE OF NEW MEXICO CHILD SUPPORT STATE	03/11/2026	Regular	0.00	193.85	136142
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005971	Invoice	03/12/2026	Child Suppot	0.00	193.85	
	401-000-9001		Payroll Liabilities		193.85	
1335	TORRANCE COUNTY	03/11/2026	Regular	0.00	165.83	136143
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005965	Invoice	03/12/2026	Torrance County Property Tax	0.00	165.83	
	401-000-9001		Payroll Liabilities		165.83	
5414	TX CHILD SUPPORT SDU	03/11/2026	Regular	0.00	249.69	136144
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005972	Invoice	03/12/2026	TX SDU CHILD SUPPORT	0.00	249.69	
	401-000-9001		Payroll Liabilities		249.69	
1	WAGNER EQUIPMENT CO.	03/11/2026	Regular	0.00	3,387.22	136145
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
S10W0940946	Invoice	02/24/2026	Service contracts for individual CAT machi	0.00	1,303.98	
	402-060-2244		MAINTENANCE & REPAIR		1,303.98	
S10W0940957	Invoice	02/24/2026	Service contracts for individual CAT machi	0.00	2,083.24	
	402-060-2244		MAINTENANCE & REPAIR		2,083.24	
5679	5298 FIRE EQUIPMENT	03/12/2026	Regular	0.00	27,535.76	136146
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1127	Invoice	02/24/2026	District 3 - Structural Personal Protective	0.00	27,535.76	
	408-091-2248		SUPPLIES - SAFETY		10,581.40	
	408-091-2248		SUPPLIES - SAFETY		565.00	
	408-091-2248		SUPPLIES - SAFETY		1,849.95	
	408-091-2248		SUPPLIES - SAFETY		11,152.35	
	408-091-2248		SUPPLIES - SAFETY		296.00	
	408-091-2248		SUPPLIES - SAFETY		684.75	
	408-091-2248		SUPPLIES - SAFETY		1,940.60	
	408-091-2248		SUPPLIES - SAFETY		465.71	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/12/2026	Regular	0.00	2,192.37	136147

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14068	Invoice	02/25/2026	Desktop w/Keyboard - Clerk's Office	0.00	2,192.37	
	401-096-2225	SUPPLIES - COMPUTER/P	CES Discount 5%: Dell P2425HE		-28.00	
	401-096-2225	SUPPLIES - COMPUTER/P	CES Discount 10%: Optiplex SFF		-139.65	
	401-096-2225	SUPPLIES - COMPUTER/P	Optiplex SFF PLUS 7020, 16GB/5		1,396.45	
	401-096-2225	SUPPLIES - COMPUTER/P	Estimated Tax		28.59	
	401-096-2225	SUPPLIES - COMPUTER/P	Provisioning & Set Up		375.00	
	401-096-2225	SUPPLIES - COMPUTER/P	Dell P2425HE monitor		559.98	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/12/2026	Regular	0.00	10.99	136148
	Payable #	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14065	Invoice	02/24/2026	HDMI Cable	0.00	10.99	
	401-096-2225	SUPPLIES - COMPUTER/P	HDMI Cable		10.99	
778	AMERIGAS PROPANE LP	03/12/2026	Regular	0.00	2,874.35	136149
	Payable #	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3186870283	Invoice	02/25/2026	Amerigas Utility District 1 Open PO	0.00	1,441.62	
	407-091-2209	UTILITIES - NATURAL GAS	Paper Invoice Fee		2.99	
	407-091-2209	UTILITIES - NATURAL GAS	Propane		1,309.64	
	407-091-2209	UTILITIES - NATURAL GAS	City Sales Tax		25.88	
	407-091-2209	UTILITIES - NATURAL GAS	Hazmat Fee		14.99	
	407-091-2209	UTILITIES - NATURAL GAS	County Sales tax		15.02	
	407-091-2209	UTILITIES - NATURAL GAS	State Sales Tax		65.11	
	407-091-2209	UTILITIES - NATURAL GAS	Fuel Recovery Fee		7.99	
3186870284	Invoice	02/25/2026	Amerigas Utility District 1 Open PO	0.00	1,432.73	
	407-091-2209	UTILITIES - NATURAL GAS	Paper Invoice Fee		2.99	
	407-091-2209	UTILITIES - NATURAL GAS	Fuel Recovery Fee		7.99	
	407-091-2209	UTILITIES - NATURAL GAS	Propane		1,301.40	
	407-091-2209	UTILITIES - NATURAL GAS	City Sales Tax		25.72	
	407-091-2209	UTILITIES - NATURAL GAS	Hazmat Fee		14.99	
	407-091-2209	UTILITIES - NATURAL GAS	County Sales Tax		14.93	
	407-091-2209	UTILITIES - NATURAL GAS	State Sales Tax		64.71	
5408	BANK OF AMERICA	03/12/2026	Regular	0.00	50.00	136150
	Payable #	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02252026	Invoice	02/25/2026	Registration Fee - SFCC Spring 2026 Caree	0.00	50.00	
	401-014-2269	SUBSCRIPTIONS & DUES	Registration Fee - SFCC Spring 2		50.00	
5408	BANK OF AMERICA	03/12/2026	Regular	0.00	450.00	136151
	Payable #	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
569459	Invoice	03/03/2026	Steven Meister University Of Idaho Marke	0.00	450.00	
	416-083-2266	EMPLOYEE TRAINING	Steven Meister- University Of Id		450.00	
1153	BERNALILLO CTY JUVENILE DETENTIO	03/12/2026	Regular	0.00	12,550.27	136152
	Payable #	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
79000	Invoice	03/04/2026	Juvenile Inmate Housing	0.00	12,550.27	
	420-070-2172	CARE OF INMATES	Juvenile Inmate Housing		12,550.27	
4979	BRANDON BOE DAVIS	03/12/2026	Regular	0.00	3,945.00	136153

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TCSO 26-01314	Invoice	03/02/2026	Fleet Maintenance - February	0.00	3,945.00	
	401-050-2201	MAINTENANCE & REPAIR	Safety Inspection		360.00	
	401-050-2201	MAINTENANCE & REPAIR	Safety Inspection		315.00	
	401-050-2201	MAINTENANCE & REPAIR	Tires (Sets) - Durangos		740.00	
	401-050-2201	MAINTENANCE & REPAIR	Tires (Sets) - SUV/Pickup		740.00	
	401-050-2201	MAINTENANCE & REPAIR	Oil Change/Lube/Fluids		420.00	
	401-050-2201	MAINTENANCE & REPAIR	MISC Mechanic Work		800.00	
	401-050-2201	MAINTENANCE & REPAIR	Oil Change/Lube/Fluids		480.00	
	401-050-2201	MAINTENANCE & REPAIR	Tires Repair - Small		30.00	
	401-050-2201	MAINTENANCE & REPAIR	Brake Repair - Standard		60.00	
VEN01432	BRAZAS FIRE, LLC	03/12/2026	Regular	0.00	669.75	136154
1260220146	Invoice	02/25/2026	Amerex Kitchen Hood Fire Suppression Sy	0.00	330.83	
	401-027-2215	MAINTENANCE & REPAIR	Truck Charge		100.00	
	401-027-2215	MAINTENANCE & REPAIR	Fusible Link 450ML-SY		24.00	
	401-027-2215	MAINTENANCE & REPAIR	Amerex Nozzle Cap Rubber- SY		32.50	
	401-027-2215	MAINTENANCE & REPAIR	Amerex Kitchen Hood Fire Supp		150.00	
	401-027-2215	MAINTENANCE & REPAIR	Tax		24.33	
1260220147	Invoice	02/25/2026	Range Guard Kitchen Hood Fire Suppressi	0.00	338.92	
	401-036-2215	MAINTENANCE & REPAIR	fusible Link 450-SY		24.00	
	401-036-2215	MAINTENANCE & REPAIR	Range Gaurd Nitrogen Cartridge		40.00	
	401-036-2215	MAINTENANCE & REPAIR	Range Guard Kitchen Hood Fire		150.00	
	401-036-2215	MAINTENANCE & REPAIR	Truck and Travel Service		100.00	
	401-036-2215	MAINTENANCE & REPAIR	Tax		24.92	
3357	CENTRAL NEW MEXICO PUMPING, INC	03/12/2026	Regular	0.00	450.00	136155
150590	Invoice	02/25/2026	EMERGENCY Septic Pump Out	0.00	450.00	
	416-083-2248	SUPPLIES - SAFETY	Septic Pump Out		450.00	
VEN01273	Consultant Pharmacists of New Mexico Inc	03/12/2026	Regular	0.00	1,614.38	136156
92151	Invoice	03/02/2026	FY26 Pharmacy Inspections	0.00	1,614.38	
	416-083-2272	CONTRACT - PROFESSION	FY26 Pharmacy Inspections Nov		1,614.38	
5416	CRYSTAL SPRINGS BOTTLED WATER	03/12/2026	Regular	0.00	11.00	136157
9381092	Invoice	02/25/2026	Crystal Springs Drinking Water Q3 FY26	0.00	11.00	
	911-080-2219	SUPPLIES - GENERAL OFFI	Crystal Springs Q3 FY26 January		11.00	
5416	CRYSTAL SPRINGS BOTTLED WATER	03/12/2026	Regular	0.00	22.00	136158
9379742	Invoice	02/25/2026	Crystal Springs Drinking Water Q3 FY26	0.00	22.00	
	911-080-2219	SUPPLIES - GENERAL OFFI	Crystal Springs Q3 FY26 January		22.00	
5416	CRYSTAL SPRINGS BOTTLED WATER	03/12/2026	Regular	0.00	11.00	136159
9370925	Invoice	03/10/2026	Crystal Springs	0.00	11.00	
	401-055-2219	SUPPLIES - GENERAL OFFI	November		11.00	
5561	CULLIGAN ABQ, LLC	03/12/2026	Regular	0.00	34.10	136160

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
321283	Invoice	03/02/2026	Monthly Water Delivery Service	0.00	34.10	
	401-050-2219		SUPPLIES - GENERAL OFFI		27.60	
	401-050-2219		SUPPLIES - GENERAL OFFI		5.60	
	401-050-2219		SUPPLIES - GENERAL OFFI		0.90	
5561	CULLIGAN ABQ, LLC	03/12/2026	Regular	0.00	7.25	136161
321285	Invoice	03/03/2026	Q3 Water Delivery Service	0.00	7.25	
	401-030-2271		CONTRACT - OTHER SERV		7.25	
4705	DOUBLE H AUTO	03/12/2026	Regular	0.00	1,049.70	136162
093129	Invoice	02/24/2026	parts for fleet	0.00	18.41	
	402-060-2201		MAINTENANCE & REPAIR		18.41	
093131	Invoice	02/24/2026	parts for fleet	0.00	86.70	
	402-060-2201		MAINTENANCE & REPAIR		86.70	
093147	Invoice	02/23/2026	parts for fleet	0.00	40.71	
	402-060-2201		MAINTENANCE & REPAIR		40.71	
093370	Invoice	02/25/2026	parts for fleet	0.00	29.40	
	402-060-2201		MAINTENANCE & REPAIR		29.40	
627380	Invoice	02/24/2026	parts for fleet	0.00	58.88	
	402-060-2201		MAINTENANCE & REPAIR		58.88	
628503	Invoice	02/26/2026	parts for fleet	0.00	693.28	
	402-060-2201		MAINTENANCE & REPAIR		693.28	
630489	Invoice	02/24/2026	parts for fleet	0.00	122.32	
	402-060-2201		MAINTENANCE & REPAIR		122.32	
5251	E.C. BASSETT CONSTRUCTION INC.	03/12/2026	Regular	0.00	3,145.16	136163
5699	Invoice	03/03/2026	Emergency Wastewater Pump Replaceme	0.00	3,145.16	
	416-083-2215		MAINTENANCE & REPAIR		191.96	
	416-083-2215		MAINTENANCE & REPAIR		2,953.20	
50	EMW GAS ASSOCIATION	03/12/2026	Regular	0.00	8,498.99	136164
02.2026 10-1850	Invoice	03/05/2026	Q3 Admin Monthly Gas	0.00	1,156.16	
	401-015-2209		UTILITIES - NATURAL GAS		1,156.16	
02.2026 10-1860	Invoice	03/05/2026	Q3 Maintenance Monthly Gas	0.00	645.23	
	401-015-2209		UTILITIES - NATURAL GAS		645.23	
02.2026 10-1990	Invoice	03/05/2026	Q3 Health Monthly Gas	0.00	225.17	
	401-024-2209		UTILITIES - NATURAL GAS		225.17	
02.2026 10-4090	Invoice	03/12/2026	Q3 Fairboard Monthly Gas	0.00	27.00	
	401-053-2209		UTILITIES - NATURAL GAS		27.00	
02.2026 10-5690	Invoice	03/05/2026	Q3 Maintenance Monthly Gas	0.00	125.24	
	401-015-2209		UTILITIES - NATURAL GAS		125.24	
02.2026 10-5870	Invoice	03/05/2026	Q3 Senior Center Monthly Gas	0.00	145.15	
	401-036-2209		UTILITIES - NATURAL GAS		145.15	
02.2026 10-6000	Invoice	03/05/2026	Q3 Judicial Monthly Gas	0.00	1,693.37	
	401-016-2209		UTILITIES - NATURAL GAS		1,693.37	
02.2026 10-6380	Invoice	03/09/2026	Q3 Clerk Montly Gas	0.00	170.12	

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	612-020-2308	VOTING MACHINE STORA	February		170.12	
02.2026 20-2330	Invoice 401-037-2209	03/05/2026	Q3 Moriarty SC Monthly Gas UTILITIES - NATURAL GAS	0.00	360.88	
02.2026 30-0500	Invoice 418-091-2209	03/05/2026	Q3 Dist 6 Monthly Gas UTILITIES - NATURAL GAS	0.00	93.90	
02.2026 60-0580	Invoice 401-082-2209	03/11/2026	Q3 Animal Services Gas UTILITIES - NATURAL GAS	0.00	509.88	
02.2026 60-1510	Invoice 401-089-2209	03/05/2026	Q3 McIntosh SC Monthly Gas UTILITIES - NATURAL GAS	0.00	45.81	
02.2026 60-5390	Invoice 408-091-2209	03/12/2026	Q3 Dist 3 Monthly Gas UTILITIES - NATURAL GAS	0.00	629.13	5390
02.2026 60-9250	Invoice 408-091-2209	03/12/2026	Q3 Dist 3 Monthly Gas UTILITIES - NATURAL GAS	0.00	430.76	9250
02.2026 60-9530	Invoice 911-080-2209	03/05/2026	Q3 Dispatch Monthly Gas UTILITIES - NATURAL GAS	0.00	396.00	
02.2026 61-0450	Invoice 402-060-2209	03/05/2026	Q3 Road Monthly Gas UTILITIES - NATURAL GAS	0.00	362.88	
02.2026 70-3680	Invoice 406-091-2209	03/05/2026	Q3 Dist 2 Monthly Gas UTILITIES - NATURAL GAS	0.00	297.75	
02.2026 71-4510	Invoice 405-091-2209	03/05/2026	Q3 Dist 5 Monthly Gas UTILITIES - NATURAL GAS	0.00	453.83	4510
02.2026 71-6230	Invoice 405-091-2209	03/05/2026	Q3 Dist 5 Monthly Gas UTILITIES - NATURAL GAS	0.00	320.90	6230
2.2026 10-6140	Invoice 401-050-2209	03/05/2026	Q3 Sheriff Monthly Gas UTILITIES - NATURAL GAS	0.00	409.83	
51	**Void**	03/12/2026	Regular	0.00	0.00	136165
	ESTANCIA, TOWN OF	03/12/2026	Regular	0.00	1,486.95	136166
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
02.2026 249.01	Invoice 401-015-2210	03/09/2026	Q3 Admin Water UTILITIES - WATER	0.00	462.38	
02.2026 263.01	Invoice 401-015-2210	03/09/2026	Q3 Facilities Monthly Water UTILITIES - WATER	0.00	215.84	
02.2026 279.01	Invoice 401-024-2210	03/09/2026	Q3 Health Dept Water UTILITIES - WATER	0.00	110.82	
02.2026 284.01	Invoice 401-036-2210	03/09/2026	Q3 Sr Center Monthly Water UTILITIES - WATER	0.00	135.70	
02.2026 600.01	Invoice 401-053-2210	03/09/2026	Q3 Fairgrounds Water UTILITIES - WATER	0.00	53.41	600.01
02.2026 654.01	Invoice 401-016-2210	03/09/2026	Q3 Judicial Monthly Water UTILITIES - WATER	0.00	290.99	
2.2026 655.01	Invoice 401-050-2210	03/09/2026	Q3 Sheriff Monthly Water UTILITIES - WATER	0.00	135.70	
20.2026 727.01	Invoice 401-053-2210	03/09/2026	Q3 Fairgrounds Water UTILITIES - WATER	0.00	82.11	727.01
2555	EWSWA	03/12/2026	Regular	0.00	148.54	136167
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5482	Invoice 401-082-2210	03/02/2026	Animal disposals UTILITIES - WATER	0.00	148.54	
5139	FIREPENNY	03/12/2026	Regular	0.00	439.90	136168

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
99523	Invoice 408-091-2248	02/24/2026	D3 Armored Hose SUPPLIES - SAFETY	ATI Armored Reel Booster Hose	0.00 439.90	439.90
VEN01281	FIRST AMERICAN FINANCIAL ADVISORS, INC	03/12/2026	Regular	0.00	789.13	136169
443	Invoice 401-005-2272	03/05/2026	Monthly Municipal Advisory Servies CONTRACT - PROFESSION	Services For November FrY26	0.00 375.00	375.00
450	Invoice 401-005-2272	03/05/2026	Monthly Municipal Advisory Servies CONTRACT - PROFESSION	Services For January FY26	0.00 414.13	414.13
VEN01575	FLOCK SAFETY	03/12/2026	Regular	0.00	18,461.25	136170
INV-86895	Invoice 401-050-2284 401-050-2284	02/24/2026	Flock License Plate Reader Cameras EQUIPMENT LEASES EQUIPMENT LEASES	Implementation Fee Flock License Plate Reader Cam	0.00 3,461.25 15,000.00	18,461.25
VEN01500	FRANKEN CONSTRUCTION COMPANY, INC.	03/12/2026	Regular	0.00	208,219.88	136171
G702	Invoice 803-059-2646	03/12/2026	TC FAIRGROUND - RFP #TC FY25-26-005 23-H3238 TC FAIRGROUN	TC FAIRGROUNDS MULIT-PURP	0.00 208,219.88	208,219.88
5359	GALLAGHER BENEFIT SERVICES, INC.	03/12/2026	Regular	0.00	2,810.00	136172
365937	Invoice 401-014-2272	03/12/2026	Q3 Benefits Svc Contract CONTRACT - PROFESSION	March	0.00 2,810.00	2,810.00
VEN01504	GEOTAB USA, INC.	03/12/2026	Regular	0.00	77.00	136173
IN478254	Invoice 401-010-2284	03/03/2026	Monthly Billing for Geotab EQUIPMENT LEASES	Monthly Billing for February FY2	0.00 77.00	77.00
944	GRAINGER, INC.	03/12/2026	Regular	0.00	1,323.55	136174
9797477586	Invoice 408-091-2248	02/24/2026	D3 Angle Grinder Kit SUPPLIES - SAFETY	Angle Grinder Kit 5inx4 1/2in W	0.00 734.43	734.43
9818624612	Invoice 405-091-2248 405-091-2248	02/25/2026	D5 Pressure washer parts SUPPLIES - SAFETY SUPPLIES - SAFETY	Pressure Washer Hose 3/8" ID 5 Pressure Switch 23474570	0.00 291.01 298.11	589.12
36	GUSTIN HARDWARE, INC.	03/12/2026	Regular	0.00	17.67	136175
414237	Invoice 402-060-2250	02/26/2026	Pipes,fixtures,gaskits,welding,and chinsa SUPPLIES - SHOP	July	0.00 17.67	17.67
3587	HOMESTEAD WATER CO.	03/12/2026	Regular	0.00	32.17	136176
02.2026 EMWT	Invoice 405-091-2210	03/09/2026	Q3 Water Dist 5 UTILITIES - WATER	March	0.00 32.17	32.17
990	IRON MOUNTAIN RECORDS MANAGEMENT	03/12/2026	Regular	0.00	849.43	136177

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
203078332	Invoice	03/05/2026	Q3 Offsite Storage Clerk	0.00	849.43	
	612-020-2271		CONTRACT - OTHER SERV		648.20	
	612-020-2271		CONTRACT - OTHER SERV		201.23	
2291	LOBO INTERNET SERVICES LTD	03/12/2026	Regular	0.00	1,087.50	136178
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B15014-26	Invoice	03/09/2026	Q3 Road LOBO Internet	0.00	125.00	
	402-060-2207		TELECOMMUNICATIONS/I		125.00	
N10715-84	Invoice	03/09/2026	Q3 Admin Lobo Internet	0.00	155.00	
	401-096-2207		TELECOMMUNICATIONS		155.00	
N10926-79	Invoice	03/09/2026	Q3 MARCH Fire Lobo Internet Dist 2,3,4,5	0.00	550.00	
	405-091-2207		TELECOMMUNICATIONS		158.36	
	406-091-2207		TELECOMMUNICATIONS		158.32	
	408-091-2207		TELECOMMUNICATIONS		154.16	
	409-091-2207		TELECOMMUNICATIONS		79.16	
N10958-78	Invoice	03/09/2026	Q3 Dispatch Lobo Internet	0.00	137.50	
	911-080-2207		TELECOMMUNICATIONS		137.50	
N12084-75	Invoice	03/09/2026	Q3 Animal Services Lobo Internet	0.00	45.00	
	401-096-2207		TELECOMMUNICATIONS		45.00	
N15113-18	Invoice	03/09/2026	Q3 Moriarty EMS Lobo Internet	0.00	75.00	
	416-083-2207		TELECOMMUNICATIONS/I		75.00	
129	MORIARTY, CITY OF	03/12/2026	Regular	0.00	252.30	136179
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02052026	Invoice	03/04/2026	FY26 MOU CMPD FOR DWI ENFORCEMEN	0.00	100.92	
	605-002-2271		CONTRACT - OTHER SERV		100.92	
02092026	Invoice	03/04/2026	FY26 MOU CMPD FOR DWI ENFORCEMEN	0.00	151.38	
	605-002-2271		CONTRACT - OTHER SERV		151.38	
5096	NM IAAO	03/12/2026	Regular	0.00	10.00	136180
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1/1/2026	Invoice	02/24/2026	NM CHAPTER OF IAAO	0.00	10.00	
	401-040-2269		SUBSCRIPTIONS AND DUE		10.00	
61	NMAAO	03/12/2026	Regular	0.00	100.00	136181
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26-01433	Invoice	02/24/2026	ANNUAL DUES FOR 2026 MEMBERSHIP.	0.00	100.00	
	401-040-2269		SUBSCRIPTIONS AND DUE		100.00	
2194	ORKIN, LLC	03/12/2026	Regular	0.00	668.10	136182
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
290651953	Invoice	03/09/2026	Dispatch Pest Control	0.00	200.21	
	911-080-2271		CONTRACTS OTHER SERVI		200.21	
290652369	Invoice	03/09/2026	Admin Pest Control	0.00	133.84	
	401-015-2215		MAINTENANCE & REPAIR		133.84	
292321707	Invoice	03/09/2026	Dispatch Pest Control	0.00	200.21	
	911-080-2271		CONTRACTS OTHER SERVI		200.21	
292322135	Invoice	03/09/2026	Admin Pest Control	0.00	133.84	
	401-015-2215		MAINTENANCE & REPAIR		133.84	
1334	PITNEY BOWES BANK INC PURCHASE POWER	03/12/2026	Regular	0.00	1,073.29	136183

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8000-9090-0137-	Invoice	03/04/2026	Pitney Bowes Postage and Fees	0.00	1,073.29	
	401-010-2206		POSTAGE		1,073.29	
2015	PLATEAU	03/12/2026	Regular	0.00	4,886.59	136184
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
03.2026 3061934	Invoice	03/09/2026	Q3 County Internet and Wireless phone S	0.00	4,886.59	
	401-096-2207		TELECOMMUNICATIONS		4,886.59	
			March			
5491	PORTER LEE CORPORATION	03/12/2026	Regular	0.00	71.00	136185
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
33125	Invoice	03/04/2026	Annual Beast Subscription	0.00	71.00	
	401-050-2269		SUBSCRIPTIONS & DUES		71.00	
			Annual Beast Subscription			
3859	PRUDENTIAL OVERALL SUPPLY	03/12/2026	Regular	0.00	324.18	136186
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
450786933	Invoice	02/24/2026	Uniform rental	0.00	324.18	
	402-060-2236		SUPPLIES - UNIFORMS		324.18	
			Uniform rental			
3462	SAMBA HOLDINGS, INC.	03/12/2026	Regular	0.00	589.48	136187
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV02182488	Invoice	03/05/2026	Q3 Samba DL Check	0.00	291.67	
	401-014-2271		CONTRACT-OTHER SERVI		291.67	
			March			
INV02185135	Invoice	03/04/2026	FY26 Open PO Drivers License Monitoring	0.00	297.81	
	413-091-2271		CONTRACT - OTHER SERV		2.68	
	413-091-2271		CONTRACT - OTHER SERV		273.98	
	413-091-2271		CONTRACT - OTHER SERV		21.15	
			Taxes/Fees			
VEN01156	SANCHEZ, JAVIER ERNESTO	03/12/2026	Regular	0.00	10.99	136188
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
320884	Invoice	03/02/2026	3/4 Galv Malleasable 150# Union Joint Co	0.00	10.99	
	401-016-2215		MAINTENANCE & REPAIR		10.99	
			3/4 Galv Malleasable 150# Unio			
5426	SENERGY PETROLEUM, LLC	03/12/2026	Regular	0.00	5,860.54	136189
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
415423778	Invoice	02/26/2026	Bulk Fuel	0.00	5,860.54	
	402-060-2202		SUPPLIES - VEHICLE FUEL		5,860.54	
			Bulk Fuel			
VEN01539	SMITH, GARY	03/12/2026	Regular	0.00	113.28	136190
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6085667/1	Invoice	02/24/2026	Oil Change Fire 1	0.00	113.28	
	413-091-2201		MAINTENANCE & REPAIR		53.52	
	413-091-2201		MAINTENANCE & REPAIR		8.41	
	413-091-2201		MAINTENANCE & REPAIR		8.33	
	413-091-2201		MAINTENANCE & REPAIR		43.02	
			Labor			
5323	SOUTHWEST COPY SYSTEMS	03/12/2026	Regular	0.00	47.34	136191
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
589493	Invoice	02/24/2026	Q3 Assessor Printing Overages	0.00	47.34	
	401-040-2271		CONTRACT - OTHER SERV		47.34	
			February Overages			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5323	SOUTHWEST COPY SYSTEMS	03/12/2026	Regular	0.00	379.34	136192
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
589693	Invoice	03/05/2026	Q3 HR Printing Overages	0.00	379.34	
	401-014-2271		CONTRACT-OTHER SERVI		379.34	
			February Overages			
5323	SOUTHWEST COPY SYSTEMS	03/12/2026	Regular	0.00	125.42	136193
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
591954	Invoice	03/12/2026	Q3 HR Printing Overages	0.00	125.42	
	401-014-2271		CONTRACT-OTHER SERVI		125.42	
			March Overages			
5323	SOUTHWEST COPY SYSTEMS	03/12/2026	Regular	0.00	19.75	136194
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
591955	Invoice	03/12/2026	Q3 Em Manager Pringting Overages	0.00	19.75	
	604-083-2219		SUPPLIES - GENERAL OFFI		19.75	
			March Overages			
VEN01493	SOUTHWEST PPE SERVICES	03/12/2026	Regular	0.00	442.03	136195
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1225	Invoice	03/04/2026	Chris Sanchez Bunker Gear Repair	0.00	442.03	
	416-083-2248		SUPPLIES - SAFETY		35.33	
	416-083-2248		SUPPLIES - SAFETY		406.70	
			Bunker Coat Clean			
3331	SOUTHWEST PROPANE LLC	03/12/2026	Regular	0.00	337.92	136196
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
G619096006229	Invoice	03/03/2026	Southwest Propane Utility for District 2 O	0.00	337.92	
	406-091-2209		UTILITIES - NATURAL GAS		337.92	
			Southwest Propane Utility for Di			
3978	STAPLES BUSINESS ADVANTAGE	03/12/2026	Regular	0.00	379.80	136197
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6056089765	Invoice	03/04/2026	D3 North Office Equipment	0.00	379.80	
	620-094-2263		SUPPLIES - FURNITURE/FI		282.79	
	620-094-2263		SUPPLIES - FURNITURE/FI		97.01	
			HP Office Jet Pro Wireless Printe			
			HP Standard Yeild Ink Cartridgeg			
3978	STAPLES BUSINESS ADVANTAGE	03/12/2026	Regular	0.00	180.17	136198
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6056154333	Invoice	03/04/2026	D3 North Office Equipment	0.00	180.17	
	408-091-2219		SUPPLIES - GENERAL OFFI		180.17	
			Magic Chef 1.1 cu ft Microwave			
5341	TLC PLUMBING & UTILITY	03/12/2026	Regular	0.00	3,402.43	136199
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CP715889-1	Invoice	03/12/2026	Replace Backflow in Mountainair Senior C	0.00	3,402.43	
	401-027-2215		MAINTENANCE & REPAIR		1,650.00	
	401-027-2215		MAINTENANCE & REPAIR		1,752.43	
			Backflow Test Labor			
			Replace Backflow - Materials			
1139	TOWN OF MOUNTAINAIR	03/12/2026	Regular	0.00	1,425.43	136200
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 01-0171	Invoice	03/05/2026	Q3 Mtnr Sr Center Utilities	0.00	807.33	
	401-027-2209		UTILITIES - NATURAL GAS		689.51	
	401-027-2210		UTILITIES - WATER		117.82	
			January Gas			
			January Water			
02.2026 01-0171	Invoice	03/12/2026	Q3 Mtnr Sr Center Utilities	0.00	618.10	
	401-027-2209		UTILITIES - NATURAL GAS		499.53	
			February Gas			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	401-027-2210	UTILITIES - WATER	February Water		118.57	
4840	TWO GUNZ CUSTOMZ & HYDROGRAPHICS	03/12/2026	Regular	0.00	400.00	136201
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2599	Invoice	03/05/2026	Camper shell Installation	0.00	400.00	
	620-094-2618	CAPITAL OUTLAY - VEHICL	campershell modifications Unit		200.00	
	620-094-2618	CAPITAL OUTLAY - VEHICL	Campershell Install labor and m		200.00	
VEN01572	VIALPANDO'S PUMPING, LLC	03/12/2026	Regular	0.00	323.81	136202
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
972979	Invoice	03/04/2026	Emergency Septic Pump	0.00	323.81	
	416-083-2215	MAINTENANCE & REPAIR	Tax-7.9375%		23.81	
	416-083-2215	MAINTENANCE & REPAIR	Pump Septic		275.00	
	416-083-2215	MAINTENANCE & REPAIR	Dump Fee		25.00	
1	WAGNER EQUIPMENT CO.	03/12/2026	Regular	0.00	1,420.45	136203
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
S10W0940695	Invoice	02/25/2026	Service contracts for individual CAT machi	0.00	1,420.45	
	402-060-2244	MAINTENANCE & REPAIR	Service contracts for individual		1,420.45	
5541	WATT-EVER ELECTRIC	03/12/2026	Regular	0.00	950.00	136204
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0650	Invoice	03/03/2026	Fix/Repair Sewer Grinder Pump	0.00	950.00	
	416-083-2215	MAINTENANCE & REPAIR	Fix/Repair Sewer Grinder Pump		950.00	
810	WILLARD, VILLAGE OF	03/12/2026	Regular	0.00	113.15	136205
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01.2026 310.01	Invoice	03/05/2026	Q3 Monthly water Village of Willard	0.00	113.15	
	418-091-2210	UTILITIES - WATER	January		113.15	
329	WS DARLEY & CO	03/12/2026	Regular	0.00	1,647.00	136206
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
26-01021	Invoice	02/24/2026	District 5 supplies	0.00	1,647.00	
	405-091-2248	SUPPLIES - SAFETY	Freight		250.00	
	405-091-2248	SUPPLIES - SAFETY	Heavy Rescue Tool Mounting Kit		500.00	
	405-091-2248	SUPPLIES - SAFETY	Nylon Strap Kit 1' x 30'		116.00	
	405-091-2248	SUPPLIES - SAFETY	Turtle Tile Compartment Mats C		525.00	
	405-091-2248	SUPPLIES - SAFETY	Nylon Strap Kit 1' x 64'		132.00	
	405-091-2248	SUPPLIES - SAFETY	Nylon Strap Kit 1' x 48'		124.00	
5626	Zoll Medical Corporation	03/12/2026	Regular	0.00	2,081.70	136207
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4433465	Invoice	02/25/2026	Zoll Medical Corporation - Lavern Smith	0.00	2,081.70	
	416-083-2230	SUPPLIES - MEDICAL	CPR Stat-padz HVP Multifunctio		2,081.70	
VEN01184	AIR CARE NEW MEXICO	03/16/2026	Regular	0.00	284.28	136208
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
20005422	Invoice	03/04/2026	Timer Installation	0.00	284.28	
	401-015-2215	MAINTENANCE & REPAIR	Tax		20.28	
	401-015-2215	MAINTENANCE & REPAIR	Hours and Fee-Labor: Normal B		150.00	
	401-015-2215	MAINTENANCE & REPAIR	57 miles one way		114.00	
4818	AMBITIONS TECHNOLOGY GROUP LLC	03/16/2026	Regular	0.00	1,660.39	136209

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13868	Invoice	02/24/2026	CUSTOMER LOOK UP COMPUTER.	0.00	1,660.39	
	401-040-2219		SUPPLIES-OFFICE		1,256.80	
	401-040-2271		CONTRACT - OTHER SERV		375.00	
	401-040-2271		CONTRACT - OTHER SERV		28.59	
VEN01377	ATPI, AMERI-FAX, PRIME MEDIA, AND SBS CON	03/16/2026	Regular	0.00	220.00	136210
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0264108-IN	Invoice	03/05/2026	Thermal Image Citations Paper	0.00	220.00	
	401-050-2219		SUPPLIES - GENERAL OFFI		220.00	
3594	AUTOZONE INC.	03/16/2026	Regular	0.00	124.83	136211
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02248158907	Invoice	03/05/2026	TCFR Autozone Open PO 01/2026-03/202	0.00	124.83	
	408-091-2201		MAINTENANCE & REPAIR		114.83	
	408-091-2201		MAINTENANCE & REPAIR		10.00	
5408	BANK OF AMERICA	03/16/2026	Regular	0.00	490.00	136212
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
BFAS REGISTRATI	Invoice	03/05/2026	Animal welfare conference in Utah	0.00	490.00	
	401-082-2266		EMPLOYEE TRAINING		490.00	
5612	BLUE SKY UPFITTING, LLC	03/16/2026	Regular	0.00	12,825.81	136213
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-0282	Invoice	03/16/2026	Quarter Cages for Sheriff Department Veh	0.00	12,825.81	
	620-094-2263		SUPPLIES - FURNITURE/FI		650.00	
	620-094-2263		SUPPLIES - FURNITURE/FI		2,050.81	
	620-094-2263		SUPPLIES - FURNITURE/FI		6,750.00	
	620-094-2263		SUPPLIES - FURNITURE/FI		3,375.00	
4979	BRANDON BOE DAVIS	03/16/2026	Regular	0.00	1,800.00	136214
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TCSO 26-01521	Invoice	03/06/2026	Drive Shaft	0.00	1,800.00	
	401-050-2201		MAINTENANCE & REPAIR		1,500.00	
	401-050-2201		MAINTENANCE & REPAIR		300.00	
4705	DOUBLE H AUTO	03/16/2026	Regular	0.00	446.88	136215
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
093241	Invoice	03/05/2026	parts for Road Fleet	0.00	20.47	
	402-060-2201		MAINTENANCE & REPAIR		20.47	
093406	Invoice	03/05/2026	parts for fleet	0.00	388.42	
	402-060-2201		MAINTENANCE & REPAIR		388.42	
093472	Invoice	03/05/2026	parts for fleet	0.00	37.99	
	402-060-2201		MAINTENANCE & REPAIR		37.99	
156	EASTVIEW	03/16/2026	Regular	0.00	23.06	136216
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3532	Invoice	03/05/2026	Eastview- quarterly	0.00	7.42	
	402-060-2250		SUPPLIES - SHOP		7.42	
3533	Invoice	03/05/2026	Eastview- quarterly	0.00	15.64	
	402-060-2250		SUPPLIES - SHOP		15.64	

Check Report

Date Range: 03/05/2026 - 03/17/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01281	FIRST AMERICAN FINANCIAL ADVISORS, INC	03/16/2026	Regular	0.00	375.00	136217
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
452	Invoice	03/04/2026	Monthly Municipal Advisory Servies	0.00	375.00	
	401-005-2272		CONTRACT - PROFESSION Services For February FY26		375.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	03/16/2026	Regular	0.00	163.00	136218
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
136138	Invoice	03/16/2026	3.12.26	0.00	163.00	
	401-000-9001		Payroll Liabilities		163.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	03/16/2026	Regular	0.00	163.00	136219
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
135883	Invoice	03/16/2026	2.12.26	0.00	163.00	
	401-000-9001		Payroll Liabilities		163.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	03/16/2026	Regular	0.00	163.00	136220
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
136024	Invoice	03/16/2026	2.25.26	0.00	163.00	
	401-000-9001		Payroll Liabilities		163.00	
214	Hart's Trustworthy Hardware	03/16/2026	Regular	0.00	15.18	136221
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
8639358	Invoice	03/05/2026	TCFR Hart's Open PO 01/2026-03/2026	0.00	15.18	
	408-091-2248		SUPPLIES - SAFETY Chain saw Grease		9.79	
	408-091-2248		SUPPLIES - SAFETY Depth Gauge		5.39	
4910	HIGHER STANDARDS AUTOMOTIVE	03/16/2026	Regular	0.00	953.48	136222
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5487	Invoice	03/05/2026	Mechanical work for Ford F150	0.00	953.48	
	401-082-2201		MAINTENANCE & REPAIR Exhaust solenoid		56.14	
	401-082-2201		MAINTENANCE & REPAIR Shop Supplies		61.97	
	401-082-2201		MAINTENANCE & REPAIR Intake solenoid		60.46	
	401-082-2201		MAINTENANCE & REPAIR Air filter		24.96	
	401-082-2201		MAINTENANCE & REPAIR Shop Supplies		57.23	
	401-082-2201		MAINTENANCE & REPAIR Labor		308.00	
	401-082-2201		MAINTENANCE & REPAIR Spark plugs		118.72	
	401-082-2201		MAINTENANCE & REPAIR Labor		266.00	
1264	JARAMILLO, LINDA	03/16/2026	Regular	0.00	429.70	136223
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SOCORRO NM	Invoice	03/16/2026	TRAVEL TO SOCORRO NM SB 3 PLANNING	0.00	429.70	
	401-005-2205		TRAVEL - EMPLOYEES TRAVEL TO SOCORRO NM SB 3 P		429.70	
VEN01318	Nicaea Spomer	03/16/2026	Regular	0.00	158.00	136224
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
NM ESPANOLA	Invoice	03/16/2026	RETURN FROM ESPANOLA NM FIRE SERVI	0.00	158.00	
	416-083-2266		EMPLOYEE TRAINING RETURN FROM ESPANOLA NM F		158.00	
VEN01371	Saavedra, Kristin	03/16/2026	Regular	0.00	580.96	136225

Check Report

Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Account Name	Payable Description	Item Description	Discount Amount	Payable Amount	
	Account Number				Distribution Amount		
RUIDOSO NM	Invoice	03/16/2026	TRAVEL TO RUIDOSO NM NMPPA 2026 SP		0.00	580.96	
	401-055-2205		TRAVEL - EMPLOYEES	TRAVEL TO RUIDOSO NM NMPP		580.96	
VEN01147	Sanchez, Christopher		03/16/2026	Regular	0.00	158.00	136226
NM ESPANOLA	Invoice	03/16/2026	RETURN FROM ESPANOLA NM FIRE SERVI		0.00	158.00	
	416-083-2266		EMPLOYEE TRAINING	RETURN FROM ESPANOLA NM F		158.00	
3933	SANTA FE NEW MEXICAN		03/16/2026	Regular	0.00	1,348.38	136227
Legal # 94724	Invoice	03/05/2026	Public Notice		0.00	1,348.38	
	401-010-2221		PRINTING/PUBLISHING/A	Public Notice for Regular BOCC		1,348.38	
VEN01523	SARAH E. LUCERO		03/16/2026	Regular	0.00	328.00	136228
SOCORRO NM	Invoice	03/16/2026	TRAVEL TO SOCORRO NM SB 3 PLANNING		0.00	328.00	
	401-073-2205		TRAVEL - EMPLOYEES	TRAVEL TO SOCORRO NM SB 3 P		328.00	
5426	SENERGY PETROLEUM, LLC		03/16/2026	Regular	0.00	5,459.08	136229
415430300	Invoice	03/05/2026	Bulk Fuel		0.00	5,459.08	
	402-060-2202		SUPPLIES - VEHICLE FUEL	Bulk Fuel		5,459.08	
3978	STAPLES BUSINESS ADVANTAGE		03/16/2026	Regular	0.00	246.12	136230
6057779757	Invoice	03/05/2026	Staples Order		0.00	246.12	
	401-010-2219		SUPPLIES - GENERAL OFFI	Large Tab Insertable Paper Divid		47.52	
	401-010-2219		SUPPLIES - GENERAL OFFI	Bostitch Desktop Stapler		20.19	
	401-010-2219		SUPPLIES - GENERAL OFFI	TRU RED Paper		82.30	
	401-010-2219		SUPPLIES - GENERAL OFFI	12, 2" Binders		96.11	
1	WAGNER EQUIPMENT CO.		03/16/2026	Regular	0.00	1,404.97	136231
S10W0940770	Invoice	03/05/2026	Service contracts for individual CAT machi		0.00	1,404.97	
	402-060-2244		MAINTENANCE & REPAIR	Service contracts for individual		1,404.97	
Total Regular:						0.00	568,384.85

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payable Amount	Number
448	NM TAXATION & REVENUE	03/07/2026	Bank Draft	0.00	94.55	DFT0001516
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005932	Invoice	03/07/2026	State Tax	0.00	94.55	
	401-000-9001		Payroll Liabilities			
1656	INTERNAL REVENUE SERVICE	03/07/2026	Bank Draft	0.00	148.65	DFT0001517
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005933	Invoice	03/07/2026	Federal Tax	0.00	148.65	
	401-000-9001		Payroll Liabilities		71.63	
	401-000-9001		Payroll Liabilities		77.02	
233	PUBLIC EMPLOYEES RETIREMENT	03/12/2026	Bank Draft	0.00	12,082.58	DFT0001521
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005961	Invoice	03/12/2026	PERA Retirement	0.00	12,082.58	
	401-000-9001		Payroll Liabilities		12,082.58	
233	PUBLIC EMPLOYEES RETIREMENT	03/12/2026	Bank Draft	0.00	2,984.93	DFT0001522
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005962	Invoice	03/12/2026	PERA PICKUP FIRE	0.00	2,984.93	
	401-000-9001		Payroll Liabilities		2,984.93	
5380	VOYA HOLDINGS, INC.	03/12/2026	Bank Draft	0.00	3,525.90	DFT0001523
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005968	Invoice	03/12/2026	Voya	0.00	3,525.90	
	401-000-9001		Payroll Liabilities		3,525.90	
233	PUBLIC EMPLOYEES RETIREMENT	03/12/2026	Bank Draft	0.00	62,514.60	DFT0001524
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005970	Invoice	03/12/2026	PERA Retirement	0.00	62,514.60	
	401-000-9001		Payroll Liabilities		14,138.33	
	401-000-9001		Payroll Liabilities		12,548.91	
	401-000-9001		Payroll Liabilities		30,543.87	
	401-000-9001		Payroll Liabilities		5,283.49	
448	NM TAXATION & REVENUE	03/12/2026	Bank Draft	0.00	8,508.49	DFT0001525
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005973	Invoice	03/12/2026	State Tax	0.00	8,508.49	
	401-000-9001		Payroll Liabilities		8,508.49	
1656	INTERNAL REVENUE SERVICE	03/12/2026	Bank Draft	0.00	59,707.08	DFT0001526
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	Distribution Amount
INV0005974	Invoice	03/12/2026	Federal Tax	0.00	59,707.08	
	401-000-9001		Payroll Liabilities		21,558.76	
	401-000-9001		Payroll Liabilities		29,581.84	
	401-000-9001		Payroll Liabilities		8,566.48	
233	PUBLIC EMPLOYEES RETIREMENT	03/12/2026	Bank Draft	0.00	-653.94	DFT0001527

Check Report

Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount	Payable Amount	Number
Payable #	Payable Type	Account Name	Payable Description	Item Description	Discount Amount	Payable Amount	
	Account Number				Distribution Amount		
CM0000245	Credit Memo	03/12/2026	PERA Retirement	PERA Retirement	0.00	-653.94	
	401-000-9001		Payroll Liabilities	PERA Retirement		-463.51	
	401-000-9001		Payroll Liabilities	PERA PICKUP		-190.43	
448	NM TAXATION & REVENUE		03/12/2026	Bank Draft	0.00	-131.06	DFT0001528
CM0000246	Credit Memo	03/12/2026	State Tax	State Tax	0.00	-131.06	
	401-000-9001		Payroll Liabilities			-131.06	
1656	INTERNAL REVENUE SERVICE		03/12/2026	Bank Draft	0.00	-1,023.66	DFT0001529
CM0000247	Credit Memo	03/12/2026	Federal Tax	Federal Tax	0.00	-1,023.66	
	401-000-9001		Payroll Liabilities	Medicare Taxes		-77.56	
	401-000-9001		Payroll Liabilities	FICA Tax		-331.64	
	401-000-9001		Payroll Liabilities	Federal Tax		-614.46	
448	NM TAXATION & REVENUE		03/12/2026	Bank Draft	0.00	50.98	DFT0001530
INV0005979	Invoice	03/12/2026	State Tax	State Tax	0.00	50.98	
	401-000-9001		Payroll Liabilities			50.98	
1656	INTERNAL REVENUE SERVICE		03/12/2026	Bank Draft	0.00	1,466.55	DFT0001531
INV0005980	Invoice	03/12/2026	Federal Tax	Federal Tax	0.00	1,466.55	
	401-000-9001		Payroll Liabilities	Federal Tax		120.15	
	401-000-9001		Payroll Liabilities	FICA Tax		1,091.20	
	401-000-9001		Payroll Liabilities	Medicare Taxes		255.20	
Total Bank Draft:					0.00	149,275.65	

Bank Code Main Checking Summary

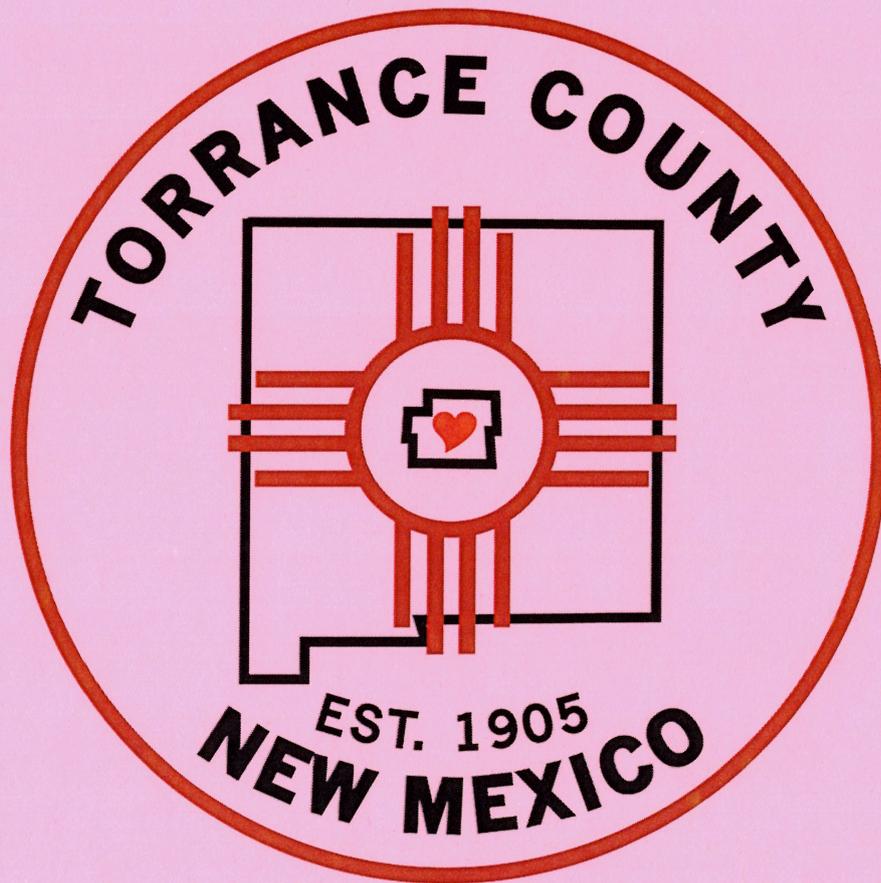
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	221	165	0.00	568,384.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	13	13	0.00	149,275.65
EFT's	10	8	0.00	2,062,331.47
	244	187	0.00	2,779,991.97

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	221	165	0.00	568,384.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	13	13	0.00	149,275.65
EFT's	10	8	0.00	2,062,331.47
	244	187	0.00	2,779,991.97

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2026	2,779,991.97
			<u>2,779,991.97</u>



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 9 A

Torrance County Flood Plain Ordinance

Ordinance #2007-1

**Adopted by the Board of County Commissioners
of Torrance County on
June 27, 2007**

[Including revisions to: Month/day/year]

**FLOOD DAMAGE
PREVENTION ORDINANCE
ARTICLE I**

**STATUTORY AUTHORIZATION, FINDINGS OF FACT,
PURPOSE AND METHODS**

SECTION A. STATUTORY AUTHORIZATION

The Legislature of the State of New Mexico has in NMSA Section 3-18-7 delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses. Therefore, the Commission of Torrance County, New Mexico, does ordain as follows:

SECTION B. FINDINGS OF FACT

(1) The flood hazard areas of Torrance County are subject to periodic inundation, which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public health, safety and general welfare.

(2) These flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, floodproofed or otherwise protected from flood damage.

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SECTION C. STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- (1) Protect human life and health;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business interruptions;

SECTION D. METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance uses the following methods:

- (1) Restrict or prohibit uses that are dangerous to health, safety or property in times of flood, or cause excessive increases in flood heights or velocities;
- (2) Require that uses vulnerable to floods, including facilities, which serve such uses, be protected against flood damage at the time of initial construction;
- (3) Control the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;
- (4) Control filling, grading, dredging and other development, which may increase flood damage;

(5) Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands.

ARTICLE 2

DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

ALLUVIAL FAN FLOODING - means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

APEX - means a point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

APPURTENANT STRUCTURE - means a structure which is on the same parcel of property as the principal structure to be insured and the use of which is incidental to the use of the principal structure

AREA OF FUTURE CONDITIONS FLOOD HAZARD - means the land area that would be inundated by the I-percent-annual chance (100 year) flood based on future conditions hydrology.

AREA OF SHALLOW FLOODING - means a designated AO, AH, AR/AO, AR/AH, or VO zone on a community's Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD HAZARD - is the land in the floodplain within a community subject to a 1 percent or greater chance of flooding in any given year. The area may be designated as Zone A on the Flood Hazard Boundary Map (FHBM). After detailed rate-making has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE or V.

BASE FLOOD - means the flood having a 1 percent chance of being equaled or exceeded in any given year.

BASEMENT - means any area of the building having its floor subgrade (below ground level) on all sides.

BASE FLOOD DEPTH (BFD) – means areas subject to inundation by the 1% annual chance (100-year) flood event generally determined using approximate methodologies where detailed hydraulic analyses have not been performed. [REV: Ord. No. 2007-1, 6/27/07]

BASE FLOOD ELEVATION (BFE) – means the elevation of surface Water resulting from a flood that has a 1% chance of equaling or exceeding that level in any given year. The BFE is shown on the Flood Insurance Rate Map (FIRM) for zones AE, AH, A1–A30, AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO, V1–V30 and VE. [REV: Ord. No. 2007-1, 6/27/07]

BREAKAWAY WALL - means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system.

CRITICAL FEATURE - means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

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DEVELOPMENT - means any man-made change to improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

ELEVATED BUILDING- means, for insurance purposes, a non-basement building, which has its lowest elevated floor, raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns.

EXISTING CONSTRUCTION - means for the purposes of determining rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. "Existing construction" may also be referred to as "existing structures."

FLOOD OR FLOODING - means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) the overflow of inland or tidal waters.
- (2) the unusual and rapid accumulation or runoff of surface waters from any source.

FLOOD ELEVATION STUDY- means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.

FLOOD HAZARD BOUNDARY MAP (FHBM) - means an official map of a community, issued by the Administrator, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zones A, M, and/or E.

FLOOD INSURANCE RATE MAP (FIRM) - means an official map of a community, on which the Federal Emergency Management Agency has delineated both the special flood hazard areas and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) - see *Flood Elevation Study*

FLOODPLAIN OR FLOOD-PRONE AREA - means any land area susceptible to being inundated by water from any source (see definition of flooding).

FLOODPLAIN MANAGEMENT - means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

FLOODPLAIN MANAGEMENT REGULATIONS - means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOOD PROTECTION SYSTEM - means those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

FLOOD PROOFING - means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

FLOOD VENTING - A flood opening or flood vent (also styled floodvent) is an orifice in an enclosed structure intended to allow the free passage of water between the interior and exterior. [REV: Ord. No. 2007-1, 6/27/07]

FLOODWAY - see *Regulatory Floodway*

FREEBOARD – means an additional amount of height above the Base Flood Depth used as a factor of safety (e.g., 1 foot minimum above the Base Flood depth) in determining the level at which a structure's lowest floor must be elevated or floodproofed. [REV: Ord. No. 2007-1, 6/27/07]

FUNCTIONALLY DEPENDENT USE - means a use, which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE - means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

HISTORIC STRUCTURE - means any structure that is:

(1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

(2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

(3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or

(4) Individually listed on a local inventory or historic places in communities with historic preservation programs that have been certified either:

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION – means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION - means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

(a) By an approved state program as determined by the Secretary of the Interior or;

(b) Directly by the Secretary of the Interior in states without approved programs.

LEVEE - means a man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

LEVEE SYSTEM - means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

LOWEST FLOOR - means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking or vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; **provided** that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirement of Section 60.3 of the National Flood Insurance Program regulations.

MANUFACTURED HOME - means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

MANUFACTURED HOME PARK OR SUBDIVISION - means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MEAN SEA LEVEL - means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

NEW CONSTRUCTION - means, for the purpose of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

NEW MANUFACTURED HOME PARK OR SUBDIVISION - means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

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RECREATIONAL VEHICLE - means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

REGULATORY FLOODWAY - means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. Communities must regulate development in these floodways to ensure that there are no increases in upstream flood elevations. [REV: Ord. No. 2007-1, 6/27/07]

RIVERINE - means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

SPECIAL FLOOD HAZARD AREA - see *Area of Special Flood Hazard*

START OF CONSTRUCTION - (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)), includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first

alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE- means, for floodplain management purposes, a walled and roofed building, **with or without** a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [REV: Ord. No. 2007-1, 6/27/07]

SUBSTANTIAL DAMAGE - means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT - means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before "start of construction" of the improvement. This term includes structures, which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either: (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions or (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

VARIANCE - means a grant of relief by a community from the terms of a floodplain management regulation. (For full requirements see Section 60.6 of the National Flood Insurance Program regulations.)

VIOLATION - means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Section 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in

violation until such time as that documentation is provided.

WATER SURFACE ELEVATION - means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

ARTICLE 3

GENERAL PROVISIONS

SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES

The ordinance shall apply to all areas of special flood hazard with the jurisdiction of Torrance County.

SECTION B. BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard identified by the Federal Emergency Management Agency Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map (FHBM) dated **October 1, 2007. [REV: Ord. No. 2007-1, 6/27/07]**

SECTION C. ESTABLISHMENT OF DEVELOPMENT PERMIT

A Floodplain Development Permit shall be required to ensure conformance with the provisions of this ordinance.

SECTION D. COMPLIANCE

No structure or land shall hereafter be located, altered, or have its use changed without full compliance with the terms of this ordinance and other applicable regulations.

SECTION E. ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap,

whichever imposes the more stringent restrictions shall prevail.

SECTION F. INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

(1) considered as minimum requirements; (2) liberally construed in favor of the governing body; and (3) deemed neither to limit nor repeal any other powers granted under State statutes.

SECTION G. WARNING AND DISCLAIMER OR LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the community or any official or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

ARTICLE 4

ADMINISTRATION

SECTION A. DESIGNATION OF THE FLOODPLAIN ADMINISTRATOR

The Certified Flood Plain Manager is hereby appointed the Floodplain Administrator to administer and implement the provisions of this ordinance and other appropriate sections of 44 CFR (Emergency Management and Assistance - National Flood Insurance Program Regulations) pertaining to floodplain management.

SECTION B. DUTIES & RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR

Duties and responsibilities of the Floodplain Administrator shall include, but not be limited to, the following:

(1) Maintain and hold open for public inspection all records pertaining to the provisions of this ordinance.

(2) Review permit application to determine whether to ensure that the proposed building site project, including the placement of manufactured homes, **manufactured home parks or subdivisions**, will be reasonably safe from flooding.

[REV: Ord. No. 2007-1, 6/27/07]

(3) Review, approve or deny all applications for development permits required by adoption of this ordinance.

(4) Review permits for proposed development to assure that all necessary permits have been obtained from those Federal, State or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334) from which prior approval is required.

(5) Where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the Floodplain Administrator shall make the necessary interpretation.

(6) Notify, in riverine situations, adjacent communities and the State Coordinating Agency which is **Department of Homeland Security and Emergency Management**, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.

(7) Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.

(8) When base flood elevation data has not been provided in accordance with Article 3, Section B, the Floodplain Administrator shall obtain, review and reasonably utilize any base flood elevation data and floodway data available from a Federal, State or other source, in order to administer the provisions of Article 5.

(a) In A Zones, in the absence of FEMA BFE data and floodway data, FHBM maps will be utilized as a basis for elevating residential structures to or above the base flood depth level, and for flood proofing or elevating non-residential to or above the base flood depth.

[REV: Ord. No. 2007-1, 6/27/07]

SECTION C. PERMIT PROCEDURES

(1) Application for a Floodplain Development Permit shall be presented to the Floodplain Administrator on forms furnished by him/her and may include, but not be limited to, plans in duplicate drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations, existing and proposed structures, including the placement of manufactured homes, and the location of the foregoing in relation to areas of special flood hazard. Additionally, the following information is required:

(a) Elevation (in relation to mean sea level), of the lowest floor (including basement) of all new and substantially improved structures;

{b) Elevation in relation to mean sea level to which any nonresidential structure shall be floodproofed;

(c) A certificate from a registered professional engineer or architect that the nonresidential floodproofed structure shall meet the floodproofing criteria of Article 5, Section B (2);

(d) Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.

(e) Maintain a record of all such information in accordance with Article 4, Section (B) (1).

(2) Approval or denial of a Floodplain Development Permit by the Floodplain Administrator shall be based on all of the provisions of this ordinance and the following relevant factors:

- (a) The danger to life and property due to flooding or erosion damage;
- (b) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- (c) The danger that materials may be swept onto other lands to the injury of others;
- (d) The compatibility of the proposed use with existing and anticipated development;
- (e) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- (f) The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site;
- (g) The necessity to the facility of a waterfront location, where applicable;
- (h) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use.

(3) Elevation Certificate: a pre-construction elevation Certificate showing Lowest Adjacent Grade (LAG) and Highest Adjacent Grade (HAG) of the proposed site will be provided prior to issuance of a Development permit.
[REV: Ord. No. 2007-1, 6/27/07]

(4) A post elevation certificate will be provided to Planning & Zoning showing finished floor elevation. Failure to do so may result in a fine of \$300.00 and/or 90 days in jail.
[REV: Ord. No. 2007-1, 6/27/07]

SECTION D. VARIANCE PROCEDURES

(1) The Planning & Zoning Board, as established by the community, shall hear and render judgment on requests for variances from the requirements of this ordinance.

(2) The Planning & Zoning Board shall hear and render judgment on an appeal only when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement or administration of this ordinance.

(3) Any person or persons aggrieved by the decision of the Planning & Zoning Board may appeal such decision in the courts of competent jurisdiction.

(4) The Floodplain Administrator shall maintain a record of all actions involving an appeal and shall report variances to the Federal Emergency Management Agency upon request.

(5) Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this ordinance.

(6) Upon consideration of the factors noted above and the intent of this ordinance, the Planning & Zoning Board may attach such conditions to the granting of variances as it deems necessary to further the purpose and objectives of this ordinance (Article 1, Section C).

(7) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

(8) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

(9) Prerequisites for granting variances:

(a) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(b) Variances shall only be issued upon: (i) showing a good and sufficient cause; (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(c) Any application to which a variance is granted shall be give written notice that the structure will be permitted to be built with the lowest floor elevation below the base flood elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

(10) Variances may be issued by a community for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that (i) the criteria outlined in Article 4, Section D (1)-(9) are met, and (ii) the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.

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ARTICLE 5

PROVISIONS FOR FLOOD HAZARD REDUCTION

SECTION A. GENERAL STANDARDS

In all areas of special flood hazards the following provisions are required for all new construction and substantial improvements:

(1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

(2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;

(3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage;

(4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

(5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;

(6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters; and,

(7) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

SECTION B. SPECIFIC STANDARDS

In all areas of special flood hazards where base flood elevation data has been provided as set forth in (i) Article 3, Section B, (ii) Article 4, Section B (8), or (iii) Article 5, Section C (3), the following provisions are required:

(1) **Residential Construction** - new construction and substantial improvement of any residential structure shall have the lowest floor (including basement), elevated to or above the base flood elevation. A registered professional engineer, architect, or land surveyor shall submit a certification to the Floodplain Administrator that the standard of this subsection as proposed in Article 4, Section C (1) a., is satisfied.

(2) **Nonresidential Construction** - new construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to or above the base flood level or together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the Floodplain Administrator.

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(3) **Enclosures** - new construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:

(a) A minimum of two openings on separate walls having a total net area of not less than 1 square inch for every square foot of enclosed area subject to flooding shall be provided.

(b) The bottom of all openings shall be no higher than 1 foot above grade.

(c) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

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ARTICLE 6

EFFECTIVE DATE

This Ordinance shall become effective on the XX day of April, 2026, following publication of title and general summary. Amendments to this Ordinance are effective when adopted by the County Commission according to the laws governing County ordinances.

ORIGINALLY PASSED APPROVED AND SIGNED the 27th day of June, 2007, by the Board of County Commissioners of Torrance County, New Mexico.

APPROVED AS TO FORM ONLY:

BOARD OF COUNTY COMMISSIONERS:

Michael Garcia, County Attorney

Ryan Schwebach, Chair

Linda Jaramillo, Vice Chair

Kevin McCall, Member



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 10 A

**TORRANCE COUNTY
RESOLUTION NO. 2026 - _____**

**A RESOLUTION DECLARING A FIRE DANGER
EMERGENCY WITHIN THE UNINCORPORATED
PORTIONS OF TORRANCE COUNTY AND IMPOSING
BURNING RESTRICTIONS**

WHEREAS, the Board of County Commissioners of Torrance County (“BCC”) finds that Torrance County is being affected by drought conditions based on current drought indices published by the National Weather Service and other information supplied by the United States Forest Service and New Mexico State Forestry Division; and

WHEREAS, spring months in Torrance County consist of regular high winds which pose a significant threat to fire danger; and

WHEREAS, the BCC, pursuant to the Open Burning Ordinance, Section 4-E Restricted Open Burning, has determined a risk of ongoing critical fire weather.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Torrance, New Mexico, pursuant to Ordinance No. 87-2 that:

1. Drought conditions compounded by high winds pose a fire danger emergency pursuant to Section 5.B of Torrance County Ordinance No. 87-2; and
2. Pursuant to Section 4 of the aforementioned ordinance, the following types of open fire are prohibited: “open burning,” “ceremonial burning,” “recreational burning;” and
3. The Improper Handling of Fire is prohibited criminally under Section 30-17-1, NMSA 1978; and
4. This resolution will become effective upon the date of its execution and will remain in effect for a period of sixty (60) days.

PASSED, APPROVED, AND ADOPTED THIS ___ **DAY OF** _____, 2026.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

ATTEST:

Sylvia Chavez, Torrance County Clerk

Date

APPROVED AS TO FORM:

Michael Garcia, Torrance County Attorney

ORDINANCE NO. 87-2



AN ORDINANCE REGULATING IMPROPER HANDLING OF FIRE AND OPEN BURNING; ESTABLISHING POWERS OF COUNTY MANAGER, EMERGENCY SERVICES DIRECTOR AND PEACE OFFICERS; ESTABLISHING PROVISIONS FOR DECLARING SEVERE FIRE HAZARD RESTRICTIONS AND FIRE DANGER EMERGENCIES AND AUTHORITY TO MITIGATE; ESTABLISHING PENALTIES; PROVIDING FOR THE SEVERABILITY OF PARTS HEREOF; REPEALING ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the health, safety and general welfare of the residents of the County of Torrance require the establishment of guidelines for the proper handling of fire and the establishment of a procedure for declaring an extreme fire danger emergency to minimize the risk of loss of life and property within the County from wildfires; and

WHEREAS, the Board of County Commissioners desires to set forth procedures to address prescribed burns and open burns, and to address wildfire risks and mitigation within its jurisdiction when drought conditions exist; and

WHEREAS, NMSA 1978, §§ 4-37-1, *et seq.*, (1975) provides that the Board of County Commissioners may adopt ordinances to discharge those powers necessary and proper to provide for the safety, preserve the health, promote the prosperity and improve the morale, order, comfort and convenience of the County and its inhabitants.

NOW, THEREFORE, be it enacted by the Board of County Commissioners of the County of Torrance as follows:

Section 1. Definitions.

The following terms are defined for the purpose of this Ordinance:

"ashes" means fire residue of any kind, including, but not limited to, fireplace ashes, barbecue grill briquettes, wood chips, wood stove ashes, campfire ashes, hot waste, or other material susceptible of spontaneous combustion;

"ashes, hot" means any ashes that have not been cooled according to the provisions specified herein;

"critical fire weather" shall be defined as a set of weather conditions, usually involving a combination of low relative humidity and high winds, whose effects on fire behavior make control difficult and threaten the health, safety, and welfare of the citizens of Torrance County;

State of New Mexico County of Torrance
I, hereby certify that this instrument was filed for record on 06/15/2006 A.D. at 11:36 AM and duly recorded as instrument # 2062711 in book 309 at page 02352 in the records of Torrance County. 1+ 5 pages. Witness my hand and Seal of Office. Linda Kayser, County Clerk, Torrance County, N.M.
Deputy Clerk



“emergency services director” shall be the duly appointed person or persons employed or appointed by the County of Torrance with the authority to enforce the provisions of this Ordinance;

“fire danger emergency” shall mean ongoing and continuing fire conditions consisting of severe drought, critical fire weather, and other fire hazard factors that pose a significant and extended threat to public health, safety, and welfare which require extraordinary action to prevent uncontrolled fires;

“incinerator” shall be defined as an enclosed device using controlled flame combustion, the primary purpose of which is to thermally break down solid waste. A 55-gallon, or larger, drum with appropriate fire-resistive screen shall be considered an approved incinerator;

“open burning” is burning which is conducted out of doors and is not enclosed in an incinerator. This includes burning of refuse in piles or backyard burn barrels, yard waste and weed burning, prescribed burning of forest and rangeland, and other types of outdoor burning;

“recreational burning” shall mean any open-air fire, started through any means, utilizing any fuel source, and shall include campfires, bonfires, and the like, where people gather for warmth, cooking and fellowship;

“severe fire hazard” shall mean an immediate situation consisting of critical fire weather conditions that make fire control difficult and pose a real and present threat to public health, safety, and welfare for a limited time period; and

“wildlands” means any lands covered wholly or in part by timber, brush, or native grass.

Section 2. Jurisdiction.

The regulations contained within this Ordinance shall apply to all land area within the unincorporated area of the County of Torrance.

Section 3. Improper handling of fire.

A. It shall be unlawful to leave, or cause or permit to be left, any fire unattended by any person. Before leaving any fire, such persons in charge of such fire shall thoroughly extinguish same by completely covering it with dirt, saturating it with water, or otherwise treating it in such a manner to prevent any rekindling of such fire.

B. It shall be unlawful for any person to allow fire to escape or spread from the control of the person setting such fire or having charge thereof, without using reasonable and proper precaution to prevent such fire from escaping or spreading.

C. It shall be unlawful for any person to cause a fire to be started upon his own land or the land of another person by means of any lighted cigar, cigarette, pipe, match, or other manner, and leave such fire unquenched. In addition, it shall be unlawful for any person

to throw hot or burning substances, or objects such as cigars, cigarettes, papers, matches, and ashes, or the contents of a burning pipe, from windows and doors from any building, or public place, or from any moving vehicle, or upon any material or condition which is combustible or liable to damage by heat, fire or explosion.

D. Disposal of ashes.

(1) It is unlawful to dispose of hot ashes in any manner.

(2) Hot ashes may become cold ashes and subject to disposal as provided in Ordinance No. 2003-02, Solid Waste Management, by:

(a) cooling in place for a minimum of 48 hours and inspection to determine that no live embers capable of spontaneous combustion are present; or

(b) extinguishment with water or sand and stirring to the point where inspection reveals that no embers capable of spontaneous combustion are present.

(c) Cold ashes shall be placed in a bag or other enclosed container before placing in a dumpster.

Section 4. Open burning.

A. No person shall set fire or cause or procure a fire to be set to any trash, refuse, garbage, or solid waste unless in an approved incinerator.

B. Other than the exemptions listed in subsection D, below, it is a violation of this Ordinance for any person to ignite, cause to be ignited, permit to be ignited or suffer, allow, or maintain any open fire unless and until the Torrance County Central E-911 Dispatch/ Fire Administration Department has been notified.

C. **Notification of intended burn.** Prior to any such restricted open burn, a person shall be required to provide advance notice, within twenty-four (24) hours, of any such intended burn to the Torrance County Central E-911 Dispatch/ Fire Administration Department, by telephone, of the exact location of same. Notification shall be given by each such person prior to each anticipated day of burning.

D. **Unrestricted open burning.** Open burning is permitted for:

- (1) recreational;
- (2) ceremonial purposes;
- (3) barbecuing;
- (4) for heating purposes in fireplaces;
- (5) for noncommercial cooking of food for human consumption; and
- (6) for warming by small wood fires at construction sites.

Any such unrestricted open burn shall be thoroughly extinguished by completely covering it with dirt, saturating it with water, or otherwise treating it in such a manner to prevent rekindling of such fire. Nothing herein shall be interpreted so as to prohibit the

burning of smudge pots, or other means utilized by agricultural interests to prevent freeze damage to crops.

E. Restricted open burning. Other than the exceptions listed in Section 4D, above, all burns shall be conducted only when sustained winds are less than 10 miles per hour, unless an emergency condition exists, such as fires set to abate a fire hazard or a backfire set for the purpose of stopping a fire actually burning.

Section 5 . Critical fire weather conditions.

A. Severe fire hazard restriction. The County Manager or Emergency Services Director may declare that critical fire weather conditions exist which are favorable to the ignition and rapid spread of uncontrolled fire. Upon such determination, the County Manager or Emergency Services Director may impose a temporary restriction on all open burning, permitted or otherwise, except as set forth in Section 4D, (2) through (6), until such time as the critical fire weather has abated and the fire hazard reduced.

B. Fire danger emergency. The Board of County Commissioners, upon recommendation of the County Manager or Emergency Services Director, may, during declared periods of extreme drought, ongoing critical fire weather, or any combination of conditions that pose a significant and continuing risk of uncontrolled fire, declare a fire danger emergency and prohibit all open fires within the county, except as set forth in Section 4D, (2) through (6) and unless a burn permit has been issued by the County of Torrance. The Emergency Services Director or any authorized peace officer shall enforce the prohibition during the period in which the declaration is in effect. Upon determination that the fire danger has abated, the Board of County Commissioners shall lift the prohibition.

C. Authority to mitigate. When critical fire weather conditions exist and any fire is sighted, the County Manager, Emergency Services Director, or any authorized peace officer may enter upon private land without a warrant for the sole purpose of determining whether a fire emergency exists. If, in the determination of the County Manager, Emergency Services Director, or authorized peace officer, that conditions observed upon private land pose a real and present risk of uncontrolled fire, appropriate action may be taken to extinguish, suppress, or otherwise mitigate the immediate risk. A reasonable attempt to contact the home owner will be made, unless the health, safety, and welfare of the citizens of Torrance County may be compromised.

Section 6. Enforcement.

For the purpose of enforcing this Ordinance and all Orders of the Board of County Commissioners of the County of Torrance and the laws of the State of New Mexico pertaining to the prevention of fires and protection of the unincorporated area of the county from fire, the Torrance County Sheriff and his duly authorized agents shall be the chief enforcement officers of this Ordinance. When critical fire weather conditions exist, the County Manager, Emergency Services Director, or any authorized peace officer may order an individual to cease and desist. Failure to comply with a directive to cease and

desist when a severe fire hazard or fire danger emergency has been declared shall constitute a distinct hazard to life or property and a citation may be issued.

Section 7. *Violations and penalties.*

Any person who shall violate any of the provisions of this Ordinance or shall fail to comply therewith, or shall violate or fail to comply with any order made thereunder found guilty by a court of competent jurisdiction shall be guilty of a misdemeanor punishable by a fine not to exceed three hundred dollars (\$300.00) or by imprisonment for not more than ninety (90) days or by both such fine and imprisonment. Each day this Ordinance is violated shall be considered a separate offense. Notwithstanding any of the foregoing, in the event any person damages property, whether public or private, or causes injury to any person, and such damage or injury is found to have been an element of the violation of any provision of this Ordinance, the District Court or Magistrate Court may, at its discretion, require the defendant to make restitution within a reasonable time, to the victims of said damage or injury. Nothing in this Ordinance shall prohibit a person from being charged under NMSA 1978, § 19-6-1, *et seq.* or § 30-17-1, *et. seq.*, or federal laws relating to improper handling of fire.

Section 8 . *Severability clause.*

It is hereby declared to be the intention of the Board of County Commissioners that the sections, paragraphs, sentences, clauses and phrases of this Ordinance shall be deemed severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance is declared unconstitutional or otherwise invalid by the valid judgment of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections hereof.

Section 9 . *Conflict.*

Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 10. *Effective date and repeal.*

This Ordinance shall take effect thirty days after being recorded in the Public Records of Torrance County, New Mexico, at which time Ordinance No. 87-2 shall be repealed.

ADOPTED this 14th day of June, 06.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date noted below.

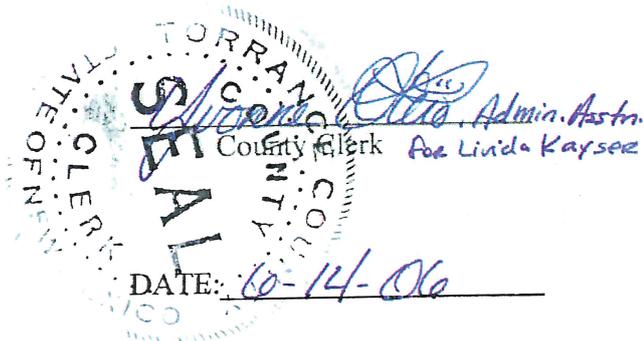
APPROVED AS T LEGAL FORM AND
SUFFICIENCY:

County Attorney

BOARD OF COUNTY
COMMISSIONERS OF
TORRANCE COUNTY,

James Frost
Chairman

ATTEST; (seal)


Torrance County Clerk *for Linda Kaysee*
Admin. Asstn.
DATE: 6-14-06

Map released: Thurs. March 12, 2026

Data valid: March 10, 2026 at 8 a.m. EDT

Intensity

-  None
-  D0 (Abnormally Dry)
-  D1 (Moderate Drought)
-  D2 (Severe Drought)
-  D3 (Extreme Drought)
-  D4 (Exceptional Drought)
-  No Data

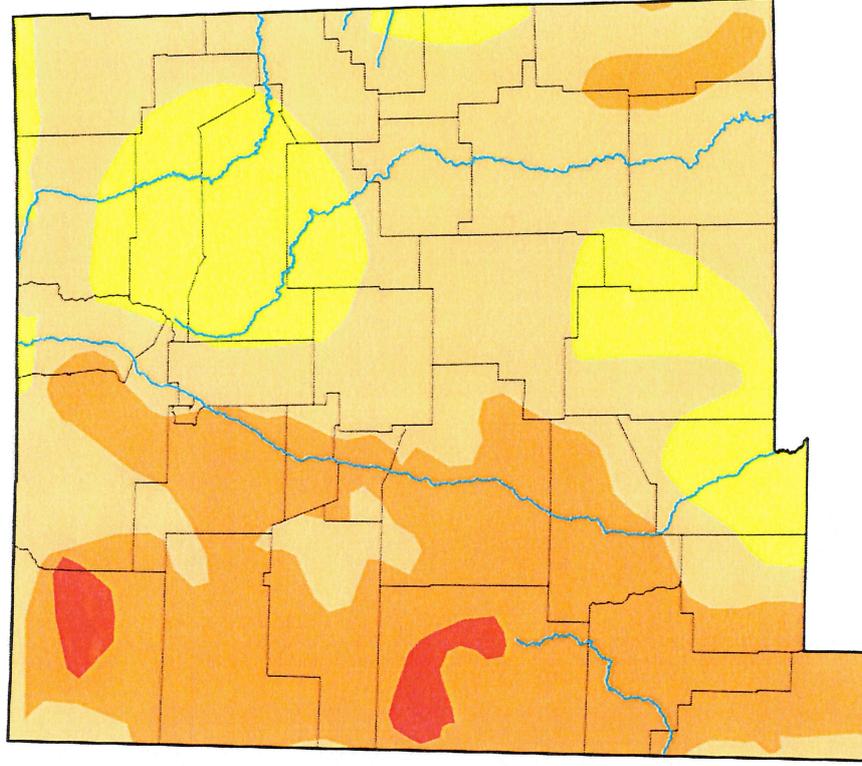
Authors

United States and Puerto Rico Author(s):

[Brad Pugh](#), NOAA/CPC

Pacific Islands and Virgin Islands Author(s):

[Denise Gutzmer](#), National Drought Mitigation Center



Category	Examples of historically observed impacts
D0	<p>Fire danger increases</p> <p>Soil moisture is low</p>
D1	<p>Burn bans and firework restrictions begin</p> <p>Livestock need supplemental feed and water</p>
D2	<p>Abundance and magnitude of wildfires may increase; fuel mitigation practices are in effect</p> <p>Dust storms occur</p> <p>Irrigated crops are stunted; dryland crops are brown</p> <p>Pasture yield is limited; producers sell livestock</p> <p>Well water decreases</p> <p>Wildlife feeding patterns change</p>
D3	<p>Fire danger is extreme</p> <p>Irrigation allotments decrease</p> <p>Livestock are suffering; producers are selling herds; feed costs are high; emergency CRP grazing is authorized; crop yields are low</p> <p>Vegetation and native trees are dying</p>



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 10 B

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**TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. R 2026-**

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT NINTY
(90) SECTION TWENTY-FOUR (24) T7N R8E OF THE EL RANCHO GRANDE
SUBDIVISION TO BE A MENACE TO PUBLIC COMFORT, HEALTH, PEACE, OR
SAFETY AND REQUIRING REMOVAL**

WHEREAS, Lot 90, Section 24, T7N, R8E, of the El Rancho Grande Subdivision belonging to the Johnson Paul H Living Trust; and

WHEREAS, the above described property constitutes a hazard; and

WHEREAS, the dilapidated home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

WHEREAS, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 4; and

WHEREAS, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

WHEREAS, Torrance County has budgeted funds available in the form of clean up funds; and

WHEREAS, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

WHEREAS, the mentioned property is located in the unincorporated area of Torrance County.

NOW, THEREFORE BE IT RESOLVED, that the Torrance County Commission hereby:

1. **FINDS** Lot 90, Section 24, T7N, R8E, of the El Rancho Grande Subdivision has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** the Johnson Paul H Living Trust (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot 90, Section 24, T7N, R8E, of the El Rancho Grande Subdivision (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to commence removal of the Debris on their property or fails to file a written objection to

1 this Resolution within ten (10) days of the receipt or posting of this Resolution as
2 specified in NMSA 1978, § 3-18-5.

3
4 **DONE THIS ____ DAY OF _____, 2026.**

5
6
7 **APPROVED AS TO FORM ONLY: BOARD OF COUNTY COMMISSIONERS**

8
9
10 _____
Michael I. Garcia, County Attorney

11 Date: _____

12
13 _____

14
15
16 **ATTEST:**

17 _____
18 Sylvia Chavez, County Clerk

19
20 Date: _____

21

Property Name **Torrance County**

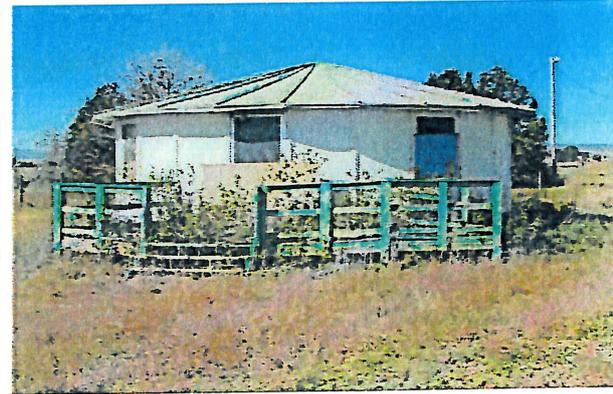
Account: R009988 Tax Year: 2026 Account Type: Commercial
 Mill Levy: 23.496000 Version: 01/01/2025 Area ID: SOUTETON
 Estimated Tax: \$321.66 Parcel: 1-048-045-245-107- Map Number:
 *This mill levy is from the most recent tax roll Status: Active

Name and Address Information

JOHNSON PAUL H LIVING TRUST
 PO BOX 73
 MCINTOSH, NM 87032

Property Location

No Location Information Available

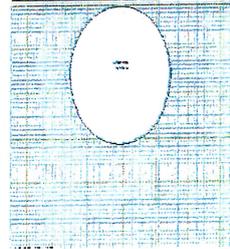


Legal Description

Subd: EL RANCHO GRANDE Lot: 90 S: 24 T: 8N R: 8E

Assessment Information

2026	Actual	Assessed	Sq Ft	Acres	Taxable
Land	14,390	4,797		1.004	
Improvements	25,000	8,333	755.000		
Exempt		0			
Total	39,390	13,130		1.004	13,130
2025	Actual	Assessed	Sq Ft	Acres	Taxable
Land	14,390	4,797		1.004	
Improvements	25,000	8,333	755.000		
Exempt					
Total	39,390	13,130			13,130



XI

User Remarks



2030698

SPECIAL WARRANTY DEED

1865-
1870

X2

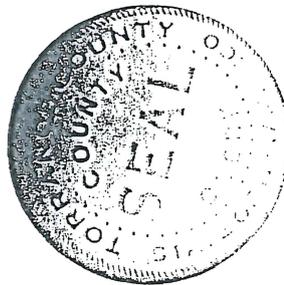
PAUL H. JOHNSON, an unmarried man, for consideration paid, quitclaims to PAUL H. JOHNSON, as Trustee of successors in Trust, under the DR. PAUL H. JOHNSON LIVING TRUST, dated FEB 07 2003, and any amendments thereto, whose address is PO Box 144, McIntosh, New Mexico 87032, the following described real estate in Torrance County, New Mexico, with special warranty covenants:

PROPERTY DESCRIPTIONS ARE AS SHOWN ON "EXHIBIT A", attached hereto and made a part hereto:

Subject to reservations, restrictions, covenants, easements of record, taxes for the year 2003 and years thereafter and all other matters of record.

TOGETHER with the interest in and to all of the personal property interests as shown on "Exhibit A", attached hereto and made a part hereof:

WITNESS our hand and seal this 27th day of February, 2003.



[Signature]
PAUL H. JOHNSON

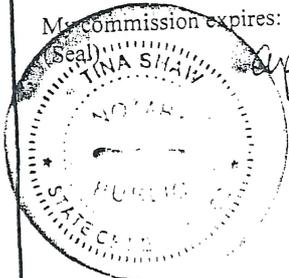
A Certified copy:
pg 1 of 4
Torrance County, NM
by [Signature]

ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO }
COUNTY OF Bernalillo } ss.

This instrument was acknowledged before me this 26th day of February, 2003, by PAUL H. JOHNSON.

My commission expires: April 26, 2005



[Signature]
Notary Public

State of New Mexico
County of Torrance
I, hereby certify that this instrument was filed for record on the 7 day of February A.D., 2003 at 2:06 o'clock P M and duly recorded in book 297 at page 1865-1870
[Signature]
Clerk, Torrance Co., N.M.

ATTEST.
CERTIFIED AS A TRUE AND CORRECT COPY OF FILE IN THIS OFFICE
BY [Signature]
COUNTY CLERK
DEPUTY CLERK
DATE 2-10-24

EXHIBIT "A"

Lots 89 and 90 ERG - PHJ Personal Home

Lots Eighty-nine (89) and Ninty (90), situate within Section Twenty-four (24), Township Eight (8) North, Range Eight (8) East, N.M.P.M., of EL RANCHO GRANDE, a subdivision, as the same are shown and designated on the plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico,

-together with-

a 1981 Lancer 28' x 54' doublewide mobile home (VIN TX3111137AB) situated on the aforesaid property,

-and-

a 30' diameter round commercial building and 5 sheds, also situated on the aforesaid property,

-and-

A 1973 KENCRAFT office travel trailer (VIN 32K301XS0195), also situated on the aforesaid property.

SUBJECT TO a Wells Fargo Bank Mortgage (#5851142283). However, there is prepaid mortgage insurance on it that will pay this mortgage off at my death.

CAVCO Rental Home (Presently rented to Dick and Rose Yoder)

Lot 17-B in Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, a subdivision filed in the office of the office of the Clerk of Torrance County, New Mexico

-together with-

a CAVCO Glacia 26' x 64' Doublewide Mobile Home (Serial No. 86-0086XA) and a 12' x 20 shed, situated on the aforesaid property,

-and-

a 1969 12' x 60' Kirkwood mobile home (Serial No. 902345) setup on the aforesaid property,

"A Certified copy:
pg 2 of 6
Torrance County, NM
by 

-and-

a 1/3 rd interest in the community water system

Lot 18-A ASSD (Presently sold to A.B. Swanson on a R.E.C.)

Lot numbered 18-A in Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, a subdivision as the same is shown and designated on the plat(s) of the Clerk of Torrance County, New Mexico.

-together with-

a 1/3 interest in the community water system.

Lot 23-A ASSD (Presently sold to Mr. & Mrs. Ortiz on a R.E.C.)

Lot designated 23-A situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, formerly known as lot 23, as the same is shown and designated on the plat(s) of a said subdivision filed in the office of the Clerk of Torrance County, New Mexico,

-together with-

a 1/3rd interest in the community water system.

Tract D-2 HOEVMF (Presently sold to Mr. Joseph Hazle and Ms. Taylor Ortiz on a R.E.C.)

Tract designated "D-2", situate within the Northwest Quarter (NW1/4) of Section Thirty-one (31), Township Eight (8) North, Range Nine (9) East, N.M. P. M., as the same is shown and designated on that certain plat entitled "Lands of Paul H. Johnson", prepared by Timothy Ray Oden, N.M.R.P.L.S., # 8667, on March 5, 1985, filed for record on April 23rd, 1985 at 3:20 o'clock, p.m., as document number 66408, and filed in Cabinet A-1, Slide 399, Plat Records of Torrance County, New Mexico,

-together with-

a 1/2 interest in the community water system.

"A Certified copy."
 pg 3 of 6
 Torrance County, NM
 by 

Tract "B-1-A" (Presently rented - To be sold on'a R.E.C. to Mr. & Mrs. Graham on 2/3/03)

Tract designated "B-1-A", situate within the Northwest Quarter (NW1/4) of Section Thirty-one (31), Township Eight (8) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on that certain plat entitled "Lands of Dr. Paul H. Johnson", prepared by Timothy Ray Oden, N.M.R.P.L.S., # 8667, on May 23, 1988, filed for record on June 6, 1988 at 4:17 o'clock, P.M., as document number 79391, and filed in Cabinet B, Slide 153, Plat Records of Torrance County, New Mexico,

-together with-

a 1975 Wayside WAY, 14' x 80' Mobile Home (VIN KSN8803149), situated on said property

-together with-

a 1/3rd interest in the community water system.

Tract "B-1-B" (Presently sold to Mr. R. King on a R.E.C.)

Tract designated "B-1-B", situate within the Northwest Quarter (NW1/4) of Section Thirty-one (31), Township Eight (8) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on that certain plat entitled "Lands of Dr. Paul H. Johnson", prepared by Timothy Ray Oden, N.M.R.P.L.S., # 8667, on May 23, 1988, filed for record on June 6, 1988 at 4:17 o'clock, P.M., as document number 79391, and filed in Cabinet B, Slide 153, Plat Records of Torrance County, New Mexico,

-together with-

a 1/3 rd interest in the community water system.

Lot 102 GVE (Presently sold to Mr. & Mrs. Angel on a R.E.C.)

Lot numbered One Hundred Two (102) of GOLDEN VALLEY ESTATES a subdivision in Section Eight (8), Township Seven (7) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on the plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico.

"A Certified copy.
pg 4 of 6
Torrance County, NM
by [Signature]"

Lot 123 GVE (Presently sold to Mr. Joseph Tarricone on a R.E.C.)

Lot numbered One Hundred Twenty-Three (123) of GOLDEN VALLEY ESTATES, a subdivision in Section Eight (8), Township Seven (7) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on the plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico

-together with-

a 1972 Kingswo / NHTI 14' x 68' mobile home bearing VIN 3593 situated on said property.

S1/2 Lot 31 - Partial Interest (Presently sold to Mr. & Mrs. McCann on a R.E.C.)

My undivided 76.48%*, interest in the South Half (S1/2) of Lot numbered Thirty-one (31), situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, as the same is shown and designated on that certain Plat entitled "Land Division Plat of Lots 31 and 32 of Antelope Springs Ranches, prepared by Douglas Dobbs, No. 6855, on July, 1994, filed for record on August 23rd, 1994, as Document number 6538, and filed in Cabinet C, Slide 101, Plat Records of Torrance County, New Mexico.

S1/2 Lot 32 - Partial Interest (Presently sold to Mr. Coriz on a R.E.C.)

My undivided 82.15%* interest in the South Half (S1/2) of Lot numbered Thirty-two, situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, as the same is shown and designated on that certain Plat entitled "Land Division Plat of Lots 31 and 32 of Antelope Springs Ranches, prepared by Douglas Dobbs, No. 6855, on July, 1994, filed for record on August 23rd, 1994, as Document number 6538, and filed in Cabinet C, Slide 101, Plat Records of Torrance County, New Mexico.

N1/2 of Lot 32 - Partial interest (Presently sold to William Sorrells on a R.E.C.)

My undivided 65.58%* interest in the North Half (N1/2) of Lot numbered Thirty-two (32), situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, a subdivision, as the same is shown and designated on that certain Plat entitled "Land Division Plat of Lots 31 and 32 of Antelope Springs Ranches, prepared by Douglas Dobbs, No. 6855, on July, 1994, filed for record on August 23rd,

"A Certified copy:
pg 5 of 6
Torrance County, NM
by [Signature]"

1870

1994, as Document number 6538, and filed in Cabinet C, Slide 101, Plat
Records of Torrance County, New Mexico.

"A Certified c.
pg 6 of 6
Torrance County, NM
by [Signature]"

X3

TC_Internal



2/5/2026

2/5/2026

Road/Centerline
 MAINTAINED COUNTY ROAD
 NON-MAINTAINED ROAD

STATE NUMBERED HIGHWAY
 Parcel Poly
 PSAP BOUNDARY

World Imagery
 Low Resolution 15m Imagery
 High Resolution 50cm Imagery

High Resolution 30cm Imagery
 Citations
 30cm Resolution Metadata

ArcGIS Online: Esri, Microsoft, Vendor

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 1.1, 3.58
 0.03 mi
 0.06 km

x4

02/04/2026 17:39





TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 10 C

TORRANCE COUNTY
BOARD OF COUNTY COMMISSONERS
RESOLUTION NO. R 2026-

RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT EIGHTY-NINE (89) SECTION TWENTY-FOUR (24) T7N R8E OF THE EL RANCHO GRANDE SUBDIVISION ALSO KNOWN AS 2078 STATE HIGHWAY 41 TO BE A MENACE TO PUBLIC COMFORT, HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL

WHEREAS, Lot 89, Section 24, T7N, R8E, of the El Rancho Grande Subdivision belonging to the Johnson Paul H Living Trust; and

WHEREAS, the above described property constitutes a hazard; and

WHEREAS, the dilapidated home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

WHEREAS, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 4; and

WHEREAS, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

WHEREAS, Torrance County has budgeted funds available in the form of clean up funds; and

WHEREAS, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

WHEREAS, the mentioned property is located in the unincorporated area of Torrance County.

NOW, THEREFORE BE IT RESOLVED, that the Torrance County Commission hereby:

1. **FINDS** Lot 89, Section 24, T7N, R8E, of the El Rancho Grande Subdivision also known as 2078 State Highway 41 has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** the Johnson Paul H Living Trust (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot 89, Section 24, T7N, R8E, of the El Rancho Grande Subdivision also known as 2078 State Highway 41 (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to

1 commence removal of the Debris on their property or fails to file a written objection to
2 this Resolution within ten (10) days of the receipt or posting of this Resolution as
3 specified in NMSA 1978, § 3-18-5.
4

5 **DONE THIS ____ DAY OF _____, 2026.**

6
7
8 **APPROVED AS TO FORM ONLY:**

BOARD OF COUNTY COMMISSIONERS

9
10
11 _____
Michael I. Garcia, County Attorney

Ryan Schwebach, Chair, District 2

12 Date: _____
13

Kevin McCall, Vice Chair, District 1

14
15 _____
Linda Jaramillo, Member, District 3
16

17 **ATTEST:**

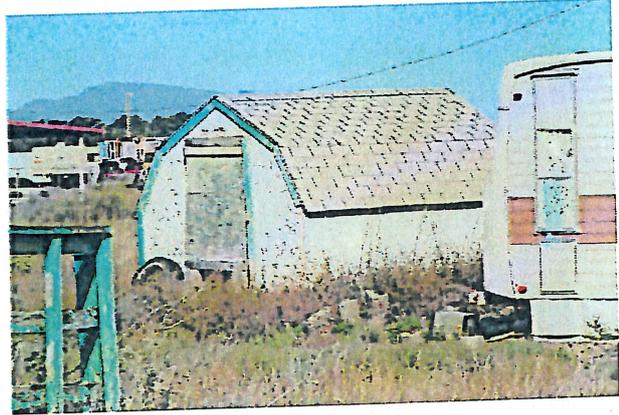
18
19 _____
Sylvia Chavez, County Clerk

20
21 Date: _____
22

Property Profile Torrance County

Account: R009989 Tax Year: 2026 Account Type: Residential
 Mill Levy: 23.928000 Version: 01/01/2026 Area ID: 8OUTETOR
 Estimated Tax: \$119.18 Parcel: 1-048-045-245-124- Map Number:
 *This mill levy is from the most recent tax roll Status: Active

Name and Address Information	Property Location
JOHNSON PAUL H LIVING TRUST PO BOX 73 MCINTOSH, NM 87032	2078 STATE HIGHWAY 41



Legal Description
 Subd: EL RANCHO GRANDE Lot: 89 S: 24 T: 8N R: 8E

XI

Assessment Information					
2026	Actual	Assessed	Sq Ft	Acres	Taxable
Land	14,344	4,781		1.000	
Improvements					
Exempt		0			
Total	14,344	4,781		1.000	4,781
2025	Actual	Assessed	Sq Ft	Acres	Taxable
Land	14,344	4,781		1.000	
Improvements					
Exempt					
Total	14,344	4,781			4,781

User Remarks



2030698

1865-
1870

SPECIAL WARRANTY DEED

X2

PAUL H. JOHNSON, an unmarried man, for consideration paid, quitclaims to PAUL H. JOHNSON, as Trustee or successors in Trust, under the DR. PAUL H. JOHNSON LIVING TRUST, dated FEB 07 2003, and any amendments thereto, whose address is PO Box 149, McIntosh, New Mexico 87032, the following described real estate in Torrance County, New Mexico, with special warranty covenants:

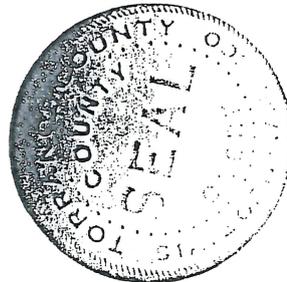
PROPERTY DESCRIPTIONS ARE AS SHOWN ON "EXHIBIT A", attached hereto and made a part hereto:

Subject to reservations, restrictions, covenants, easements of record, taxes for the year 2003 and years thereafter and all other matters of record.

TOGETHER with the interest in and to all of the personal property interests as shown on "Exhibit A", attached hereto and made a part hereof:

WITNESS our hand and seal this 6th day of February, 2003.

[Signature]
PAUL H. JOHNSON

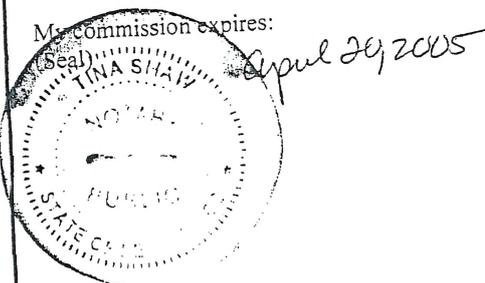


A Certified copy:
pg 1 of 6
Torrance County, NM
by [Signature]

ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO }
COUNTY OF Bernalillo } ss.

This instrument was acknowledged before me this 6th day of February, 2003, by PAUL H. JOHNSON.



[Signature]
Notary Public

I, hereby certify that this instrument was filed for record on the 7 day of February, A.D., 2003 at 2:06 o'clock P.M. and duly recorded in book 97 at page 1865-1870. Witness my hand and Seal of Office this 7th day of February, Torrance Co., N.M.

ATTEST:
CERTIFIED AS A TRUE AND CORRECT COPY ON FILE IN THIS OFFICE
[Signature]
COUNTY CLERK
DEPUTY CLERK
DATE 2-10-24

EXHIBIT "A"

Lots 89 and 90 ERG - PHJ Personal Home

Lots Eighty-nine (89) and Ninty (90), situate within Section Twenty-four (24), Township Eight (8) North, Range Eight (8) East, N.M.P.M., of EL RANCHO GRANDE, a subdivision, as the same are shown and designated on the plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico,

-together with-

a 1981 Lancer 28' x 54' doublewide mobile home (VIN TX3111137AB) situated on the aforesaid property,

-and-

a 30' diameter round commercial building and 5 sheds, also situated on the aforesaid property,

-and-

A 1973 KENCRAFT office travel trailer (VIN 32K301XS0195), also situated on the aforesaid property.

SUBJECT TO a Wells Fargo Bank Mortgage (#5851142283). However, there is prepaid mortgage insurance on it that will pay this mortgage off at my death.

CAVCO Rental Home (Presently rented to Dick and Rose Yoder)

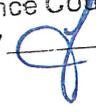
Lot 17-B in Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, a subdivision filed in the office of the office of the Clerk of Torrance County, New Mexico

-together with-

a CAVCO Glacia 26' x 64' Doublewide Mobile Home (Serial No. 86-0086XA) and a 12' x 20 shed, situated on the aforesaid property,

-and-

a 1969 12' x 60' Kirkwood mobile home (Serial No. 902345) setup on the aforesaid property,

"A Certified copy:
pg 2 of 6
Torrance County, NM
by 

-and-

a 1/3 rd interest in the community water system

Lot 18-A ASSD (Presently sold to A.B. Swanson on a R.E.C.)

Lot numbered 18-A in Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, a subdivision as the same is shown and designated on the plat(s) of the Clerk of Torrance County, New Mexico.

-together with-

a 1/3 interest in the community water system.

Lot 23-A ASSD (Presently sold to Mr. & Mrs. Ortiz on a R.E.C.)

Lot designated 23-A situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, formerly known as lot 23, as the same is shown and designated on the plat(s) of a said subdivision filed in the office of the Clerk of Torrance County, New Mexico,

-together with-

a 1/3rd interest in the community water system.

Tract D-2 HOEVMF (Presently sold to Mr. Joseph Hazle and Ms. Taylor Ortiz on a R.E.C.)

Tract designated "D-2", situate within the Northwest Quarter (NW1/4) of Section Thirty-one (31), Township Eight (8) North, Range Nine (9) East, N.M. P. M., as the same is shown and designated on that certain plat entitled "Lands of Paul H. Johnson", prepared by Timothy Ray Oden, N.M.R.P.L.S., # 8667, on March 5, 1985, filed for record on April 23rd, 1985 at 3:20 o'clock, p.m., as document number 66408, and filed in Cabinet A-1, Slide 399, Plat Records of Torrance County, New Mexico,

-together with-

a 1/2 interest in the community water system.

"A Certified copy,
pg 3 of 6
Torrance County, NM
by 

Tract "B-1-A" (Presently rented - To be sold on a R.E.C. to Mr. & Mrs. Graham on 2/3/03)

Tract designated "B-1-A", situate within the Northwest Quarter (NW1/4) of Section Thirty-one (31), Township Eight (8) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on that certain plat entitled "Lands of Dr. Paul H. Johnson", prepared by Timothy Ray Oden, N.M.R.P.L.S., # 8667, on May 23, 1988, filed for record on June 6, 1988 at 4:17 o'clock, P.M., as document number 79391, and filed in Cabinet B, Slide 153, Plat Records of Torrance County, New Mexico,

-together with-

a 1975 Wayside WAY, 14' x 80' Mobile Home (VIN KSN8803149), situated on said property

-together with-

a 1/3rd interest in the community water system.

Tract "B-1-B" (Presently sold to Mr. R. King on a R.E.C.)

Tract designated "B-1-B", situate within the Northwest Quarter (NW1/4) of Section Thirty-one (31), Township Eight (8) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on that certain plat entitled "Lands of Dr. Paul H. Johnson", prepared by Timothy Ray Oden, N.M.R.P.L.S., # 8667, on May 23, 1988, filed for record on June 6, 1988 at 4:17 o'clock, P.M., as document number 79391, and filed in Cabinet B, Slide 153, Plat Records of Torrance County, New Mexico,

-together with-

a 1/3 rd interest in the community water system.

Lot 102 GVE (Presently sold to Mr. & Mrs. Angel on a R.E.C.)

Lot numbered One Hundred Two (102) of GOLDEN VALLEY ESTATES a subdivision in Section Eight (8), Township Seven (7) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on the plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico.

"A Certified copy.
pg 4 of 6
Torrance County, NM
by [Signature]"

1869

Lot 123 GVE (Presently sold to Mr. Joseph Tarricone on a R.E.C.)

Lot numbered One Hundred Twenty-Three (123) of GOLDEN VALLEY ESTATES, a subdivision in Section Eight (8), Township Seven (7) North, Range Nine (9) East, N.M.P.M., as the same is shown and designated on the plat(s) of said subdivision filed in the office of the Clerk of Torrance County, New Mexico

-together with-

a 1972 Kingswo / NHTI 14' x 68' mobile home bearing VIN 3593 situated on said property.

S1/2 Lot 31 - Partial Interest (Presently sold to Mr. & Mrs. McCann on a R.E.C.)

My undivided 76.48%* interest in the South Half (S1/2) of Lot numbered Thirty-one (31), situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, as the same is shown and designated on that certain Plat entitled "Land Division Plat of Lots 31 and 32 of Antelope Springs Ranches, prepared by Douglas Dobbs, No. 6855, on July, 1994, filed for record on August 23rd, 1994, as Document number 6538, and filed in Cabinet C, Slide 101, Plat Records of Torrance County, New Mexico.

S1/2 Lot 32 - Partial Interest (Presently sold to Mr. Coriz on a R.E.C.)

My undivided 82.15%* interest in the South Half (S1/2) of Lot numbered Thirty-two, situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, as the same is shown and designated on that certain Plat entitled "Land Division Plat of Lots 31 and 32 of Antelope Springs Ranches, prepared by Douglas Dobbs, No. 6855, on July, 1994, filed for record on August 23rd, 1994, as Document number 6538, and filed in Cabinet C, Slide 101, Plat Records of Torrance County, New Mexico.

N1/2 of Lot 32 - Partial interest (Presently sold to William Sorrells on a R.E.C.)

My undivided 65.58%* interest in the North Half (N1/2) of Lot numbered Thirty-two (32), situate within Section One (1), Township Seven (7) North, Range Eight (8) East, N.M.P.M., of ANTELOPE SPRINGS RANCHES, a subdivision, as the same is shown and designated on that certain Plat entitled "Land Division Plat of Lots 31 and 32 of Antelope Springs Ranches, prepared by Douglas Dobbs, No. 6855, on July, 1994, filed for record on August 23rd,

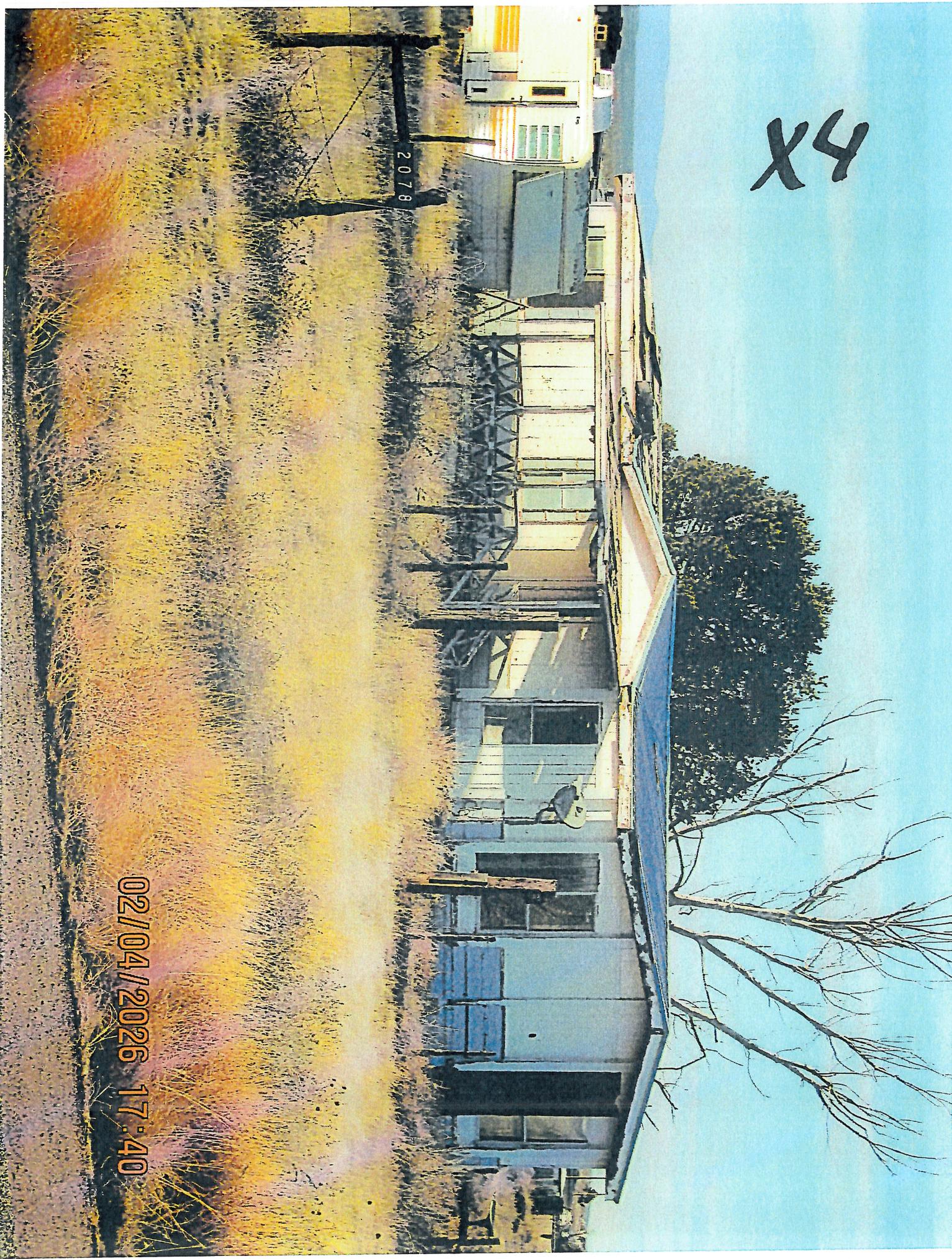
"A Certified copy:
pg 5 of 6
Torrance County, NM
by [Signature]"

1370

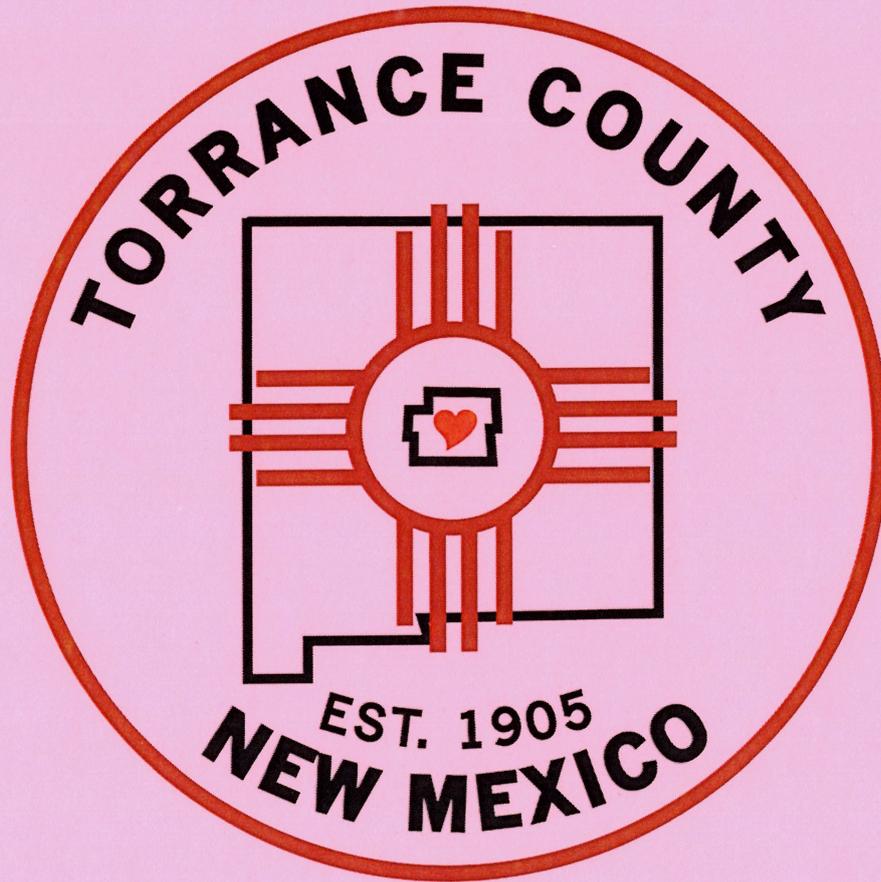
1994, as Document number 6538, and filed in Cabinet C, Slide 101, Plat
Records of Torrance County, New Mexico.

"A Certified
pg 6 of 6
Torrance County, NM
by [Signature]"

X4



02/04/2026 17:40



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 10 D

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TORRANCE COUNTY
BOARD OF COUNTY COMMISSONERS
RESOLUTION NO. R 2026-

**RESOLUTION FINDING RUBBISH, WRECKAGE OR DEBRIS UPON LOT ELEVEN
(11) OF THE DUKE COUNTRY ESTATES SUBDIVISION TO BE A MENACE TO
PUBLIC COMFORT, HEALTH, PEACE, OR SAFETY AND REQUIRING REMOVAL**

WHEREAS, Lot 11, of the Duke Country Estates Subdivision belonging to the William Klein and Na Juana Isaacs; and

WHEREAS, the above described property constitutes a hazard; and

WHEREAS, the dilapidated home has been abandoned, destroyed by fire, not been maintained, windows and doors are missing or broken, roof is caved in; and

WHEREAS, ruins, rubbish, wreckage, debris, and other types of solid waste (hereinafter collectively referred to as "Debris") are strewn across the property constituting the Site, as shown by the photographs attached to this Resolution as Exhibits P&Z 3 through 5; and

WHEREAS, the Debris threatens the public comfort, health, peace, or safety in Torrance County by creating a breeding ground for diseases, vectors, and vermin, posing a fire danger, posing a danger to human health, and depressing property values; and

WHEREAS, Torrance County has budgeted funds available in the form of clean up funds; and

WHEREAS, Torrance County has the authority, pursuant to NMSA 1978, § 3-18-5, to require the removal of such unhealthful Debris; and

WHEREAS, the mentioned property is located in the unincorporated area of Torrance County.

NOW, THEREFORE BE IT RESOLVED, that the Torrance County Commission hereby:

1. **FINDS** Lot 11, of the Duke Country Estates Subdivision has upon it rubbish, wreckage, or debris which is a menace to the public comfort, health, peace, or safety; and
2. **ORDERS** William Klein and Na Juana Isaacs (see Exhibits 1, 2 and 3) or other owner, occupant, or agent in charge of Lot 11, of the Duke Country Estates Subdivision (see Exhibit 3) to remove Debris from said property; and
3. **AUTHORIZES** the Torrance County Manager to cause the removal of the Debris and to file a lien against each of the above described properties for the cost of removing the Debris, if the owner, occupant, or agent in charge of a respective property fails to commence removal of the Debris on their property or fails to file a written objection to this Resolution within ten (10) days of the receipt or posting of this Resolution as specified in NMSA 1978, § 3-18-5.

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DONE THIS ____ DAY OF _____, 2026.

APPROVED AS TO FORM ONLY:

BOARD OF COUNTY COMMISSIONERS

Michael I. Garcia, County Attorney

Ryan Schwebach, Chair, District 2

Date: _____

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

ATTEST:

Sylvia Chavez, County Clerk

Date: _____

Property Profile Torrance County

Account: R007953 Tax Year: 2026 Account Type: Residential
 Mill Levy: 23.928000 Version: 01/01/2026 Area ID: 8OUTCTCR
 Estimated Tax: \$162.32 Parcel: 1-049-051-243-031- Map Number:
 *This mill levy is from the most recent tax roll Status: Active

Name and Address Information

KLEIN WILLIAM & NAJUANA ISAACS
 KAREN
 PO BOX 1579
 MORLARTY, NM 87035

Property Location

No Location Information Available

XI

Legal Description

Subd: DUKE COUNTRY Lot: 11 Unit: 1

Assessment Information

2026	Actual	Assessed	Sq Ft	Acres	Taxable
Land	19,532	6,511		2.220	
Improvements					
Exempt		0			
Total	19,532	6,511		2.220	6,511
2025	Actual	Assessed	Sq Ft	Acres	Taxable
Land	19,532	6,511		2.220	
Improvements					
Exempt					
Total	19,532	6,511			6,511

User Remarks



#65448

WARRANTY DEED (Joint Tenants)

P. 967

J. B. DUKE and LOIS A. DUKE, his wife

for consideration paid, grant to WILLIAM KLEIN and NA JUANA KLEIN, his wife

and as joint tenants the following described real estate in Torrance County, New Mexico:

Tract Eleven (11) of Unit One (1) of DUKE COUNTRY ESTATES, a subdivision of a tract of land as the same is shown and designated on the Replat thereof filed in the office of the County Clerk of Torrance County, New Mexico, containing 2.222 acres, more or less.

x2

Torrance County, New Mexico, 849331

"A Certified Copy of this Deed is on file in the office of the County Clerk of Torrance County, New Mexico, by [Signature]"

with warranty covenants. WITNESS my hand and seal this 16 day of May, 1972. (Seal) J. B. DUKE (Seal) LOIS A. DUKE

ACKNOWLEDGMENT FOR NATURAL PERSONS

STATE OF NEW MEXICO COUNTY OF BERNALILLO The foregoing instrument was acknowledged before me this 17 day of May, 1972 by J. B. DUKE and LOIS A. DUKE, his wife. My commission expires: 7/13/72 [Signature] Notary Public

ACKNOWLEDGMENT FOR CORPORATION

STATE OF NEW MEXICO COUNTY OF The foregoing instrument was acknowledged before me this day of by (Name of Officer) of (Name of Corporation Acknowledging) corporation, on behalf of said corporation. My commission expires: Notary Public

NOTARY PUBLIC RECORDS ONLY County of Torrance I hereby certify that this instrument was filed for record on the 17th day of May, A.D. 1972 at 11:00 o'clock P.M. and duly recorded in book 530 of the record of page 467. Witness my hand and seal at office of [Signature] County Clerk, Torrance Co., N. M. Deputy

ATTEST: CERTIFIED AS A TRUE AND CORRECT COPY ON FILE IN THIS OFFICE BY [Signature] COUNTY CLERK DEPUTY CLERK DATE 3-4-26

3x

TC_Internal



2/5/2026

RoadCenterline

MAINTAINED COUNTY ROAD

Parcel_Poly

PSAP BOUNDARY

World Imagery

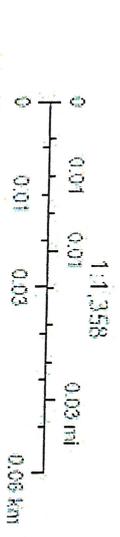
Low Resolution 15m Imagery

High Resolution 80cm Imagery

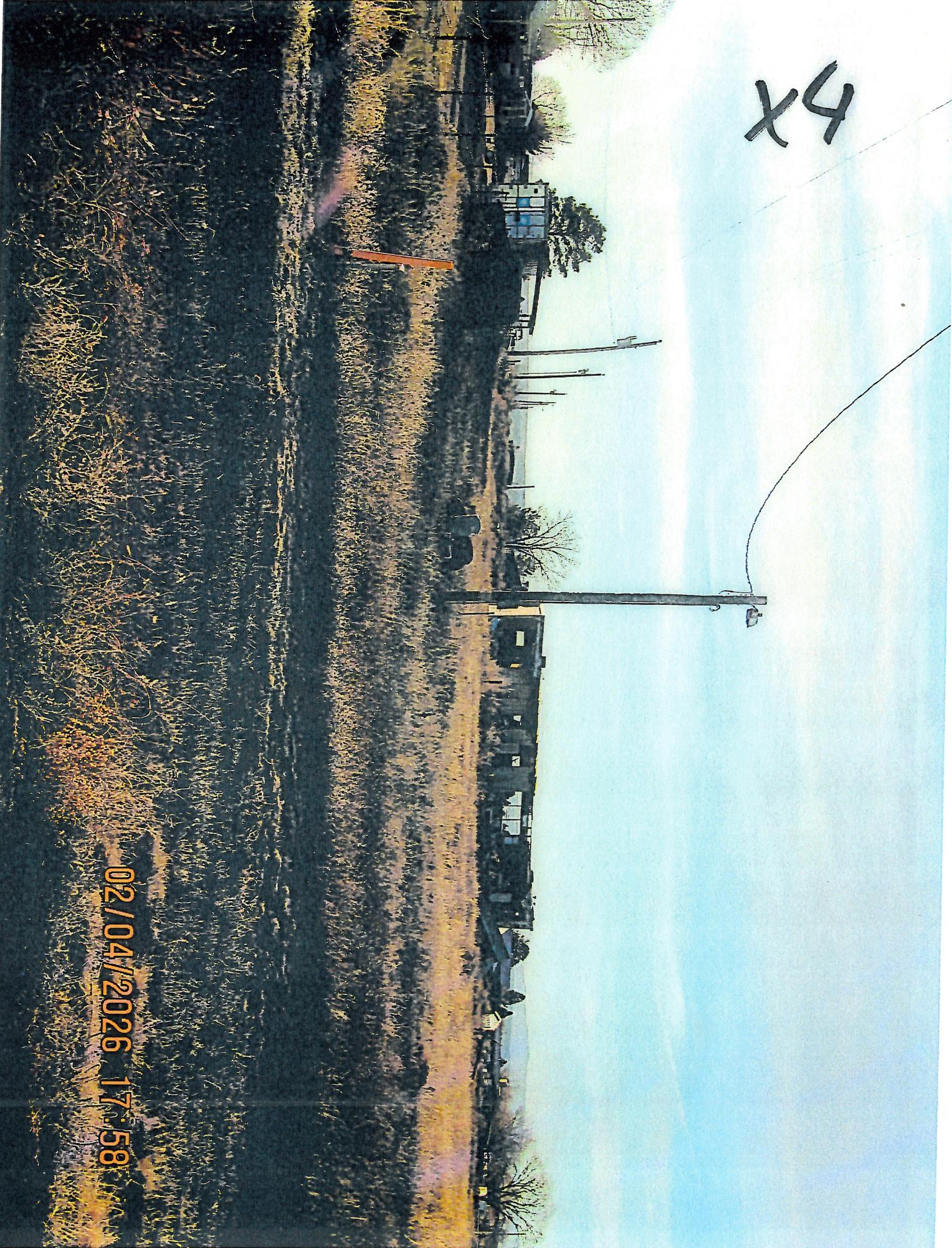
High Resolution 30cm Imagery

Citations

30cm Resolution Metadata



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02/04/2026 17:58

X5

02/04/2026 17:58





TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 11 A

Torrance County

Commissioner District 1
KEVIN MCCALL,

Commissioner District 2
RYAN SCHWEBACH, CHAIR



Commissioner District 3
LINDA JARAMILLO, VICE CHAIR

County Manager
J. JORDAN BARELA

REQUEST TO BE PLACED ON THE TORRANCE COUNTY COMMISSION AGENDA

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **MONDAY, NOON** prior to the subsequent meeting.

All fields must be filled out for consideration.

NAME: _____ Sylvia Chavez _____ DEPARTMENT/ORGINIZATION: _____ Clerk _____

DATE OF SUBMISSION: _____ March 5, 2026 _____ PHONE NUMBER: _____ 544-4363 _____

DATE OF REQUESTED COMMISSION MEETING: _____ March 25, 2026 _____

CAPTION OF REQUEST (See Subsequent Pages for Examples)

Canvassing of the Estancia Municipal School Special Bond Election

EXECUTIVE SUMMARY OF REQUEST

(Type of Request, Reason for Request, Implications for the County)

ACTION ITEM / DISCUSSION ITEM

Is this a Resolution, Contract, Agreement, Grant Application, Other? _____

Has this been reviewed by the Grants Committee? YES ___ NO ___ (If yes, attach approval)

Has this been reviewed and approved by the County Attorney? YES ___ NO ___

(If this is a contract, MOU, or Joint Powers Agreement, there must be a signature line for the County Attorney on the original contract.)

Has this been reviewed by the County Finance Department? YES ___ NO X FINANCE INITIALS _____

No Financial Impact

Change in Current Fund

Raise Budget (Allow 45-days after Commission Approval)

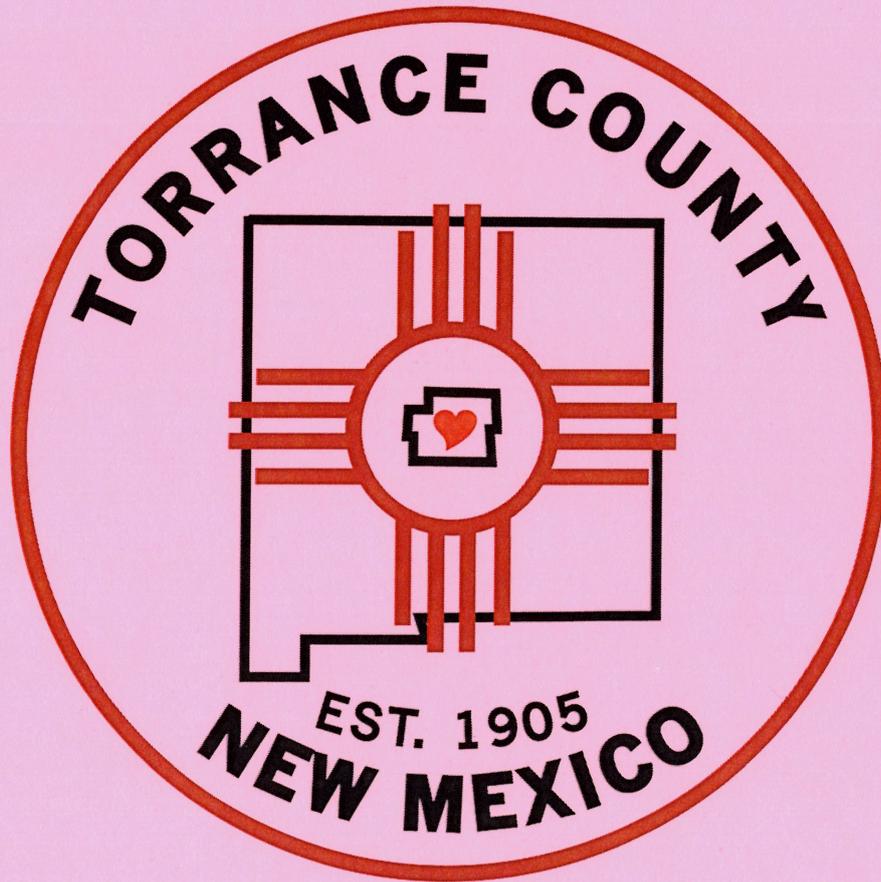
Change in funds (Allow 45-days after Commission Approval)

Reduction

Transfer Funds (Allow 45-days after Commission Approval)

COUNTY MANAGER'S OFFICE REVIEW _____

Signature



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 11 B

NEW MEXICO
MEMORANDUM OF UNDERSTANDING
OFFICE OF THE SECRETARY OF STATE
AND
TORRANCE COUNTY

This **MEMORANDUM OF UNDERSTANDING** ("Agreement" or "MOU") is entered into by and between the Office of the Secretary of State ("Office" or "Agency") and **TORRANCE** County ("County"), (collectively, "the Parties") as of the last date of execution by the Parties below.

RECITALS

WHEREAS, the Primary Election ("Election") is to be held statewide on **June 2, 2026** "Election Day"; and

WHEREAS, the Agency, as required under the New Mexico Election Code, is responsible to pay eligible costs of the Election, including reasonable costs incurred by each County Clerk; (NMSA 1978 §1-11-19 Costs of Elections; Election Fund): and

WHEREAS, the Agency has been appropriated funds from the New Mexico State Legislature to pay for the cost of conducting and/or administering a Primary Election; and

WHEREAS, it is in the interest of both Parties for the Office to sub-grant appropriated funds to each County prior to a given Election with the intent of such funds to cover the costs of running an Election.

AGREEMENT

THEREFORE, the Parties agree that this MOU is entered expressly and solely for the purpose of providing state-appropriated funds to **TORRANCE** County to cover the costs of conducting and administering the Primary Election.

1. RESPONSIBILITIES

The Office shall:

- A. Issue to **TORRANCE** County a warrant drawn through the New Mexico Department of Finance and Administration (DFA) at least ninety (90) days prior to Election Day in the amount of **\$67,286.93** for projected costs that the Parties agree will be incurred in the administration of the Primary Election.

The County shall:

- A. Finalize and sign this MOU at least sixty (60) days prior to Election Day.
- B. Use the appropriated funds in accordance with the New Mexico Election Code and in compliance with the reimbursable expenses outlined in Appendix A of this Agreement.
- C. Provide to the Office, no later than forty-five (45) days following Election Day, a full accounting of expenses incurred during the Election and provide to the Office all invoices, receipts, and copies

- of warrants paid by the County during the election cycle.
- A. Return any unused funds to the Office upon completion of election-related activity no later than forty-five (45) days following Election Day.

1. ADDITIONAL REIMBURSEMENTS

If Election costs incurred to a County exceed the initial amount provided through this MOU, the County may request reimbursement no later than forty-five (45) days after Election Day using a prescribed form provided by the Office with a description detailing the additional costs and their relevance to the Election. Additional costs are not guaranteed to be reimbursed but shall be reimbursed by the Office if such costs are deemed to be eligible expenses and if funds are available.

2. INELIGIBLE EXPENSES

The Office shall not reimburse ineligible expenses under any circumstance. The Office shall conduct an internal review of all expenditures under this MOU and utilize historical expenditure data to verify year-over-year trends to determine eligibility of expenses and their applicability to the items listed in Table 1. Appendix A.

All work is expected to be complete on or before Election Day; in no case shall work extend beyond Election Day with the exception of poll worker costs described in Table 1 Appendix A, a potential recount or recheck, or any work required by a court order issued pursuant to the Election Code. If any funds remain after the completion of the Election, such funds must be returned to the Office no later than forty-five (45) days following Election Day.

Table 2. Appendix B is the Schedule of Non-Allowable Expenses. The items are not eligible for reimbursement with funds provided under this MOU. This does not mean these expenses are not legitimate election-related costs; rather, they must be covered using county funds. Counties must ensure that expenditures conform strictly to allowable categories as outlined in Appendix A. The items in Appendix B are examples of non-reimbursable cost for this fund source and are not intended to be exhaustive.

3. BUDGET ALLOCATION BY DESCRIPTION/AMOUNT

ELECTION EXPENDITURE SUMMARY		
Item	Description	Amount
1	Poll Worker/Election Board	\$52,341.39
2	Registration Officers <i>(including Same Day Registration)</i>	\$3,353.40
3	Language Interpreters	\$0.00
4	Election Publication(s)	\$2,444.73
5	Tabulator Delivery	\$3,098.93
6	Postage <i>(if applicable)</i>	\$0.00
7	Office Supplies <i>(if applicable)</i>	\$2,868.96
8	Messengers/Couriers <i>(if applicable)</i>	\$673.92
9	Polling Place Signage & Building Requirement <i>(if applicable)</i>	\$0.00
10	Other	\$1,890.00
11	Recount Costs <i>(if applicable)</i>	\$615.60
Total Amount		\$67,286.93

4. TERM

This Agreement shall become effective upon the final signature affixed to this Agreement and shall remain in effect until its expiration forty-five (45) days following Election Day, unless terminated pursuant to Article 7.

5. RESPONSIBILITIES

- A. **Records.** The County shall maintain all fiscal records detailing expenditures under this MOU and follow Generally Accepted Accounting Principles (GAAP), and account for all receipts and disbursements of funds transferred to the County pursuant to this MOU.
- B. **MOU Execution.** Should a MOU between the Parties fail to be finalized sixty (60) days prior to Election Day, the County shall only be reimbursed for eligible expenses as outlined in 1.10.36 NMAC and will only be reimbursed upon finalization of an executed MOU.
- C. **Reporting.** Each County shall file a report of expenditures with the Office no later than forty-five (45) days after Election Day for accounting. The report shall include a completed expenditure form provided by the Office with a description detailing the costs and their relevance to the Election. The County shall return any unused funds via physical check made payable to the Office of the Secretary of State no later than forty-five (45) days after Election Day. If a County does not file expenditure reports by the deadline established in Section A of 1.10.36.10 NMAC, the County shall not be reimbursed for additional requests until the expenditure report is filed and funds become available for reimbursement.

6. LIABILITY

Each Party shall be solely responsible for liabilities due to its own violation or alleged violation of requirements applicable to the performance of the MOU. Neither Party shall be responsible for the other Party's acts or omissions in connection with this MOU. Any liability incurred in connection with this MOU is subject to the New Mexico Tort Claims Act, Section 41-4-1 et seq., NMSA 1978, as amended.

7. TERMINATION

Either Party may terminate this Agreement for cause or convenience by giving notice in writing to the other Party at least thirty (30) days of the date of intended termination.

8. AMENDMENT

This MOU shall not be altered, changed, or amended except by a written instrument duly executed by both Parties. Any amendments shall be made in writing and shall be agreed to and executed by the respective signatories before becoming effective.

9. CONTACTS

The parties will send written notice when needed to the following individuals:

To the Office:

Anthony Chavez
Chief Financial Officer
New Mexico Office of the Secretary of State
325 Don Gaspar Ave, Suite 300
Santa Fe, NM 87501
Anthony.chavez@sos.nm.gov
(505) 827-3666

To the County:

Sylvia Chavez
Torrance County Clerk
P.O. Box 767
Estancia NM, 87016
schavez@tcnm.us
(505) 544-4363

10. MISCELLANEOUS PROVISIONS

- A. **Compliance with Laws.** The laws of the State of New Mexico will govern this MOU. The Parties shall comply with all federal and State laws, regulations, and rules applicable to the performance of this MOU and the duties hereunder.
- B. **Subsequent Terms.** This MOU supersedes and replaces all previous oral or written agreements between the Parties relating to the subject matter hereof. Furthermore, this MOU contains the entire agreement and understanding between the Parties relating to the subject matter.
- C. **Appropriations.** The terms of this MOU are contingent upon sufficient appropriations and authorizations made by the Legislature of New Mexico.
- D. **Property.** The parties understand and agree that property, if any, acquired as a result of this Agreement shall be the property of the County.

In witness whereof, this Agreement is duly executed upon the date of the last signature affixed and dated:

Maggie Toulouse Oliver, Secretary of State
Office of the Secretary of State

Date

Peter Auh, General Counsel
Office of the Secretary of State

Date

Sylvia Chavez, County Clerk
County of Torrance

Date

(room for additional signature as required per county)

Schedule of Cost Eligibility

DESCRIPTION	STATUTORY REQUIREMENT	RELEVANT STATUTE(S)	REASONABLY INCLUDES:
Poll Workers (Election Boards; Absentee, Early and Election Day)	Each election board shall consist of a minimum of three judges (required); one presiding judge and two election judges. Election clerks can also be appointed to assist the presiding judge and election judges.	1-2-12 & 1-9-5(C), 1-2-4,1-2-5, 1-2-16,1-2-17 NMSA 1978	For all polling locations, no fewer than three judges are required to administer the election. In the case of Voter Convenience Centers (VCCs), a minimum of two ballot-on-demand stations are required per site; counties will need to plan accordingly to ensure adequate staffing to operate these systems.
Registration Officers (Same Day Registration)	During a statewide the county clerk's office or alternate voting location if the clerk has assigned an authorized deputy to serve as a registration officer at the alternate voting location.	1-4-5.7 (D), NMSA 1978	The cost of one authorized registration officer, per polling location (that is offering SDR), per day.
Interpreters	In those polling places designated by the secretary of state as being subject to the provisions of the 1975 amendments to the federal Voting Rights Act of 1965, oral assistance shall be made available to assist language minority voters who cannot read sufficiently well to exercise the elective franchise. As used in the Election Code, "language minority" means a person who is an American Indian or of Spanish heritage and "inability to read well enough to exercise the elective franchise" means inability to read the languages in which the ballot is printed or the inability to understand instructions for operating the voting machine.	1-2-19, NMSA 1978	Assisting voters who speak a language that is unwritten; precincts identified as "Native American Precincts" through the Native American Election Information Program.
Messengers	The county clerk may appoint messengers to deliver ballot boxes, poll books, keys, election supplies and other materials pertaining to the election. Messengers may also be authorized to collect absentee ballots and removable media storage devices from polling places designated by the county clerk. and deliver them to locations.	1-2-20, NMSA 1978	Individuals appointed by the clerk to serve as messengers, who comply with the requirements outlined in 1-2-20.
Election Publications	Election board standby list: Not less than twenty-one days prior to the date for appointing members of election boards, the county clerk shall publish a notice once in a newspaper of general circulation to the effect that election boards are to be appointed for the specified number of precincts, stating the number of persons composing each board and that applications for the standby list will be accepted at the county clerk's office. Notice of election: The notice of election shall be published at least once, not more than twenty-one nor less than seven days before election day. The notice of election shall be published in a legal newspaper as provided in Section 14 11 2, NMSA 1978. If no legal newspaper is published in the	1-2-9 & 1-11-3(A), NMSA 1978	Publication of the election board standby list and notice of election.

	<p>county, the notice of election shall be published in a legal newspaper of general circulation in the county. The notice of election shall be printed in English and Spanish. The notice of election shall be broadcast on a radio station in the appropriate Native American languages in those counties affected by the federal Voting Rights Act of 1965, as amended.</p>		
Polling Place Signage & Building Requirements	<p>The location of each polling place within a building shall be clearly designated by appropriate signs, displayed prominently and clearly. Signs for each polling place shall be clearly displayed outside the building where polling takes place.</p>	1-3-18(A), 1-22-19, NMSA 1978	Appropriate signage and materials used to clearly and prominently display where polling is taking place.
Postage	<p>The Secretary of State shall deposit sufficient funds in the business reply mail account for each county clerk to ensure delivery of all mailed ballot applications and returned mailed ballots.</p> <p>The clerk shall determine the most reasonable expedited means of delivery for a ballot and balloting materials for a federal qualified elector who does not request secured electronic transmission.</p>	1-6-8(A)(2); 1-6B-5(E)(2); 1-6B-7(D); & 1-6C-6C NMSA 1978	Postage for absentee ballots (outbound) and returned mail ballots (inbound).
Tabulator Delivery	<p>The county clerk shall be responsible for transporting all voting systems to and from polling places. A reasonable fee may be charged by the county for the transportation and programming of the voting systems when used pursuant to Section 196, NMSA 1978, but in no case shall such fee exceed the actual cost to the county. Voting machines shall be delivered to the assigned precinct polling place at least three days before the polls are required to be opened. The election supplies and the keys of voting machines shall be delivered to the presiding judge at least one hour before the polls are required to be opened.</p>	1-9-12(A)(E) & 1-11-11(A), NMSA 1978	Transport of voting systems to and from polling locations.
Office Supplies (for the Election)	<p>Supplies needed for the administration of the election.</p>	1-11-19(A)(2), NMSA 1978	Consumable office supplies required to conduct the election and post-election canvass including paper, ballot marking pens, pencils, paperclips, staples, canvas bags for ballot boxes, etc.
"Other"	N/A	N/A	Temporary election support staff <i>and/or</i> overtime (OT) for county employees, provided the OT is incurred during the conduct and administration of the Election.

TABLE 2. APPENDIX B
Schedule of Non-Allowable Expenses

DESCRIPTION	EXAMPLES / DETAILS
County Staff Salaries	Base salaries for permanent county employees are not allowable under any circumstance. Hours worked while conducting election duties during a normally scheduled workday schedule is not an eligible item. Only the overtime (OT) costs incurred during the conduct and administration of the election is eligible.
Temporary Staff Salaries	Salaries paid by the county for temporary staff hired to provide short-term operational support whether during regular workdays or peak election periods are not eligible expenses. This includes staff brought in to help reduce the workload of regular county employees for the conduct and administration of the election.
Fringe Benefits for County Staff	Costs such as FICA, Medicare, PERA, health insurance, or other benefit-related expenses associated with permanent staff OT are not reimbursable. Only the OT is eligible.
Non-Election Supplies & Equipment	General office supplies or unrelated equipment such as Personal Protective Equipment (PPE), toolboxes, toner, laptops, extension cords, lighting, keyboards, monitors, routers, printers, kitchen appliances, etc. Counties should contact the Secretary of State's Office in advance for clarification on eligible items.
Pre-Early Voting Payroll	Any and all payroll costs, including temporary worker salaries and county staff, incurred before the official Early Voting period start date are not eligible.
Hired or Contracted Security	Security personnel, private guards, or local law enforcement not required under statute or specifically authorized for polling places are not reimbursable.
Vendor-Restricted Supplies	Supplies or services procured from Ballot on Demand vendors (e.g., Robis Inc. and AES dba Impressions Inc.) that are separate and independent of the pre-approved supply list provided by the Secretary of State are not eligible. This includes items such as Mi-Fis, hand-tally sheets, or any other miscellaneous supplies not explicitly included on the pre-approved list. The State either provides these approved supplies directly or procures them centrally. Counties should contact the Secretary of State's Office in advance for clarification on eligible items.
Travel Expenses Not Related to Election Operations	Mileage or lodging unrelated to direct support of training or messenger services outlined in 1-2-20 NMSA 1978 are not reimbursable.
Food or Refreshments	Meals, catering, snacks, or beverages for any staff members, poll workers, or volunteers are not eligible for reimbursement.
Capital Equipment or Durable Goods	Items with a lifespan beyond the election, such as furniture, safes, permanent signage, shelving, or storage cabinets, are non-reimbursable.
Promotional Materials	Items such as branded merchandise, giveaways, advertisements, or marketing materials are ineligible.
Software or Licenses Unrelated to Voting Equipment	Non-voting software, such as Microsoft Office licenses, payroll and/or people management software, antivirus software, or unrelated subscriptions, are not allowable.
Cleaning Services	Costs related to janitorial, sanitation, or office cleaning services are not reimbursable.
Legal or Consulting Fees	Attorney, lobbying, or general consulting services not directly tied to the statutory conduct of the election are not eligible.
Facility Improvements	Permanent building improvements, utility upgrades, or renovations are not reimbursable through these election funds.
Tabulator (and other) Consumables	Items such as batteries, ink cartridges, test decks, cleaning sheets, replacement keys, and security seals used in tabulators. These are either provided directly by the Secretary of State's Office for free or procured separately by the State. Counties should not purchase these items using these funds. Contact the Secretary of State's Office for details on availability or sourcing for tabulator consumables.

NEW MEXICO
MEMORANDUM OF UNDERSTANDING
OFFICE OF THE SECRETARY OF STATE
AND
TORRANCE COUNTY

This **MEMORANDUM OF UNDERSTANDING** ("Agreement" or "MOU") is entered into by and between the Office of the Secretary of State ("Office" or "Agency") and **TORRANCE** County ("County"), (collectively, "the Parties") as of the last date of execution by the Parties below.

RECITALS

WHEREAS, the Primary Election ("Election") is to be held statewide on **June 2, 2026** "Election Day"; and

WHEREAS, the Agency, as required under the New Mexico Election Code, is responsible to pay eligible costs of the Election, including reasonable costs incurred by each County Clerk; (NMSA 1978 §1-11-19 Costs of Elections; Election Fund): and

WHEREAS, the Agency has been appropriated funds from the New Mexico State Legislature to pay for the cost of conducting and/or administering a Primary Election; and

WHEREAS, it is in the interest of both Parties for the Office to sub-grant appropriated funds to each County prior to a given Election with the intent of such funds to cover the costs of running an Election.

AGREEMENT

THEREFORE, the Parties agree that this MOU is entered expressly and solely for the purpose of providing state-appropriated funds to **TORRANCE** County to cover the costs of conducting and administering the Primary Election.

1. RESPONSIBILITIES

The Office shall:

- A. Issue to **TORRANCE** County a warrant drawn through the New Mexico Department of Finance and Administration (DFA) at least ninety (90) days prior to Election Day in the amount of **\$67,286.93** for projected costs that the Parties agree will be incurred in the administration of the Primary Election.

The County shall:

- A. Finalize and sign this MOU at least sixty (60) days prior to Election Day.
- B. Use the appropriated funds in accordance with the New Mexico Election Code and in compliance with the reimbursable expenses outlined in Appendix A of this Agreement.
- C. Provide to the Office, no later than forty-five (45) days following Election Day, a full accounting of expenses incurred during the Election and provide to the Office all invoices, receipts, and copies

of warrants paid by the County during the election cycle.

- A. Return any unused funds to the Office upon completion of election-related activity no later than forty-five (45) days following Election Day.

1. ADDITIONAL REIMBURSEMENTS

If Election costs incurred to a County exceed the initial amount provided through this MOU, the County may request reimbursement no later than forty-five (45) days after Election Day using a prescribed form provided by the Office with a description detailing the additional costs and their relevance to the Election. Additional costs are not guaranteed to be reimbursed but shall be reimbursed by the Office if such costs are deemed to be eligible expenses and if funds are available.

2. INELIGIBLE EXPENSES

The Office shall not reimburse ineligible expenses under any circumstance. The Office shall conduct an internal review of all expenditures under this MOU and utilize historical expenditure data to verify year-over-year trends to determine eligibility of expenses and their applicability to the items listed in Table 1. Appendix A.

All work is expected to be complete on or before Election Day; in no case shall work extend beyond Election Day with the exception of poll worker costs described in Table 1 Appendix A, a potential recount or recheck, or any work required by a court order issued pursuant to the Election Code. If any funds remain after the completion of the Election, such funds must be returned to the Office no later than forty-five (45) days following Election Day.

Table 2. Appendix B is the Schedule of Non-Allowable Expenses. The items are not eligible for reimbursement with funds provided under this MOU. This does not mean these expenses are not legitimate election-related costs; rather, they must be covered using county funds. Counties must ensure that expenditures conform strictly to allowable categories as outlined in Appendix A. The items in Appendix B are examples of non-reimbursable cost for this fund source and are not intended to be exhaustive.

3. BUDGET ALLOCATION BY DESCRIPTION/AMOUNT

ELECTION EXPENDITURE SUMMARY		
Item	Description	Amount
1	Poll Worker/Election Board	\$52,341.39
2	Registration Officers <i>(including Same Day Registration)</i>	\$3,353.40
3	Language Interpreters	\$0.00
4	Election Publication(s)	\$2,444.73
5	Tabulator Delivery	\$3,098.93
6	Postage <i>(if applicable)</i>	\$0.00
7	Office Supplies <i>(if applicable)</i>	\$2,868.96
8	Messengers/Couriers <i>(if applicable)</i>	\$673.92
9	Polling Place Signage & Building Requirement <i>(if applicable)</i>	\$0.00
10	Other	\$1,890.00
11	Recount Costs <i>(if applicable)</i>	\$615.60
Total Amount		\$67,286.93

4. TERM

This Agreement shall become effective upon the final signature affixed to this Agreement and shall remain in effect until its expiration forty-five (45) days following Election Day, unless terminated pursuant to Article 7.

5. RESPONSIBILITIES

- A. **Records.** The County shall maintain all fiscal records detailing expenditures under this MOU and follow Generally Accepted Accounting Principles (GAAP), and account for all receipts and disbursements of funds transferred to the County pursuant to this MOU.
- B. **MOU Execution.** Should a MOU between the Parties fail to be finalized sixty (60) days prior to Election Day, the County shall only be reimbursed for eligible expenses as outlined in 1.10.36 NMAC and will only be reimbursed upon finalization of an executed MOU.
- C. **Reporting.** Each County shall file a report of expenditures with the Office no later than forty-five (45) days after Election Day for accounting. The report shall include a completed expenditure form provided by the Office with a description detailing the costs and their relevance to the Election. The County shall return any unused funds via physical check made payable to the Office of the Secretary of State no later than forty-five (45) days after Election Day. If a County does not file expenditure reports by the deadline established in Section A of 1.10.36.10 NMAC, the County shall not be reimbursed for additional requests until the expenditure report is filed and funds become available for reimbursement.

6. LIABILITY

Each Party shall be solely responsible for liabilities due to its own violation or alleged violation of requirements applicable to the performance of the MOU. Neither Party shall be responsible for the other Party's acts or omissions in connection with this MOU. Any liability incurred in connection with this MOU is subject to the New Mexico Tort Claims Act, Section 41-4-1 et seq., NMSA 1978, as amended.

7. TERMINATION

Either Party may terminate this Agreement for cause or convenience by giving notice in writing to the other Party at least thirty (30) days of the date of intended termination.

8. AMENDMENT

This MOU shall not be altered, changed, or amended except by a written instrument duly executed by both Parties. Any amendments shall be made in writing and shall be agreed to and executed by the respective signatories before becoming effective.

9. CONTACTS

The parties will send written notice when needed to the following individuals:

To the Office:

Anthony Chavez
Chief Financial Officer
New Mexico Office of the Secretary of State
325 Don Gaspar Ave, Suite 300
Santa Fe, NM 87501
Anthony.chavez@sos.nm.gov
(505) 827-3666

To the County:

Sylvia Chavez
Torrance County Clerk
P.O. Box 767
Estancia NM, 87016
schavez@tcnm.us
(505) 544-4363

10. MISCELLANEOUS PROVISIONS

- A. **Compliance with Laws.** The laws of the State of New Mexico will govern this MOU. The Parties shall comply with all federal and State laws, regulations, and rules applicable to the performance of this MOU and the duties hereunder.
- B. **Subsequent Terms.** This MOU supersedes and replaces all previous oral or written agreements between the Parties relating to the subject matter hereof. Furthermore, this MOU contains the entire agreement and understanding between the Parties relating to the subject matter.
- C. **Appropriations.** The terms of this MOU are contingent upon sufficient appropriations and authorizations made by the Legislature of New Mexico.
- D. **Property.** The parties understand and agree that property, if any, acquired as a result of this Agreement shall be the property of the County.

In witness whereof, this Agreement is duly executed upon the date of the last signature affixed and dated:

Maggie Toulouse Oliver, Secretary of State
Office of the Secretary of State

Date

Peter Auh, General Counsel
Office of the Secretary of State

Date

Sylvia Chavez, County Clerk
County of Torrance

Date

(room for additional signature as required per county)

Schedule of Cost Eligibility

DESCRIPTION	STATUTORY REQUIREMENT	RELEVANT STATUTE(S)	REASONABLY INCLUDES:
Poll Workers (Election Boards; Absentee, Early and Election Day)	Each election board shall consist of a minimum of three judges (required); one presiding judge and two election judges. Election clerks can also be appointed to assist the presiding judge and election judges.	1-2-12 & 1-9-5(C), 1-2-4,1-2-5, 1-2-16,1-2-17 NMSA 1978	For all polling locations, no fewer than three judges are required to administer the election. In the case of Voter Convenience Centers (VCCs), a minimum of two ballot-on-demand stations are required per site; counties will need to plan accordingly to ensure adequate staffing to operate these systems.
Registration Officers (Same Day Registration)	During a statewide the county clerk's office or alternate voting location if the clerk has assigned an authorized deputy to serve as a registration officer at the alternate voting location.	1-4-5.7 (D), NMSA 1978	The cost of one authorized registration officer, per polling location (that is offering SDR), per day.
Interpreters	In those polling places designated by the secretary of state as being subject to the provisions of the 1975 amendments to the federal Voting Rights Act of 1965, oral assistance shall be made available to assist language minority voters who cannot read sufficiently well to exercise the elective franchise. As used in the Election Code, "language minority" means a person who is an American Indian or of Spanish heritage and "inability to read well enough to exercise the elective franchise" means inability to read the languages in which the ballot is printed or the inability to understand instructions for operating the voting machine.	1-2-19, NMSA 1978	Assisting voters who speak a language that is unwritten; precincts identified as "Native American Precincts" through the Native American Election Information Program.
Messengers	The county clerk may appoint messengers to deliver ballot boxes, poll books, keys, election supplies and other materials pertaining to the election. Messengers may also be authorized to collect absentee ballots and removable media storage devices from polling places designated by the county clerk, and deliver them to locations.	1-2-20, NMSA 1978	Individuals appointed by the clerk to serve as messengers, who comply with the requirements outlined in 1-2-20.
Election Publications	Election board standby list: Not less than twenty-one days prior to the date for appointing members of election boards, the county clerk shall publish a notice once in a newspaper of general circulation to the effect that election boards are to be appointed for the specified number of precincts, stating the number of persons composing each board and that applications for the standby list will be accepted at the county clerk's office. Notice of election: The notice of election shall be published at least once, not more than twenty-one nor less than seven days before election day. The notice of election shall be published in a legal newspaper as provided in Section 14 11 2, NMSA 1978. If no legal newspaper is published in the	1-2-9 & 1-11-3(A), NMSA 1978	Publication of the election board standby list and notice of election.

	<p>county, the notice of election shall be published in a legal newspaper of general circulation in the county.</p> <p>The notice of election shall be printed in English and Spanish. The notice of election shall be broadcast on a radio station in the appropriate Native American languages in those counties affected by the federal Voting Rights Act of 1965, as amended.</p>		
Polling Place Signage & Building Requirements	<p>The location of each polling place within a building shall be clearly designated by appropriate signs, displayed prominently and clearly. Signs for each polling place shall be clearly displayed outside the building where polling takes place.</p>	1-3-18(A), 1-22-19, NMSA 1978	Appropriate signage and materials used to clearly and prominently display where polling is taking place.
Postage	<p>The Secretary of State shall deposit sufficient funds in the business reply mail account for each county clerk to ensure delivery of all mailed ballot applications and returned mailed ballots.</p> <p>The clerk shall determine the most reasonable expedited means of delivery for a ballot and balloting materials for a federal qualified elector who does not request secured electronic transmission.</p>	1-6-8(A)(2); 1-6B-5(E)(2); 1-6B-7(D); & 1-6C-6C NMSA 1978	Postage for absentee ballots (outbound) and returned mail ballots (inbound).
Tabulator Delivery	<p>The county clerk shall be responsible for transporting all voting systems to and from polling places. A reasonable fee may be charged by the county for the transportation and programming of the voting systems when used pursuant to Section 196, NMSA 1978, but in no case shall such fee exceed the actual cost to the county. Voting machines shall be delivered to the assigned precinct polling place at least three days before the polls are required to be opened. The election supplies and the keys of voting machines shall be delivered to the presiding judge at least one hour before the polls are required to be opened.</p>	1-9-12(A)(E) & 1-11-11(A), NMSA 1978	Transport of voting systems to and from polling locations.
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"Other"	N/A	N/A	Temporary election support staff <i>and/or</i> overtime (OT) for county employees, provided the OT is incurred during the conduct and administration of the Election.

TABLE 2. APPENDIX B
Schedule of Non-Allowable Expenses

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Hired or Contracted Security	Security personnel, private guards, or local law enforcement not required under statute or specifically authorized for polling places are not reimbursable.
Vendor-Restricted Supplies	Supplies or services procured from Ballot on Demand vendors (e.g., Robis Inc. and AES dba Impressions Inc.) that are separate and independent of the pre-approved supply list provided by the Secretary of State are not eligible. This includes items such as Mi-Fis, hand-tally sheets, or any other miscellaneous supplies not explicitly included on the pre-approved list. The State either provides these approved supplies directly or procures them centrally. Counties should contact the Secretary of State's Office in advance for clarification on eligible items.
Travel Expenses Not Related to Election Operations	Mileage or lodging unrelated to direct support of training or messenger services outlined in 1-2-20 NMSA 1978 are not reimbursable.
Food or Refreshments	Meals, catering, snacks, or beverages for any staff members, poll workers, or volunteers are not eligible for reimbursement.
Capital Equipment or Durable Goods	Items with a lifespan beyond the election, such as furniture, safes, permanent signage, shelving, or storage cabinets, are non-reimbursable.
Promotional Materials	Items such as branded merchandise, giveaways, advertisements, or marketing materials are ineligible.
Software or Licenses Unrelated to Voting Equipment	Non-voting software, such as Microsoft Office licenses, payroll and/or people management software, antivirus software, or unrelated subscriptions, are not allowable.
Cleaning Services	Costs related to janitorial, sanitation, or office cleaning services are not reimbursable.
Legal or Consulting Fees	Attorney, lobbying, or general consulting services not directly tied to the statutory conduct of the election are not eligible.
Facility Improvements	Permanent building improvements, utility upgrades, or renovations are not reimbursable through these election funds.
Tabulator (and other) Consumables	Items such as batteries, ink cartridges, test decks, cleaning sheets, replacement keys, and security seals used in tabulators. These are either provided directly by the Secretary of State's Office for free or procured separately by the State. Counties should not purchase these items using these funds. Contact the Secretary of State's Office for details on availability or sourcing for tabulator consumables.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 11 C

PROGRAM OPERATOR SERVICES AGREEMENT

(Summer Internship Program – New Mexico)

This Program Operator Services Agreement (this “Agreement”) is entered into as of: **3/6/26** (the “Effective Date”) by and between Education at Work LLC, a Massachusetts limited liability company, with a principal place of business at 33 Arch Street, Suite 2100, Boston MA 02110 (“EAW”), and **Torrance County** (“Operator”), with a principal place of business at: **205 S 9th Ave #1, Estancia, NM 87016**. EAW and Operator may be referred to individually as a “Party” and collectively as the “Parties.”

1. BACKGROUND; PURPOSE.

1.1 Program Context. The State of New Mexico has issued a request for proposals for an enhanced summer internship program (the “Program”). EAW has been awarded the Program by the applicable agency/contracting entity (the “Agency”) and has entered into a prime agreement with the Agency for implementation of the Program (the “Prime Agreement”). For purposes of this Agreement, “Agency” means Regional Education Cooperative 9 (“REC 9”) and/or the New Mexico Public Education Department (“PED”), as applicable under the Prime Agreement.

1.2 Operator Role. Operator has historically supported and/or operated aspects of summer internship programming in its community. Under this Agreement, Operator will support the Program by performing the services and deliverables described in the statement of work attached as Exhibit A (the “SOW”). The Operator will use the program enhancement funding for the direct support of the program only and is prohibited to use it for any lobbying, political activity, alcoholic beverages or any purpose not related to the Program.

1.3 Subcontract Relationship. The Parties intend that Operator will perform the SOW services as a subcontractor to EAW for purposes of the Prime Agreement, and that EAW will remain primarily responsible to the Agency for overall Program administration and performance.

2. DEFINITIONS.

In addition to terms defined elsewhere, the following definitions apply:

2.1 “Intern(s)” means students participating in the Program.

2.2 “Placement Site(s)” means the internship host site(s) and/or employer(s) identified for Intern placements.

2.3 “Student Data” means any information relating to an identified or identifiable Intern (or applicant), including education records and any data elements associated with rosters, enrollment, placement, attendance, performance, identifiers, date of birth, student IDs, and similar information.

2.4 “Program Materials” means any materials, deliverables, records, templates, site materials, job descriptions, syllabi, documentation, forms, communications, reports, and other items developed,

acquired, compiled, or provided in connection with the Program and/or SOW (including any modifications or derivatives thereof), whether in tangible or electronic form.

2.5 “**Child Labor Laws**” means all applicable federal, state, and local laws, rules, guidance, and permitting requirements governing the employment of minors in New Mexico, including applicable New Mexico Department of Workforce Solutions (NMDWS) requirements, permitted/prohibited occupations, hour restrictions (if any), and work permit requirements. Please refer to Exhibit B for a summary of New Mexico child labor laws and a list of prohibited jobs for Interns.

3. SCOPE OF SERVICES.

3.1 **Services.** Operator will perform the services, responsibilities, and deliverables described in the SOW. Operator will perform such services in a professional and workmanlike manner, consistent with applicable laws and reasonable industry standards for similar programs. The Parties may add additional statements of work (each, an “Additional SOW”) by executing a written addendum signed by both Parties. Each Additional SOW will be incorporated into and governed by this Agreement.

3.2 **No Other Obligations.** Except as expressly stated in this Agreement and the SOW, neither Party is obligated to perform services outside the SOW or to pay any fees or charges not expressly set forth in the SOW.

3.3 **Coordination.** Operator will reasonably coordinate with EAW (and, as applicable, with Placement Sites and other Program stakeholders) to support Program execution, including by meeting reasonable deadlines and responding in a timely manner to requests for information needed to meet SOW and Agency deliverables.

3.4 **EAW Cooperation.** EAW will provide Operator reasonable cooperation and information necessary for Operator to perform the SOW, including Program templates, timelines, and instructions that EAW receives from the Agency and that are applicable to Operator’s responsibilities.

4. FEES & PAYMENT.

4.1 **Fees.** EAW will pay Operator the fees described in the SOW (the “Fees”) for Operator’s performance of the SOW services. Operator will use the program enhancement funding for the direct support of the program only and is prohibited to use it for any lobbying, political activity, purchase of alcoholic beverages or any purpose not related to the Program.

4.2 **Payment Schedule.** The payment schedule is set forth in the SOW.

4.3 **Disputed Amounts.** If EAW disputes an invoice in good faith, EAW will notify Operator with reasonable detail. The Parties will work in good faith to resolve disputes promptly. EAW will pay any undisputed portion in accordance with Section 4.3.

4.4 **Appropriations; Agency Funding.** Operator acknowledges that EAW’s payment under the Prime Agreement is subject to Agency acceptance and the availability of appropriated funds. Accordingly, EAW’s obligation to pay Operator is conditioned on EAW’s receipt of payment from the Agency for the applicable Program services, and EAW may reasonably delay payment to Operator to the extent the

Agency delays, withholds, or denies payment for reasons not caused by EAW (including appropriations, audit, or Agency dispute processes). If the Prime Agreement is reduced or terminated due to appropriations or Agency direction, EAW may suspend or reduce the SOW accordingly, and EAW will pay Operator for services properly performed and accepted through the effective date of such reduction/termination to the extent EAW receives corresponding payment from the Agency for such services.

5. AGENCY REQUIREMENTS; PRIME AGREEMENT FLOW-DOWNS.

The Parties acknowledge that EAW's obligations under the Prime Agreement require certain flow-down commitments from Operator. Operator agrees as follows:

5.1 Agency Approval; Disclosure.

(a) **Approval.** Operator acknowledges that EAW may be required to obtain Agency approval of this Agreement and/or the Operator relationship. Operator will reasonably cooperate with EAW in providing information necessary for such approval.

(b) **Disclosure to Agency.** Operator expressly authorizes EAW to disclose this Agreement (including the SOW), related statements of work, amendments, invoices, deliverables, and Program records to the Agency as required or reasonably requested in connection with the Prime Agreement, audits, monitoring, compliance with applicable laws, and reporting obligations.

(c) **No Confidentiality Against Agency.** To the extent any provision of this Agreement could be construed to restrict disclosure to the Agency, such restriction will not apply to disclosures described in this Section 5.1.

(d) **No Privity; No Direct Payment.** Operator acknowledges that this Agreement does not create any contractual relationship between Operator and the Agency, and Operator will look solely to EAW for payment for the SOW services. Nothing in this Agreement creates any direct payment obligation of the Agency to Operator.

5.2 Program Deliverables Support. To the extent required to enable EAW to satisfy the Prime Agreement and the deliverables described in the SOW, Operator will provide EAW timely, accurate Placement Site and internship details reasonably requested by EAW, including as applicable: (i) internship titles and descriptions, (ii) Placement Site information, (iii) supervisory and contact details, (iv) confirmation of placements and start dates, and (v) information required for intern rosters and site-level templates as required under the Prime Agreement and/or Agency instructions. Operator will reasonably cooperate to correct and re-submit information if EAW identifies errors or missing fields. For clarity, this Section 5.2 is intended to support (and not expand) Operator's obligations under the SOW; in the event of a conflict regarding the nature or scope of Operator deliverables, the SOW will control.

5.3 Student Data; FERPA.

To the extent Operator receives, accesses, or processes Student Data, Operator agrees as follows:

(a) **Compliance.** Operator will comply with all applicable laws governing Student Data, including the Family Educational Rights and Privacy Act (FERPA), to the extent applicable, and any Agency policies communicated to EAW and flowed down to Operator in writing.

(b) **Use Limitation.** Operator will use Student Data solely to perform its obligations under this Agreement and for no other purpose.

(c) **Limited Disclosure.** Operator will not disclose Student Data to any third party except: (i) to EAW; (ii) to the Agency if required under Section 5.1; or (iii) as required by law, provided Operator gives EAW prompt notice (to the extent legally permitted) and cooperates in seeking confidential treatment or protective measures.

(d) **Safeguards.** Operator will implement and maintain reasonable administrative, technical, and physical safeguards to protect Student Data against unauthorized access, use, or disclosure.

(e) **Incident Notice.** Operator will promptly (and in any event within 48 hours) notify EAW in writing of any actual or reasonably suspected unauthorized access to or disclosure of Student Data and will cooperate with EAW and the Agency in remediation, notices, and mitigation.

(f) **Return/Destruction.** Upon EAW's request or upon termination/expiration, Operator will return or securely destroy Student Data in its possession or control, except to the extent retention is required by law (in which case Operator will continue to protect it under this Agreement).

(g) **Certification.** Operator will certify compliance upon request.

(h) **Subcontractors.** Operator will ensure any approved subcontractor/third party with access to Student Data is bound in writing to obligations no less protective than this Section 5.3.

5.4 Publicity and Communications. Operator will not issue press releases, public announcements, social media posts, marketing materials, or other substantial public communications about the Program, the Prime Agreement, the Agency, or EAW's role in the Program without EAW's prior written approval (email acceptable). This does not restrict routine communications necessary to operate the Program at the local level that do not publicize or market the Program broadly, provided such communications are consistent with EAW's reasonable guidance.

5.5 Records; Audit and Monitoring Support.

(a) **Records.** Operator will maintain complete and accurate records reasonably sufficient to substantiate Operator's performance under the SOW and the basis for Fees, including but not limited to placement counts, confirmations, and supporting documentation relevant to invoicing.

(b) **Retention.** Operator will retain such records for at least five (5) years after the later of (i) Program completion or (ii) final payment under this Agreement, unless a longer period is required by law or Agency direction (as communicated by EAW).

(c) **Cooperation.** Operator will reasonably cooperate with EAW and the Agency in audits, monitoring, site visits, or information requests relating to Operator's SOW responsibilities and Fee basis, including by timely producing relevant records.

5.6 Inspection of Public Records Act (IPRA) Considerations. Operator acknowledges that the Agency and/or Operator may be subject to public records laws, including New Mexico's Inspection of Public Records Act (IPRA). Operator agrees to reasonably cooperate with EAW and/or the Agency in responding to lawful records requests to the extent such requests relate to Operator's performance under this Agreement, subject to applicable law and any legally available confidentiality protections.

5.7 Product of Service; Agency Ownership; No Copyright.

(a) **Agency Property.** All Program Materials developed, acquired, compiled, or provided by Operator under or in connection with the Program (whether alone or jointly with others) will become the property of the Agency upon creation or acquisition and will be delivered to EAW and/or the Agency upon request and no later than the termination or expiration of this Agreement (or earlier as required by the Prime Agreement or Agency direction).

(b) **No Copyright / No Restrictive Rights.** Operator will not assert copyright, ownership restrictions, or other proprietary claims that would limit the Agency's or EAW's use, reproduction, modification, distribution, public display, or other exploitation of Program Materials for Program, reporting, evaluation, compliance, and related governmental purposes.

(c) **Moral Rights Waiver.** To the extent Operator has any "moral rights" or similar rights in Program Materials, Operator waives and agrees not to assert such rights against EAW, the Agency, or the State of New Mexico, to the fullest extent permitted by law.

(d) **Pre-Existing Materials.** As between EAW and Operator, each retains ownership of its pre-existing materials, tools, templates, and know-how ("Background IP"); however, all Program Materials remain subject to this Section 5.8, and any Background IP incorporated into Program Materials is provided under the license below. If Operator uses any pre-existing materials not created under the Program, Operator grants to EAW, the Agency, and the State of New Mexico a perpetual, irrevocable, royalty-free, worldwide license to use, reproduce, modify, distribute, and create derivative works of such materials to the extent incorporated into or necessary to use the Program Materials.

(e) **Further Assurances.** Operator will execute further assurances reasonably requested to confirm and vest rights in EAW/Agency.

(f) **Public Use.** Operator will not cite to or publicly use Program Materials (including any data or reports) developed under the Program without EAW's or Agency's written approval.

5.8 Assignment & Subcontracting by Operator. Operator will not assign this Agreement, delegate or subcontract any material portion of its SOW responsibilities without EAW's prior written approval. Operator remains responsible for the acts and omissions of any approved subcontractors.

6. CONFIDENTIALITY.

6.1 Mutual Confidentiality. Each Party may receive Confidential Information of the other Party. "Confidential Information" means non-public information disclosed by or on behalf of a Party that is designated confidential or that reasonably should be understood to be confidential given its nature and the circumstances of disclosure. Confidential Information includes Student Data (subject to Section 5.3).

6.2 Protection; Permitted Use. The receiving Party will: (a) use the disclosing Party's Confidential Information solely to perform or receive performance under this Agreement; (b) protect it using at least the same degree of care it uses to protect its own confidential information of similar sensitivity (and no less than reasonable care); and (c) limit access to those personnel who need to know and are bound by confidentiality obligations.

6.3 Exclusions. Confidential Information does not include information that the receiving Party can demonstrate: (a) is or becomes publicly available without breach; (b) was known by the receiving Party without confidentiality obligation before receipt; (c) is independently developed without use of the Confidential Information; or (d) is rightfully received from a third party without confidentiality obligation.

6.4 Required Disclosures; Agency Disclosures. Confidentiality obligations do not restrict disclosures: (a) to the Agency as permitted/required under Section 5.1; (b) required by law, court order, or governmental request (including IPRA), provided the receiving Party gives prompt notice (if legally permitted) and reasonably cooperates in seeking confidential treatment; or (c) to professional advisors under confidentiality obligations.

7. COMPLIANCE WITH LAW.

7.1 General. Each Party will comply with applicable federal, state, and local laws and regulations in performing its obligations.

7.2 Policies and Program Rules. Operator will comply with written Program policies, procedures, and reasonable directives provided by EAW that are necessary to satisfy the Prime Agreement and Agency requirements, including as applicable rules regarding student protection, site requirements, and reporting.

7.3 Child Labor Compliance. Operator will comply with all applicable Child Labor Laws in performing its obligations under this Agreement.

8. INDEPENDENT CONTRACTORS; NO AGENCY.

8.1 Independent Contractors. The Parties are independent contractors. Nothing in this Agreement creates a partnership, joint venture, employment, or agency relationship between the Parties.

8.2 No Authority to Bind. Neither Party may bind the other or represent that it has authority to do so.

9. REPRESENTATIONS AND WARRANTIES.

9.1 Mutual Authority. Each Party represents and warrants that: (a) it is duly organized, formed, or otherwise duly constituted under applicable law and is in good standing to the extent such concept applies to the Party; (b) it has full power and authority to enter into and perform this Agreement; and (c) this Agreement constitutes the legal, valid, and binding obligation of such Party, enforceable against it in accordance with its terms (subject to applicable bankruptcy, insolvency, and similar laws and to general equitable principles).

9.2 Operator Performance Warranty. Operator represents and warrants that it will perform the SOW services in a professional manner, consistent with applicable laws and Program requirements, and will not knowingly provide false or misleading information in connection with Program deliverables or invoicing.

9.3 Compliance with Key Program Requirements. Operator represents and warrants that: (a) it will comply with applicable laws in performing this Agreement (including Child Labor Laws and laws

applicable to Student Data), (b) in partnership with EAW it will not knowingly place an Intern in duties or roles prohibited for the Intern's age, and (c) it will maintain and enforce policies and practices reasonably designed to ensure compliance with Sections 5.3, 5.4 (if applicable), 7.3, and Exhibit B.

10. INSURANCE.

10.1 Insurance Coverage. During the Term, Operator will maintain, at its own expense, insurance coverage customary for entities performing similar services and sufficient to cover its obligations and risks under this Agreement, which will include: (a) commercial general liability insurance (or equivalent coverage through self-insurance or a governmental risk pool) with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and (b) workers' compensation insurance as required by applicable law (or equivalent self-insurance program, if permitted). If Operator uses vehicles in performance of the SOW, Operator will also maintain automobile liability coverage with a combined single limit of not less than \$1,000,000.

10.2 Evidence of Coverage. Upon EAW's reasonable request, Operator will provide evidence of such coverage (e.g., certificate of insurance or similar evidence of coverage/self-insurance). Operator will provide EAW reasonable notice of any material cancellation or material reduction of coverage, to the extent practicable.

11. INDEMNIFICATION.

11.1 By Operator. Operator will, to the extent permitted by applicable law, indemnify, defend, and hold harmless EAW and its affiliates, and their respective officers, directors, employees, and agents, from and against any third-party claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees) arising out of or relating to: (a) Operator's breach of this Agreement; (b) Operator's negligence (including gross negligence) or willful misconduct of Operator Personnel, including in connection with the Program or Operator's performance of the SOW; or (c) unauthorized use or disclosure of Student Data by Operator.

11.2 By EAW. EAW will, to the extent permitted by applicable law, indemnify, defend, and hold harmless Operator and its officials, employees, and agents from and against any third-party claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees) arising out of or relating to: (a) EAW's breach of this Agreement; or (b) EAW's gross negligence or willful misconduct.

11.3 Process. The indemnified Party will promptly notify the indemnifying Party of a claim (failure to promptly notify will relieve obligations only to the extent materially prejudiced). The indemnifying Party will control the defense and settlement, except it may not settle in a manner that imposes non-monetary obligations or admission of fault on the indemnified Party without consent (not unreasonably withheld). The indemnified Party may participate with counsel at its own expense. Operator will notify EAW in writing (email acceptable) as soon as practicable, but in no event later than two (2) days after Operator receives notice of any action, suit, or proceeding relating to the Program, Interns, or Placement Sites.

12. LIMITATION OF LIABILITY.

12.1 Exclusion of Certain Damages. To the fullest extent permitted by law, neither Party will be liable to the other for any indirect, incidental, consequential, special, punitive, or exemplary damages arising out of or relating to this Agreement, even if advised of the possibility.

12.2 Cap. To the fullest extent permitted by law, each Party's total liability arising out of or relating to this Agreement will not exceed the total Fees paid or payable by EAW to Operator under this Agreement.

12.3 Exceptions. Sections 12.1 and 12.2 will not limit liability for: (a) a Party's gross negligence or willful misconduct; (b) unauthorized use/disclosure of Student Data (to the extent such limitations are prohibited by law); or (c) a Party's indemnification obligations under Section 11

13. TERM; TERMINATION; WIND-DOWN.

13.1 Term. This Agreement begins on the Effective Date and continues until completion of the applicable SOW, unless terminated earlier in accordance with this Section 13 (the "Term"). The Parties acknowledge the Program is tied to timelines under the Prime Agreement and Agency direction.

13.2 Termination for Convenience. EAW may terminate this Agreement for convenience upon thirty (30) days' prior written notice to Operator. If the Prime Agreement terminates or Agency direction requires a wind-down, EAW may terminate on shorter notice reasonably necessary to comply with Agency direction.

13.3 Termination for Cause. Either Party may terminate this Agreement upon written notice if the other Party materially breaches and fails to cure within ten (10) days after notice (or within a shorter period if the breach is not reasonably curable within 10 days and the breaching Party fails to begin cure promptly and diligently pursue cure).

13.4 Effect of Termination.

(a) Operator will stop performing services as of the termination effective date, except for reasonable wind-down activities requested by EAW or by the Agency.

(b) EAW will pay Operator for SOW services properly performed and accepted through the termination date, subject to Section 4.5 and any rights of offset for overpayment or unsupported invoice amounts.

13.5 Wind-Down; Transfer of Program Materials and Records. Upon expiration or termination (for any reason), Operator will:

(a) within five (5) business days (or such shorter period as EAW reasonably requests due to Agency direction), promptly deliver to EAW (and/or the Agency if requested) all Program Materials and Program-related records in Operator's possession or control;

(b) provide reasonable transition assistance requested by EAW to preserve placements and protect Interns; and

(c) take such action as EAW reasonably directs for protection, preservation, retention, or transfer of Program Materials, Student Data (handled per Section 5.3), and records generated under this Agreement.

13.6 Survival. The following Sections shall survive termination or expiration of this Agreement: 5.1, 5.3, 5.5, 5.6, 5.7, 5.8, 6, 11, 12, 13.5, 13.6, and 14.

14. GENERAL.

14.1 Notices. All notices under this Agreement must be in writing and will be deemed given: (a) when delivered personally; (b) one (1) business day after being sent by a nationally recognized overnight courier (with written confirmation of receipt); (c) three (3) business days after being mailed by certified or registered mail, return receipt requested, postage prepaid; or (d) when sent by email to the recipient email address specified below so long as the sending Party does not receive an automated “undeliverable” or “bounce-back” notice (and, if requested, the sending Party will provide a copy of the sent email and transmission metadata reasonably evidencing delivery).

If to EAW:

Ismail Khan / CFO

Email: ismail.khan@educationatwork.org

If to Operator:

[Name]: Heidi Vermaak

[Title]: HR Director

[Address]: 205 S. 9th St/P.O. Box 48, Estancia, NM 87016

[Email]: hvermaak@tcnm.us

14.2 Order of Precedence. If there is a conflict between this Agreement and the SOW, the SOW will control solely with respect to the services/deliverables, timelines/schedule, and fees/payment milestones, and this Agreement will control as to all other terms, unless the SOW expressly states it overrides a specific section of this Agreement.

14.3 Amendments. Any amendment must be in writing and signed by both Parties.

14.4 Assignment. Except as permitted under Section 5.9, neither Party may assign this Agreement without the other Party’s prior written consent, except to an affiliate or successor in connection with a merger, reorganization, or sale of substantially all assets, provided the assigning Party remains responsible unless released in writing.

14.5 Severability. If any provision is unenforceable, it will be modified to the minimum extent necessary to make it enforceable, and the rest will remain in effect.

14.6 Governing Law; Venue. This Agreement is governed by the laws of the State of New Mexico, without regard to conflict-of-law rules. Venue for disputes will be Santa Fe County, New Mexico, unless required otherwise by law applicable to Operator.

14.7 Entire Agreement. This Agreement (including the SOW) is the entire agreement regarding the subject matter and supersedes all prior or contemporaneous agreements or understandings.

14.8 Counterparts. The Agreement may be signed in counterparts and via electronic signature, each of which is deemed an original.

14.9 **Headings; Interpretation.** Headings are for convenience only and do not affect interpretation. The words “include,” “including,” and similar terms will be construed without limitation.

14.10 **Waiver.** No waiver is effective unless in writing and signed by the waiving Party. A waiver of any breach is not a waiver of any other breach.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date. Each person signing below represents and warrants that they are duly authorized to bind the Party on whose behalf they sign.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

**EDUCATION AT WORK LLC
(EAW)**

**Torrance County
(OPERATOR)**

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A – STATEMENT OF WORK

Torrance County shall act as a Program Operator (“Operator”) for the 2026 New Mexico Department of Public Education Summer Enrichment Internship Program (“Program”) as a subcontractor to Education at Work, LLC (“EAW”).

I. Program Term

The Program is expected to commence on **START DATE:** _____ and end on **END DATE:** _____ (the "Program Term"). Notwithstanding the foregoing, Operator acknowledges and agrees that it will begin performing the applicable services and deliverables under this SOW upon execution of this Agreement, including any pre-Program planning, coordination, recruitment, and other preparatory activities required to meet the Program schedule.

II. Operator Responsibilities & Deliverables

The Operator shall perform all of the following:

- **Employer/Placement Recruitment & Management** Secure internship placements and employer partners in its service area (county/tribal/LEA), including (as applicable) county/tribal offices and private employers within the service area.
 - Seek internship placements and employment opportunities that reflect state, regional, and local economic data on specific, in-demand workforce opportunities, and work with local Workforce Connection Office staff in an advisory capacity.
 - Serve as a local point of contact on behalf of EAW for placement logistics.
- 2. Placement Details, Job Descriptions, and Schedule Support**
- Ensure each placement has a clear job description and appropriate tasks for high school students, and that employers provide a supervisor to help develop students' skills for future employment.
 - Support creation of internship schedules that include approximately 14 hours of work and 6 hours of learning/skills development per week (20 hours total), over an 8-week period.
- 3. System Coordination (Employer/Placement Inputs)**
- Ensure that employer/placement information (including job descriptions and other placement details) is provided in a timely manner for entry/maintenance and assist students with online registration through EAW's centralized online system, www.nminterns.org.
- 4. Student Recruitment Support**
- Assist EAW with recruitment of high school students in Operator's service area, including local input/design and serving as a local point of contact for students and caregivers to answer questions about the program.
 - In partnership with EAW, assist students under age 16 to secure work permits.
 - Coordinate with EAW to review potential placements prior to final placement decisions.
 - Final roster will be used to inform the program enhancement funding. Refer to SOW section VI.
 - Promptly notify EAW of any recommended placement changes.

5. **Internship Coordinator (IC) Identification and Local Oversight**

- Identify Internship Coordinators (“IC”) consistent with a 1 IC per up to 20 student’s ratio for employment with EAW.
- **Employment Status; No Authority.** For clarity, ICs are employees of EAW, and Operator’s day-to-day local oversight is limited to Program coordination and monitoring for purposes of Program delivery. Operator has no authority to hire, terminate, discipline, set compensation/benefits, or change the terms and conditions of employment of any IC, and any requests regarding IC performance, removal, scheduling, pay, or employment actions must be directed to EAW.

6. **Worksite/Program Support Logistics**

- Provide a central location (or locations) for any required in-person orientation, timecard collection, and/or curriculum delivery (to the extent in-person components are required for the county/service area).
- To the extent possible address transportation needs of students as available/required for placements in the service area.

7. **Incident/Emergency Coordination**

- Coordinate emergency response to student injuries, natural disasters, or other unscheduled incidents requiring immediate student/caregiver notification or intervention, including timely reporting to EAW’s designated reporting executive.

8. **Data Collection (Local Inputs)**

- Support Program data collection by gathering and providing local placement/employer information and any county-level inputs reasonably requested by EAW for Program reporting.

III. Exclusions

The following responsibilities are not included in the scope of work by Operator and shall be performed by EAW or any other subcontractor or third-party, as applicable, and will not form part of this SOW. EAW will:

- Serve as employer of record for all participating student interns and Internship Coordinators, including payroll processing and related employment administration.
- Serve as the single point of registration for student participants and manage the centralized program administration associated with student registration.
- Provide mandatory virtual weekly trainings for Internship Coordinators.
- Ensure overall Program compliance (including programmatic requirements and compliance obligations applicable to EAW as prime contractor) and manage reporting to the State/Region 9 as required.

For clarity, the above items are outside Operator's scope under this SOW and are handled by EAW and/or other vendors or partners; this list is illustrative and does not expand Operator's obligations beyond those expressly stated in this SOW, and nothing in this exclusions list limits EAW's discretion to perform tasks itself or engage other parties.

IV. Syllabus Coordination

The Work Based Learning Alliance (WBLA), a subcontractor to EAW, will provide a syllabus template by May 1, 2026. Operator will provide completed syllabus inputs (and any proposed changes) to EAW no later than May 8, 2026, so that EAW can submit the syllabus to the REC 9 Project Manager by May 15, 2026.

V. Points of Contact. Each party will maintain a designated point of contact for day-to-day coordination under this SOW (each, a "POC"). The initial POCs are as follows:

- **EAW POC:**
 - NAME: **Grace Viviano**
 - TITLE: **Business Analyst**
 - EMAIL: **grace.viviano@educationatwork.org**
 - PHONE: **781-936-5098**

- **Operator POC:**
 - [NAME]:
 - [TITLE]:
 - [EMAIL]:
 - [PHONE]:

Either party may change its POC by providing written notice to the other party. Each party will notify the other of any POC change as soon as practicable, and in no event later than seventy-two (72) hours after the change takes effect.

VI. Program Enhancement Funding & Payment Schedule.

In consideration for Program Operator's services under this SOW, EAW will pay Program Operator a fixed fee of **\$750** per Student Placement ("Per-Placement Fee"). "Student Placement" means a student who (i) is accepted into a placement identified by Program Operator, (ii) is onboarded by EAW for employment in the Program, and (iii) is reflected as "Placed" on the final placement roster confirmed by EAW and Program Operator (the "Final Placement Roster").

EAW is providing **40** slots for interns, as long as Operator can identify the internship opportunities for those students. If Operator can identify more high-quality internship opportunities, the parties agree to

discuss potentially increasing the number of slots. EAW will be evaluating allocation of additional slots to all Program Operators on a rolling basis until EAW exhausts available funding from the state.

The total amount payable under this SOW will equal the Per-Placement Fee multiplied by the number of Student Placements reflected on the Final Placement Roster (the “Program Enhancement Funding”). If the number of Student Placements increases or decreases from the parties’ initial estimate, the parties will update the total Program Enhancement Funding via an amendment to this SOW.

EAW will pay the Program Enhancement Funding as follows:

- 10% payment upon signing of the agreement.
- 60% payment upon completion of all employer registration sites on nminterns.com and the final placements.
- 30% payment upon the conclusion of the program and submission of any program related deliverables.

VII. Final Placement Roster.

Operator will deliver to EAW the Final Placement Roster (in a format reasonably acceptable to EAW) no later than **DATE: _____** EAW will have ten (10) calendar days after receipt to notify Operator in writing of any good-faith objections or discrepancies in the Final Placement Roster. If EAW does not provide written notice of objections within such 10-day period, the Final Placement Roster will be deemed final and accepted for purposes of determining the number of Student Placements and calculating the Program Enhancement Funding and related payments under this SOW.

VIII. Invoicing; Payment Terms.

Operator will invoice EAW for amounts due under this SOW in accordance with the payment milestones set forth above, and each invoice must reasonably describe the applicable milestone and amount invoiced. EAW will pay all undisputed amounts within thirty (30) days after receipt of a valid invoice (Net 30). All payments are subject to Section 4.5 (Appropriations; Agency Funding) of the Agreement.

Exhibit B Prohibited Job Classes & New Mexico Child Labor Laws

The following is the list of the **Prohibited Classes of work for Interns** (per EAW insurance requirements)

- Heavy Driver Exposures (i.e. Truckers, livery, bus operations, etc.) – 75% or more of a client’s payroll coming from over-the-road exposure, regardless of operation, constitutes “heavy.” A transportation company delivering within a local radius with vehicle types that are medium or smaller can be referred to the Reinsurer.
- Professional Sports Teams
- Coverage for employees that are not subject to a state workers’ compensation act; including those regularly employed outside of the United States
- Employees paid per piece or per item

- Contractors that use subcontractors but do not have certificates of insurance on file for some or all such subcontractors, regardless of the percentage of subcontractors that do not have certificates of insurance on file
- Wrap-up Projects; including OCIPs and CCIPs
- Policyholders with United States Federal-based exposures, including: USLH, Maritime, FELA, Jones Act, and Outer Continental Shelf Lands Act, or Defense Base Act
- Clients with operations encompassing NCCI Hazard Group G
- Chemical manufacturing, mixing, or blending
- Hazardous Waste/Hazardous Material Handling Operations
- Construction work 3 stories or higher – If client normally does work on building three stories or less but is offered a job that involves a building higher than three stories then must refer to the Reinsurer
- Logging, Lumbering, Sawmills
- Underground Mining
- Known occupational disease exposure, not including COVID-19, which is addressed separately below
- Aviation and Commercial Airline Employees and crew
- Abatement Contractors
- Railroad or subway operations
- Explosives, munitions or pyrotechnics handling
- Petrochemical manufacturing or distribution
- Nuclear Operations
- Group transportation of employees (four or more employees)
- Emergency Personnel including Police, Fire and Ambulance
- Foundries
- Firearm use in Employment
- Amusement Parks
- Demolition/Wrecking Operations
- Private Detention Facilities or facilities serving as alternatives to incarceration
- Day labor service firms or unaffiliated PEO operations
- Underwater work
- Any confined space exposure (i.e. grain elevators, underground tunnels, storage tanks)
- Manufacture, distribution, sale, serving, or furnishing of Cannabis/Marijuana, or related products and paraphernalia
- Class code 9084 (and equivalent non-NCCI state class codes) as well as any operations engaged in adult entertainment, including: adult motion picture production; escort services; strip clubs; cabaret.
- Any risk involved in the construction or operation of any coal-fired plant; any risk involved in the mining of thermal coal; or any utility that generates any of their energy from coal
- COVID-19:
 - Employees engaged in cleaning or sanitizing third-party offices, retail space, healthcare facility, or other locations to remove COVID-19 virus or other contaminants;
 - Employees who would be expected to work in close proximity to persons exposed to, or infected with, COVID-19, including but not limited to hospitals, urgent care facilities, nursing homes, and non-profit community assistance programs

CHILD LABOR LAW

Teen workers comprise a large percentage of our workforce today. Young people are ready to work and anxious to obtain work experience. In an effort to provide work experience and protect our youth, certain laws have been enacted which establish standardized working conditions for minors. When both state and federal laws apply, the law setting the more stringent standard must be observed.

ISSUANCE OF WORK PERMITS

Work permits are issued to the child and shall be issued only by: school superintendents, school principals, designated school officials, or the director of the Labor Relations Division of the New Mexico Department of Workforce Solutions or the director's designee.

A work permit is required by state law for the employment of children under 16 years of age at all times.

Satisfactory proof of age of the child must be provided at the time of issuance. Examples of proof of age include but are not limited to: birth certificate, Tribal ID, passport, and government issued identification.

A work permit will be in force for a period of **one year from the date of issuance**. The work permit may be renewed at expiration by the official authorized to issue such certificates for a period not exceeding one year.

PROHIBITED OCCUPATIONS

For minors age 14-15, established by the Fair Labor Standards Act (FLSA)

Occupations involving:

- Mining
- Manufacturing
- Processing, including laundry and dry cleaning
- Duties in workrooms
- Public messenger service
- Hoisting apparatus or any power-driven machinery
- Power-driven mowers/cutters
- The use of auto pits, racks, and lifting apparatus

Occupations in connection with:

- Transportation of persons or property
- Warehousing and storage
- Communications
- Public utilities
- Construction

Occupations in retail food or gas service establishments:

- Work in boiler/engine rooms
- Maintenance/repair of machines and equipment
- Outside window washing
- Cooking and baking
- Operating, setting up, adjusting, cleaning, oiling, or repairing power-driven food slicers, grinders, choppers, and mixers
- Work in freezers/coolers
- Loading and unloading goods

**and any occupations found and declared hazardous by FLSA.*

Hour Limitations

Minors 14-15 years of age may NOT be employed:

- during school hours
- before 7:00 am or after 7:00 pm, except from June 1st through Labor Day when evening hours are extended to 9:00 pm
- more than 3 hours a day — on a school day
- more than 18 hours a week — in a school week
- more than 8 hours a day — on a non-school day
- more than 40 hours a week — in a non-school week

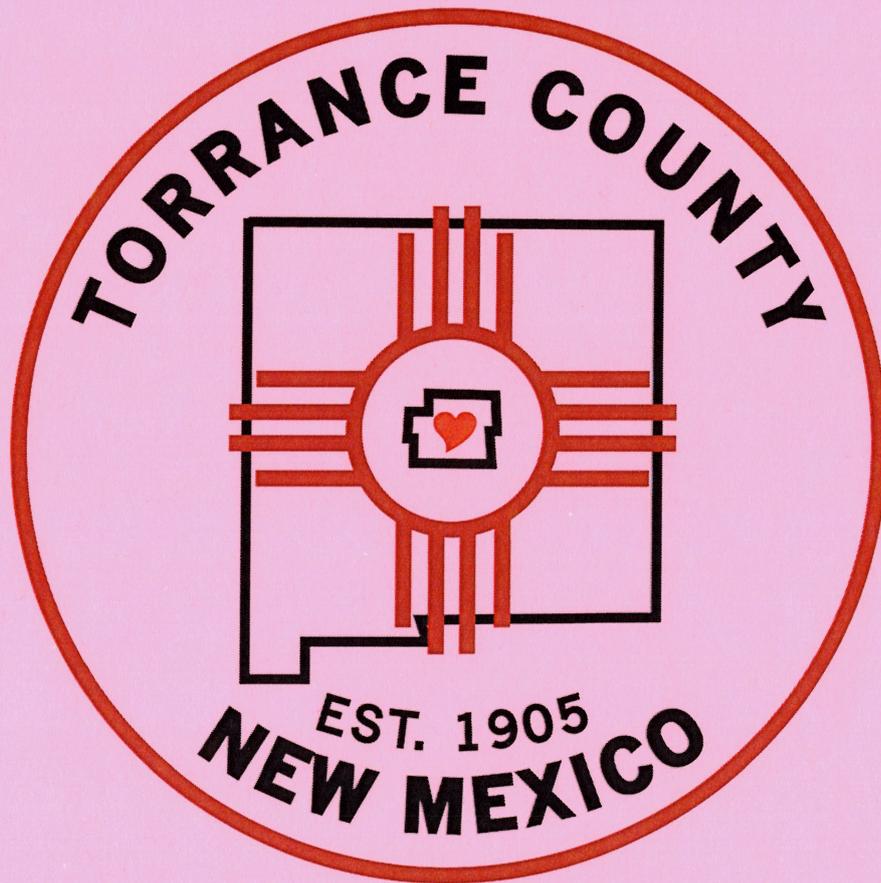
There are no hour or time restrictions for minors 16 years of age and older.

PROHIBITED HAZARDOUS OCCUPATIONS

For minors age 16-17, established by the Fair Labor Standards Act (FLSA)

Occupations involving or in connection with:

- Explosives
- Motor-vehicle drivers
- Mining, including coal mining
- Logging, including sawmill
- Power-driven wood working machinery
- Radioactive substances
- Hoisting apparatus
- Elevators, cranes, derricks, hoists, and high-lift trucks
- Roofing occupations and excavation operations
- Metal forming, punching, shearing machines
- Slaughtering/meat packing
- Power-driven bakery machines
- Paper product machines
- Manufacture of brick, tile, and kindred products
- Circular saws, band saws, and guillotine shears
- Wrecking, demolition, and ship breaking



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 11 D



Robert Caswell Investigations

5901 Wyoming Blvd NE
Suite J 332
Albuquerque, NM 87109

Invoice

Date	Invoice #
3/2/2026	29655

Bill To

Torrance County
Attn:Human Resources
205 S Ninth Street
PO Box 48
Estancia, NM 87016

505-797-5661

rci@rcipi.com

www.rcipi.com

Description	Due Date	Account #	Case
		3/2/2026	
Description	Qty	Rate	Amount
Investigative Hours Worked	17	90.00	1,530.00T
Gross Receipts Tax		7.625%	116.66
		Please note new mailing address!	
Total			\$1,646.66
Payments/Credits			\$0.00
Balance Due			\$1,646.66

There will be a 1.0% interest charge per month on late invoices.



Robert Caswell Investigations

5901 Wyoming Blvd NE
Suite J 332
Albuquerque, NM 87109

Invoice

Date	Invoice #
2/2/2026	29627

Bill To

Torrance County
Attn: Human Resources
205 S Ninth Street
PO Box 48
Estancia, NM 87016

505-797-5661

rci@rcipi.com

www.rcipi.com

	Due Date	Account #	Case
	2/2/2026		AragonCarol
Description	Qty	Rate	Amount
Investigative Hours Worked	36	90.00	3,240.00T
Miles Traveled	92	1.00	92.00
Miles Traveled	92	1.00	92.00
Miles Traveled	92	1.00	92.00
Gross Receipts Tax		7.625%	247.05
<i>Paid - 02.27.26</i>			
Please note new mailing address!			
Total			\$3,763.05
Payments/Credits			\$0.00
Balance Due			\$3,763.05

There will be a 1.0% interest charge per month on late invoices.



ROBERT CASWELL INVESTIGATIONS

December 15, 2025

5901 Wyoming Blvd. NE STE. J #332
ALBUQUERQUE, NM 87109

Heidi Vermaak
Human Resources Director
Torrance County NM
PO Box 48
205 S Ninth Street
Estancia, NM 87016

Ref: Estimate of Cost for Internal Administrative Investigation (Treasurer's Office).

Thank you for requesting an estimate from Robert Caswell Investigations (RCI) for the purpose of conducting an internal investigation. This estimate is based on information received today in our meeting. Based on that information, RCI estimates that between five (5) and eight (8) people will be interviewed.

RCI will consult with the client on a regular basis to keep the client apprised of the investigation. RCI will present the client with a comprehensive written report when the investigation is complete.

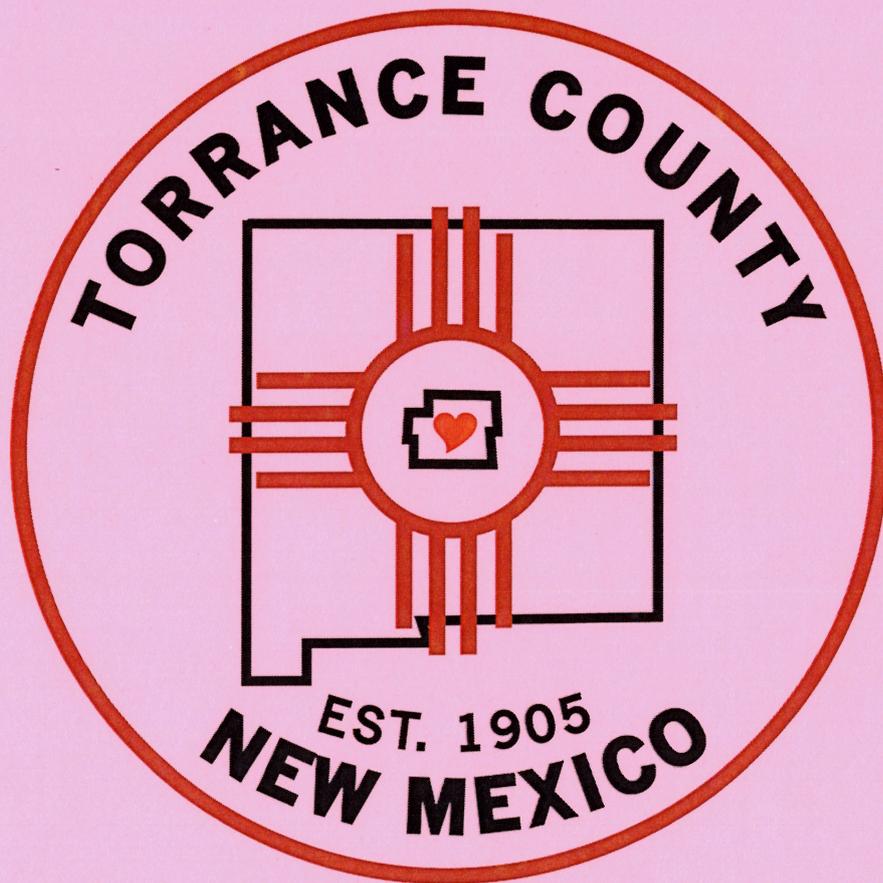
The approximation of hours includes the use of software and data searches, man-hours, mileage, and administrative time to compile and send reports. There is also a possibility that RCI investigators will need to present the investigative findings in court or at a hearing at a later date. If that is the case, then the investigator would charge at the same rate as investigative services are charged. The client should understand that this is an estimate and not a contract for services. Should the cost exceed this estimate, you will be billed at the listed rate for any additional work. Should the actual cost come in below this quote, you will only be charged the actual time and costs incurred.

- 50 hours (Investigative Services) at \$90.00 per hour = \$4,500.00
- 5 hours Administrative Time at \$45.00 per hour = \$225.00
- 250 miles at .67 (or current GSA rate) = \$167.50
- Gross Receipts tax = \$379.17
- Total = \$5,271.67

Should you have any questions, please contact me at 505-934-6737 or by email at mcwethyrci@comcast.net.

Sincerely,

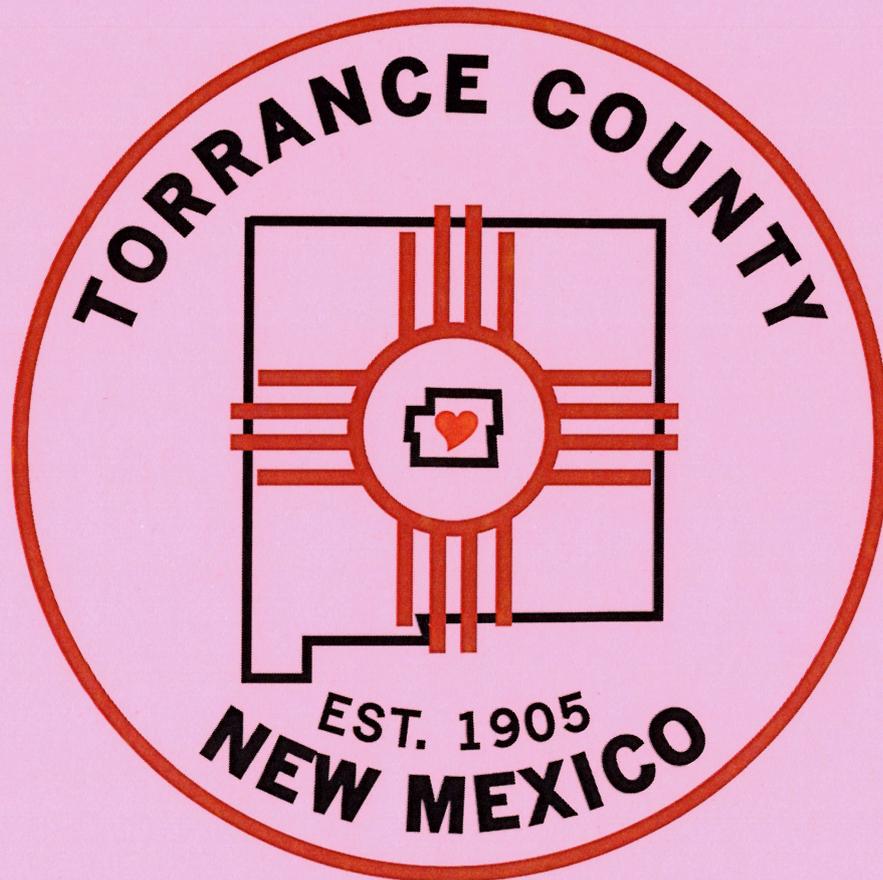
Matthew McWethy
Robert Caswell Investigations



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 11 E



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 11 F

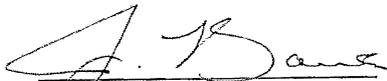
**THIRD AMENDMENT AND RENEWAL OF
TORRANCE COUNTY PROFESSIONAL SERVICES AGREEMENT**

This Contract Amendment and Renewal is hereby entered into by and between Torrance County and New Mexico Local Government Law, LLC this 27 day of February, 2026. The Parties hereby agree as follows:

1. All terms of the Professional Services Agreement entered into on March 1, 2023, that are not specifically amended herein remain in full force and effect.

2. This Contract is hereby renewed for the third of three renewal periods and the term shall be from March 1, 2026, for an additional one (1) year period until March 1, 2027.

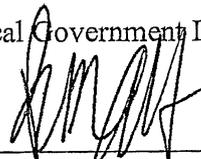
Torrance County



J. Jordan Barela
Torrance County Manager

3/1/2026
Date

NM Local Government Law, LLC



Randy M. Autio, Owner

2/27/2026
Date

Date

To: Torrance County, NM
Reference Number: CL-2026033

**NOTICE OF NEW NATIONAL OPIOID SETTLEMENT
AND UPCOMING ACTION NEEDED TO PARTICIPATE:
MONDAY, May 4, 2026, DEADLINE**

A new national opioid settlement has been reached with six regional distributors/dispenser defendants (Remnant Defendants Settlement): Associated Pharmacies, Inc. (and American Associated Pharmacies); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics) (Six Remnant Defendants).

This is the formal Notice required by the Remnant Defendants Settlement. You are receiving this Notice because your entity is entitled to participate (Eligible Entity). Please read this Notice and the attached *Settlement Overview* carefully. The *Settlement Overview* provides additional information concerning this new national opioid settlement.

Your entity may have participated in prior national opioid settlements. This Notice concerns the opportunity to participate in this **new** settlement with the Six Remnant Defendants. Your entity may participate in this new settlement even if it did not participate in a prior national settlement.

All Eligible Entities must “opt in” to participate in this new settlement. To do so, a person with authority must sign and return the *Combined Subdivision Participation and Release Form* that will be sent via DocuSign shortly. If an Eligible Entity is unable to return an executed *Combined Subdivision Participation and Release Form* using DocuSign, the signed *Combined Subdivision Participation and Release Form* may be submitted via the Rubris Platform Portal. Please utilize the link included in this Notice to upload your entity's *Combined Subdivision Participation and Release Form* directly to the Rubris Platform Portal. DocuSign remains the preferred method of submission of the needed form.

The deadline to return the *Combined Subdivision Participation and Release Form* is Monday, May 4, 2026.

Questions about this Notice or the process for receiving and submitting the required *Combined Subdivision Participation and Release Form* may be directed to your attorney or the Notice and Claims Administrator at opioidsparticipation@rubris.com.

Please review the list of individuals on this email and contact the Notice and Claims Administrator at opioidsparticipation@rubris.com if someone else at your entity should receive communications about this Settlement.

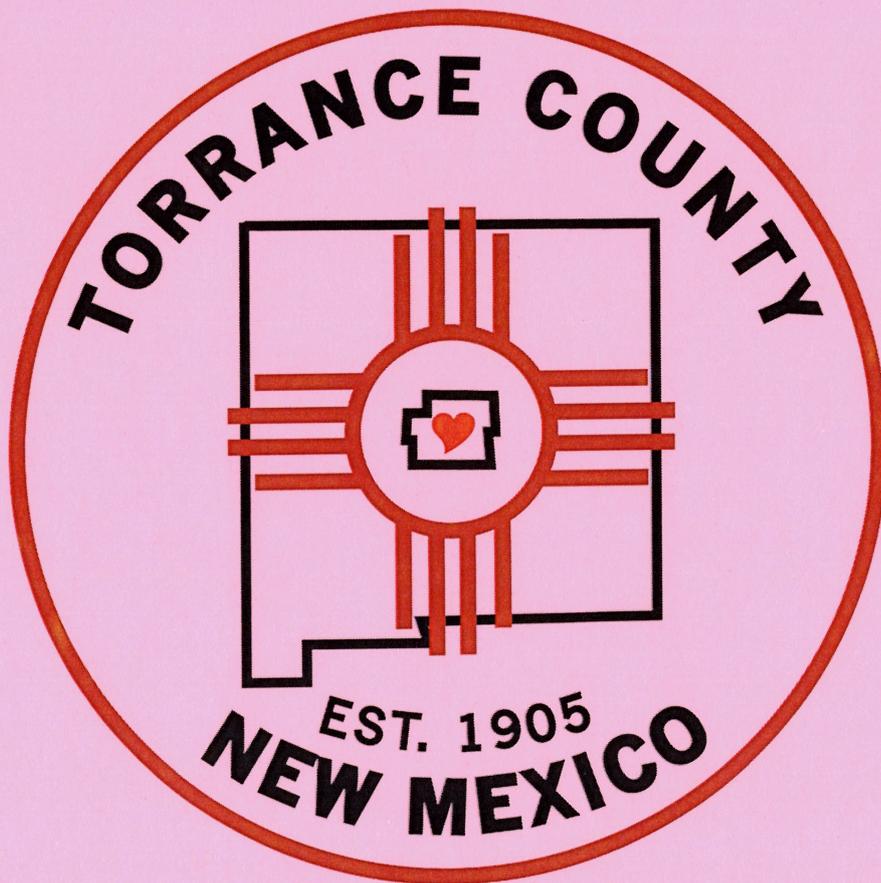


If your entity is represented by an attorney with respect to opioid claims and they are not copied on this message, please immediately contact them concerning this Notice.

Thank you,
National Opioids Notice and Claims Administrator for the Remnant Defendants
Settlement

The Notice and Claims Administrator is retained to provide the Settlement Notice required by the Settlement Agreement referenced above and to manage the collection of Subdivision Settlement Participation Forms.





TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 12



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 14



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 15